



City of Sunnyvale
LAWRENCE STATION AREA PLAN CITIZEN ADVISORY GROUP (CAG)
Deadline for applications: May 18, 2012

Date: April 20, 2012

Dear applicant,

Thank you for your interest in participating on the Citizen Advisory Group (CAG) for the Lawrence Station Area Plan (LSAP). The City completed Phase 1 of the LSAP study in 2011. A copy of the Phase 1 report can be found on the project website at <http://lawrencestation.insunnyvale.com>. As part of phase 2 of the station area planning process, the City is inviting applications from residents and businesses from within the LSAP study area and Citywide (see Attachment A, map of the study area) as well as from businesses in the Santa Clara portion of the study area to participate on the CAG. The composition of the CAG, as approved by Sunnyvale City Council, is included in Attachment B.

The formation of a Citizen Advisory Group would be important to the success of the Lawrence project because it could provide in-depth community education, discussion and policy deliberation. The City anticipates that Phase 2 of the LSAP planning effort will kick off in May/June 2012 and the first CAG meeting will be held in June/July 2012. The planning process will be guided by a team of consultants and City staff. Regular attendance at LSAP Citizen Advisory Group meetings is important. The CAG will meet approximately once a month for 12 months starting June/July 2012. Members need to allow 2 ½- 3 hours for the first meeting in June/July and then 1½ hours for each regular meeting. Please indicate your availability on the attached application.

Applications (see attached) must be completed, signed and received by the City's Department of Community Development by the deadline to be considered. Applications may be submitted via e-mail (sbose@ci.sunnyvale.ca.us) through the project website, in person, by fax (408-328-0710), or by mail to: City of Sunnyvale, Department of Community Development, 456 West Olive, P.O. Box 3707, Sunnyvale, CA 94088-3707.

After your application is received, you will be contacted regarding the selection process. You may be interviewed by Sunnyvale City Council members during the process. If you have any questions please contact Surachita Bose, Associate Planner at (408) 730-7443 or e-mail: sbose@ci.sunnyvale.ca.us

Sincerely,

Hanson Hom
Community Development Director
City of Sunnyvale