



**COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING DIVISION**

DATE: March 22, 2013

TO: Housing and Human Services Commission

FROM: Suzanne Isé, Housing Officer

RE: Evaluations and Funding Recommendations for FY 2013-14 Human Services Grants

Background:

The City received 23 proposals for human services funding in response to the Request for Proposals issued in January 2013. Housing and Finance staff evaluated the proposals based on the requirements and evaluation criteria in Council Policies 5.1.3: Human Services, as well as the unmet and priority needs described in the Consolidated Plan. Those priority needs continue to be valid, as confirmed by Council in their biennial review last November.

The amount of CDBG funding the City may be awarded next year is still uncertain due to the continuing debates over the federal budget. Until the Congressional appropriations are final and the City's FY 2013-14 grant amount has been determined by HUD, staff is estimating that the City's CDBG grant may be reduced by 8% from the FY 2012 amount based on the sequester reductions of 5% plus an estimated 3% reduction due to the current efforts to reduce the federal debt. Such cuts would limit the City's CDBG funding for public services for next year to approximately \$174,300 due to the CDBG regulations limiting public services funding to no more than 15% of the City's total CDBG grant amount, plus 15% of program income. Staff anticipates \$245,000 in program income at the end of FY2012, less than in 2011, further reducing the total available for human services. With the additional \$100,000 in supplemental General Funds, a total of \$274,300 is estimated to be available for human services next year. This amount is 13.6% less than what was available for human services last year. The final amount could be more or less than this estimate, however staff will not find out until some time in May, therefore staff's recommendations are based on this estimated amount.

Staff funding recommendations were based on a 13.6% reduction in human services funding from the prior year. In accordance with the RFP, the minimum grant amount for each agency is \$10,000, and the maximum shall not exceed 25% of the total funding available, estimated at \$68,575. The total estimated funding can only fund the top 18 ranked agencies. Of the 23 proposals received, staff determined that one proposed activity (Fair Housing) is eligible for funding out of the administration category per CDBG regulations. After reviewing the Recommended Funding Distribution by Priority Need Category and Subcategory (Table 1), staff

determined the shelter category was not funded and therefore is recommending funding EHC LifeBuilders, although slightly out of ranked order because their proposal is the only one providing shelter within Sunnyvale, at the Armory.

Evaluation Summary:

Staff evaluated the eligible proposals using the scoring categories included in the Request for Proposals, with a maximum of twenty (20) points for each category. Staff, from the Finance Department and the Housing Division independently scored each proposal, and their scores for each proposal were averaged. Staff then ranked the proposals by average score (**Attachment 1**). This table also shows the amount requested by the applicants, and the amount recommended by staff for each proposal.

For reference purposes, staff has also provided detail identifying the proposals by the type of need addressed (i.e., food, health care, legal/advocacy, transportation, etc.), as well as pie charts showing the distribution of funding by these categories according to the staff recommendations.

Commissioners may independently rank the agencies using the blank scoring sheet provided in **Attachment 2**. Staff can tabulate the Commissioners' average scores (or the Commission may opt to develop scores by consensus) and then rank the proposals according to the Commission's scores during the meeting. Alternatively, the Commission could concur with the ranking provided by staff, but modify the recommended funding amounts for each agency recommended for funding, or develop an alternative method for determining funding amounts. For historical context, staff has provided a list of the human services awards made in the last three funding cycles on **Attachment 3**, and agencies not recommended for funding during that period in **Attachment 4**.

Attachment 5 includes corrections provided by applicants in response to staff requests.

Staff Recommendation:

- 1) Recommend conditional funding awards as shown in Attachment 1 for inclusion in the Draft FY 2013 Action Plan, subject to Council approval on May 7th.
- 2) If the total amount of human services funding is more or less than the amount estimated by staff, add or remove proposals to or from the funding list in the order they are ranked thereon, using a minimum grant amount of \$10,000.

Alternatives:

The Commission may recommend grant amounts other than what is listed above, so long as the total does not exceed the total amount estimated to be available for human services.

The Draft FY 2013 Action Plan will include the Commission's funding recommendations and will be considered by the Commission at their April meeting and by Council on May 7, 2013, following public hearings on the Plan at each meeting. Staff hopes to have more information regarding federal appropriations prior to the May 7th meeting.

ELIGIBLE HUMAN SERVICES PROPOSALS RANKED BY SCORE

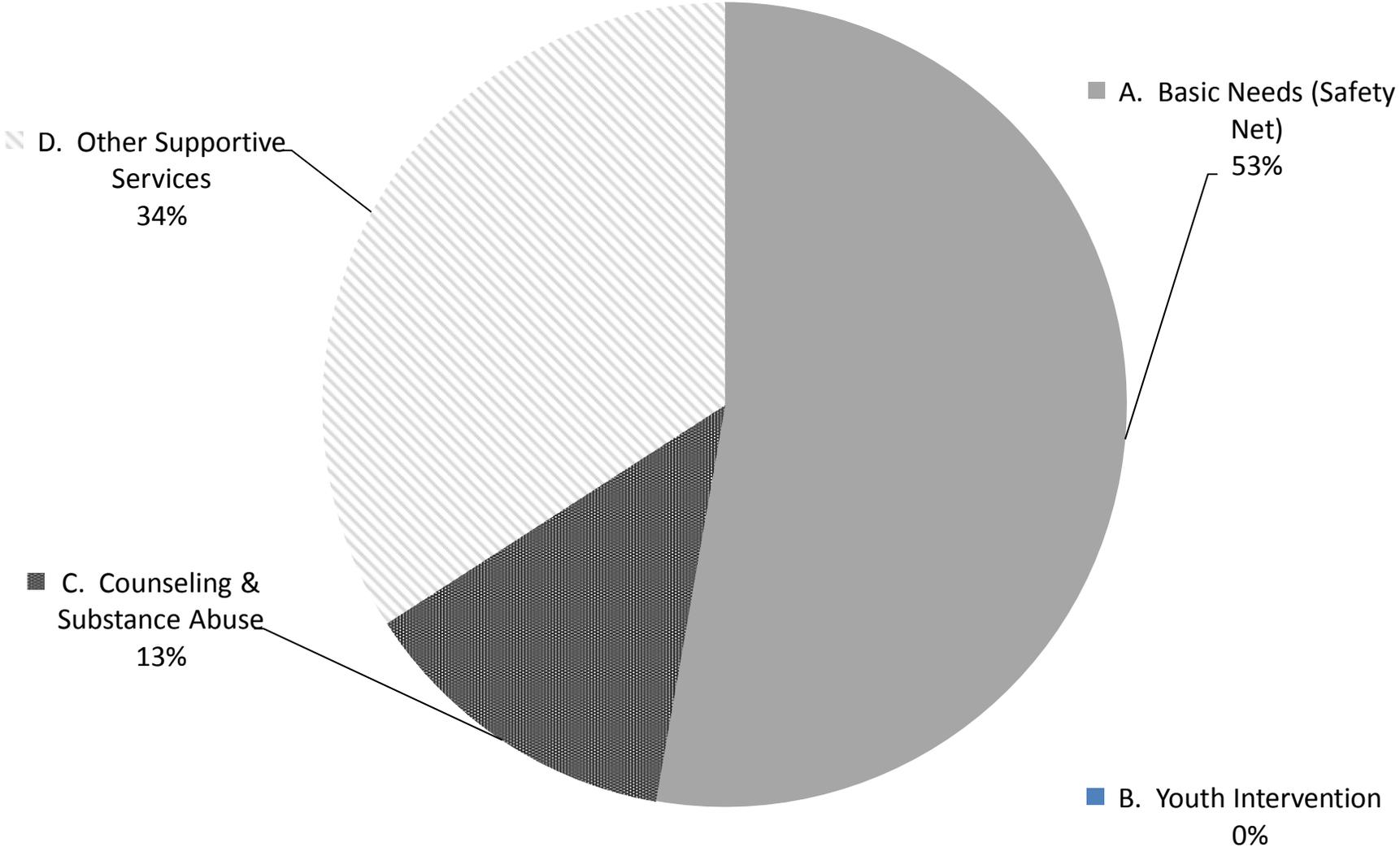
Agency Name	Program	Amount Requested	Funding Recommendation	Rating	Target Group	Priority Need Category	Specific Need
1 Sunnyvale Community Services	Year-Round Food Assistance for Families and Seniors	\$75,000	\$64,800	91.50	Very Low-income (VLI) Households	Basic Needs	Food & Nutrition
2 The Health Trust	Meals on Wheels	\$15,000	\$10,000	89.30	Seniors-Disabled	Basic Needs	Food & Nutrition
3 Catholic Charities-Day Break	Day Break Cares-Adult Day Care Program	\$15,000	\$10,000	85.70	Seniors	Other Supportive Services	Elder Day Care
4 Catholic Charities-LTO	Long Term Care Ombudsman Adult Services for	\$11,000	\$10,000	85.50	Seniors	Other Supportive Services	Legal/ Advocacy
5 Abilities United	Developmentally/Physically Disabled Sunnyvale	\$12,064	\$10,000	84.70	Disabled	Other Supportive Services	Occupational & Enrichment
6 Friends of Vision Literacy	English Language Development Class	\$12,000	\$10,000	84.70	Very Low-income (VLI) Households	Other Supportive Services	Occupational & Enrichment
7 MayView Community Health Center (MCHC)	Access to Primary Health Care & Disease Prevention	\$30,000	\$15,400	82.30	Youth	Basic Needs	Health Care
8 Senior Adults Legal Assistance	Legal Assistance to Sunnyvale Elders	\$10,000	\$10,000	81.80	Seniors	Other Supportive Services	Legal/ Advocacy
9 Outreach & Escort	Senior Transportation and Resources (STAR)	\$40,000	\$26,900	79.30	Seniors	Basic Needs	Transportation
10 First United Methodist Church	Sunnyvale Senior Nutrition	\$24,350	\$13,800	79.00	Seniors	Basic Needs	Food & Nutrition
11 Santa Clara Family Health Foundation	Healthy Kids Program	\$16,044	\$13,800	78.70	Youth	Basic Needs	Health Care
12 Family & Children Services	School-Based Services Program	\$28,450	\$17,600	78.50	At-risk youth	Counseling & Substance Abuse	Mental Health/Crisis Counseling
13 Live Oak Adult Day Services	Adult Day Care-Cupertino Center	\$13,271	\$10,000	74.10	Seniors	Other Supportive Services	Elder Day Care
14 Bill Wilson Center (BWC)	Family & Individual Counseling	\$35,000	\$12,000	71.80	At-risk youth	Counseling & Substance Abuse	Mental Health/Crisis Counseling
15 Silicon Valley Independent Living Ctr.	Housing and Emergency Services for Persons with Disabilities	\$14,475	\$10,000	69.40	Disabled	Other Supportive Services	Hsg Search/ Placement
16 West Valley Community Services	Haven to Home (HTH)	\$15,000	\$10,000	69.30	Homeless	Other Supportive Services	Homeless Case Mgmt.
17 YWCA Silicon Valley	Domestic Violence-Support Network	\$35,000	\$10,000	67.70	Domestic Violence	Other Supportive Services	Domestic Violence Crisis
18 Health Mobile	Dental Care Services for Uninsured Children	\$10,000	\$0	67.50	Youth	Basic Needs	Health Care
19 Lighthouse of Hope Counseling Center	Let's Talk	\$17,379	\$0	65.90	At-risk youth	Counseling & Substance Abuse	Mental Health/Crisis Counseling
20 InnVision Shelter Network	Shelter Operations	\$50,000	\$0	64.20	Homeless	Basic Needs	Shelter
21 EHC LifeBuilders	Shelter and Supportive Services for Sunnyvale Homeless	\$25,000	\$10,000	63.90	Homeless	Basic Needs	Shelter
22 Project Sentinel	Landlord-Tenant Counseling & Dispute Resolution	\$50,000	\$0	62.70	Very Low-income (VLI) Households	Other Supportive Services	Legal/ Advocacy
23 Law Foundation of Silicon Valley* (see note below)	Sunnyvale Fair Housing Services	\$50,000	\$0		Very Low-income (VLI) Households	Other Supportive Services	Legal/ Advocacy
Total		\$604,033	\$274,300				
*Recommend funding \$15,000 out of CDBG Administration							

Recommended Human Services Funding Distribution: FY 2013-14

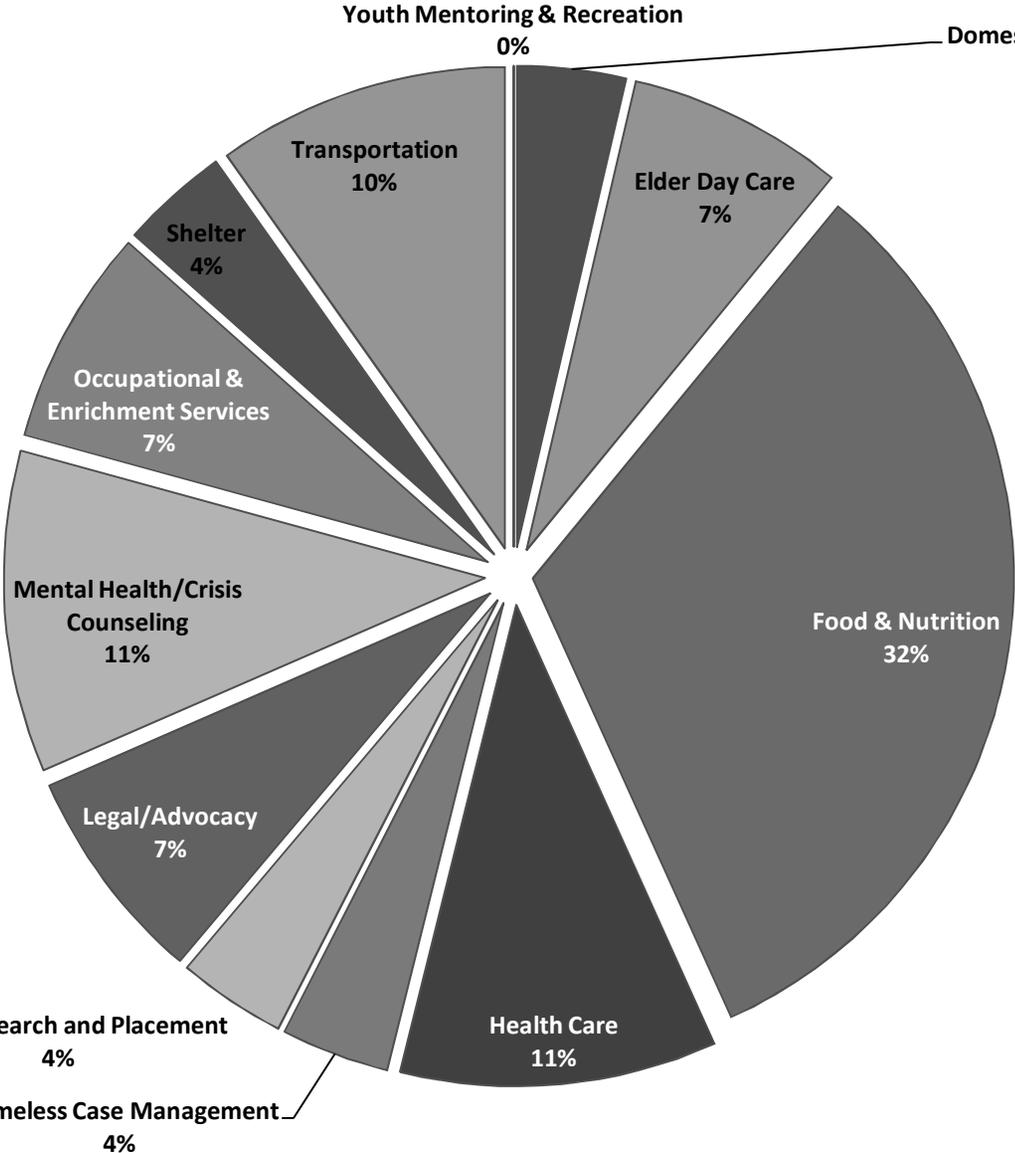
Recommended Funding Distribution by Priority Need Category and Subcategory

Priority Need Category	Sub-Category: Specific Need Addressed	Percent of Funding within Need Category	Total Funding for Category	Category Percent of Total
A. Basic Needs (Safety Net)	Food & Nutrition	57%	\$88,600	32%
	Health Care	19%	\$29,200	11%
	Shelter	6%	\$10,000	4%
	Transportation	17%	\$26,900	10%
	Subtotal A		\$154,700	56%
B. Youth Intervention	Youth Mentoring & Recreation	0%	\$0	0%
	Subtotal B		\$0	0%
C. Counseling & Substance Abuse	Mental Health/Crisis Counseling	100%	\$29,600	11%
	Subtotal C		\$29,600	11%
D. Other Supportive Services	Domestic Violence Crisis Support	11%	\$10,000	4%
	Elder Day Care	22%	\$20,000	7%
	Homeless Case Management	11%	\$10,000	4%
	Housing Search and Placement	11%	\$10,000	4%
	Legal/Advocacy	22%	\$20,000	7%
	Occupational & Enrichment Services	22%	\$20,000	7%
	Subtotal D		\$90,000	33%
Total			\$274,300	

Percentage by Priority Need Category



Percentage by Subcategory



- Domestic Violence Crisis Support
- Elder Day Care
- Food & Nutrition
- Health Care
- Homeless Case Management
- Housing Search and Placement
- Legal/Advocacy
- Mental Health/Crisis Counseling
- Occupational & Enrichment Services
- Shelter
- Transportation
- Youth Mentoring & Recreation

Evaluation for 2013/2014 Applications for CDBG Grant Funds

	Agency Name	Organizational Capacity and Experience (Section 2)	Program Need (Section 2)	Program Design and Readiness	Budget Narrative and Financial Management (Section 3)	Leveraging (Section 3)	Total Score (Maximum 100)
1	Abilities United						
2	Bill Wilson Center (BWC)						
3	Catholic Charities-Day Break						
4	Catholic Charities-LTO						
5	EHC LifeBuilders						
6	Family & Children Services						
7	First United Methodist Church						
8	Friends of Vision Literacy						
9	Health Mobile						
10	InnVision Shelter Network						
11	Law Foundation of Silicon Valley						
12	Lighthouse of Hope Counseling Center						
13	Live Oak Adult Day Services						
14	MayView Community Health Center						
15	Outreach & Escort						
16	Project Sentinel						
17	Santa Clara Family Health Foundation						
18	Senior Adults Legal Assistance						
19	Silicon Valley Independent Living Ctr.						
20	Sunnyvale Community Services						
21	The Health Trust						
22	West Valley Community Services						
23	YWCA Silicon Valley						

**City of Sunnyvale
Historical Funding - Human Services**

Agency Name & Activity Name	Prior Years 2007/08-2008/09		Prior Years 2009/10-2010/11		Current 2011/12-2012/13		2013-14
	Request	Award	Request	Award	Request	Award	Request
Abilities United (prev. Community Assoc.for Rehabilitation)		\$ 5,100	\$ 15,892	\$ 5,258	\$ 14,150	\$ 8,913	\$ 12,064
Bill Wilson: Youth Shelter & Counseling Services		\$ 13,318	\$ 35,000	\$ 15,864	\$ 35,000	\$ 23,174	\$ 35,000
Catholic Charities - Long Term Ombudsman		\$ 8,772	\$ 8,775	\$ 18,775	\$ 12,000	\$ 8,913	\$ 11,000
Catholic Charities - Shared Housing/Hsg Search & Stabilization		\$ 5,858	\$ 7,029	\$ 5,134			
Catholic Charities: Day Break III			\$ 15,000	\$ 5,853	\$ 15,000	\$ 10,696	\$ 15,000
Emergency Hsg. Consortium - EHC		\$ 24,955	\$ 25,000	\$ 24,462	\$ 25,000	\$ 22,283	\$ 25,000
Family & Children Services (F&CS)		\$ 19,533	\$ 26,320	\$ 20,057	\$ 32,000	\$ 21,391	\$ 28,450
First United Meth.-Senior Nutrition		\$ 18,477	\$ 28,003	\$ 20,432	\$ 21,286	\$ 16,044	\$ 24,350
Friends for Youth - Mentoring		\$ 12,813	\$ 14,000	\$ 10,913	\$ 13,096	\$ 8,913	
Friends of Vision Literacy							\$ 12,000
Generations Community Wellness Centers					\$ 10,800	\$ 6,239	
Health Mobile							\$ 10,000
The Health Trust-Meals on Wheels		\$ 9,063	\$ 10,140	\$ 8,520	\$ 8,840	\$ 7,130	\$ 15,000
InnVision Shelter Network							\$ 50,000
Law Foundation of Silicon Valley							\$ 50,000
Lighthouse of Hope Counseling Center							\$ 17,379
Live Oak-Adult Day Services		\$ 12,924	\$ 13,570	\$ 12,639	\$ 13,271	\$ 9,804	\$ 13,271
MayView Community Health Center		\$ -	\$ 32,130	\$ 10,644	\$ 20,580	\$ 17,826	\$ 30,000
Outreach		\$ 20,000	\$ 40,000	\$ 17,702	\$ 40,000	\$ 31,196	\$ 40,000
Project Sentinel							\$ 50,000
Santa Clara Valley Blind Center		\$ 5,000					
Santa Clara Family Helath Foundation-Healthy Kids Program		\$ -	\$ 53,574	\$ 14,194	\$ 20,138	\$ 16,044	\$ 16,044
Second Harvest Food Bank - Brown Bag		\$ 3,925	\$ 10,000	\$ 5,134			
Senior Adults Legal Assistance		\$ 6,957	\$ 7,200	\$ 6,836	\$ 10,000	\$ 7,130	\$ 10,000
Senior Housing Solutions		\$ 9,296	\$ 14,000	\$ 9,025			
Silicon Valley Independent Living Center							\$ 14,475
Sunnyvale Community Services		\$ 80,309	\$ 87,500	\$ 77,019	\$ 85,000	\$ 75,000	\$ 75,000
Support Network for Battered Women		\$ 20,383	\$ 35,000	\$ 18,842			
West Valley Community Serv (prev Cupertino Comm Services)		\$ 8,788	\$ 21,000	\$ 10,774	\$ 15,000	\$ 8,022	\$ 15,000
YWCA Silicon Valley (prev. Support Network for Battered Women)					\$ 35,000	\$ 18,718	\$ 35,000
Total	\$ -	\$ 285,471	\$ 499,133	\$ 318,077	\$ 426,161	#####	\$ 604,033

Agencies not Recommended for Funding

Agency Name	Program Year 2011-12 Funding Request
Catholic Charities-Housing Search & Stabilization	\$ 7,029
Generations Community Wellness-Girls on the Move	\$ 15,300
Generations Community Wellness-Spring Chickens	\$ 15,000
Healthcare Foundation	\$ 30,000
Innvision the Way Home	\$ 13,000
Maitri	\$ 5,000
Next Door Solutions to Domestic Violence	\$ 5,000
Reach Potential Movement	\$ 14,900
Senior Housing Solutions	\$ 12,800
Shelter Network of San Mateo County-Haven Family House	\$ 24,000
Shelter Network of San Mateo County-Maple Street Shelter	\$ 25,000
TOTAL	\$ 167,029

ATTACHMENT 5

ABILITIES UNITED

Application Form
 City of Sunnyvale Human Services Funding
 January 2013

6. Number of unduplicated clients estimated to be served by the proposed program in next fiscal year (must be consistent with Section 1.C).

Sunnyvale Clients: 16 Total Program Clients: 309

a. If the agency currently receives Sunnyvale funding, will the amount requested for FY 2013-14 result in an increase in the number of Sunnyvale clients currently being served by the agency?

Yes No (If Yes, continue, if No, go to "B. Objectives")

b. How many additional Sunnyvale clients are expected to be:

Extremely Low Income _____ Very Low Income All Low Income: _____

Please complete the table below, using actual client data from prior years; only for the specific program for which you are requesting City funds:

Time Frame	Number of Sunnyvale Clients Served	Total Number of Clients Served	Amount of Sunnyvale Funding Received, if Any	Average Annual Program Cost Per Client
Average of past 5 years	146*	2940**	\$28,904.00	\$5,292.00
FY 2011-12	16	309	\$8,188.00	\$6,984.00
Estimated for FY 2013-14	16	309	\$12,064.00	\$7,728.00

*Before FY 2011-12, our funding covered more than one program. This number reflects that. In 2011-12, while only 16 unduplicated clients in the Adult Day program were counted in the average, we served 172 Sunnyvale residents.

**The first 2 years of the five year average were reported differently and counted clients per program (not unduplicated). Average for the last three years (unduplicated): 2,370

Application Form
 City of Sunnyvale Human Services Funding
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Please provide the number of unduplicated Sunnyvale clients served by income level and special needs, if any:

	2011-2012 Actual	2012-2013 Proposed		2011-2012 Actual	2012-2013 Proposed
	SUNNYVALE ONLY			SUNNYVALE ONLY	
Extremely Low Income (0%-30% AMI)			Youth (0-18 years)		
Very Low Income (31%-50% AMI)	16	16	Adults (19-61 years)		
Low Income(51%-80% AMI)			Seniors (62+ years)		
Moderate Income (81%-120% AMI)			Disabled Individuals	16	16
Above Moderate Income (120%+ AMI)			Other Special Needs		
Total	16	16	Total	16	16

B. Objectives

For each program objective, please indicate the proposed type and number of units of service to be provided during the next fiscal year. Units of service are those units that will be used to calculate program performance and justify reimbursement requests. You must include at least one type of unit, and may include up to four types.

Objective (unit of service) e.g. hours of service, meals provided, evictions prevented, etc.	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Annual
346 hrs of Adult Services (ADAP, ES, ILS, CC)	86 hours	86 hours	87 hours	87 hours	346

Application Form
City of Sunnyvale Human Services Funding
January 2013

C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$12,064.00	\$76,793.00	\$88,857.00
Office Supplies		\$89.00	\$89.00
Communication		\$962.00	\$962.00
Publications/Printing/Advertising		\$379.00	\$379.00
Travel		\$5,882.00	\$5,882.00
Rent/Lease/Mortgage		\$0.00	\$0.00
Utilities		\$620.00	\$620.00
Insurance		\$476.00	\$476.00
Equipment Rental/Maintenance		\$197.00	\$197.00
Audit/Legal/Professional Services (for CDBG portion only)		\$1,550.00	\$1,550.00
Direct Services (Funding for specific service, e.g. meal, ride)		\$0.00	\$0.00
Contract Services		\$615.00	\$615.00
Other		\$24,021.00	\$24,021.00
Total Expenses	\$12,064.00	\$111,584.00	\$123,648.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

BILL WILSON CENTER

Application Form
 City of Sunnyvale Human Services Funding
 January 2013

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$35,000.00

Total Program Cost: \$486,782.00

Cost per client for proposed Sunnyvale Program: \$540.86

Number of Sunnyvale clients to be served: 70

Total matching funds for proposed Sunnyvale services: 451,782

Match Ratio (% of program funded by matching funds): 93%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
FY 11/12	35,000	21,290
FY 10/11	15,864	15,864
FY 09/10	35,000	15,864
FY 08/09	13,318	13,318
FY 07/08	32,000	13,318

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

Application Form
City of Sunnyvale Human Services Funding
January 2013

3. Describe the Program's client eligibility requirements. Note if the clients are at-risk and/or an under-served population, and explain why.

Our target populations are youth, individuals, and families of low-income or less, with a particular focus on youth ages 12–18, and their families. We expect populations to benefit from our proposed counseling program will include: at risk of or - homeless youth and families; minor and adult victims of violence and abuse; and community members with disabilities. Our largest race population, based on data collected in our current program provided to Sunnyvale resident, are clients self-identifying as Latino/Hispanic (53%), with White/Caucasian being the second largest group (21%). Persons served through this program will be considered at-risk and underserved because of incomes, lack of healthcare coverage - and the resultant consequences of not having the resources to address emotional-mental health issues. Counseling is cost prohibitive for those earning low wages. Additionally, even with low incomes, many do not qualify for government subsidized health care for a number of reasons. There is also a large group considered underinsured, with coverage that does not allow for counseling or with an HMO that severely limits the number of counseling sessions, creating an unmet need. BWC does not limit as counseling will be based on need.

4. What other private or public organizations are now, or will be, addressing the same needs as the proposed program? List and describe the services provided by each agency to address these needs. Explain how the proposed program augments rather than duplicates the services of others. Describe how your agency collaborates with similar or complimentary service providers.

Youth, Family, Individual, and Group Counseling Services: City of Sunnyvale-Columbia Neighborhood Center; John F. Kennedy Counseling Center; Domestic Violence Counseling: YWCA/Support Network. BWC's Counseling Program differs in that we are able to provide a continuum of care to our clients through other BWC programs. At times it may be necessary for youth to stay at our Youth Shelter (only licensed facility in county) for their well-being. Counseling is provided during and after the youth's stay, supporting a family's progress in making positive changes. We offer access to more intensive therapies: Parent Child Interaction Therapy; MH services with medication monitoring for youth 24 and younger. Our broad range of services is vital for stability and permanency for our clients, lessening current and future homelessness. We welcome collaboration as a way to reduce duplication, expand delivery, cross refer, and improve outcomes. We provide Critical Incident Stress Management to municipality first responders, schools, and groups in response to acute trauma. Partners include Challenge Team Sunnyvale, SCC Department of Family and Children Services and Probation, and Santa Clara USD

5. Describe any direct, quantifiable cost savings your proposed program would generate for the City, such as reducing a need for city services, (police, etc.). Attach any reports or other documentation supporting your estimates of city savings. Do not include cost savings to other public or private entities (county, state, federal agencies, or businesses).

Bill Wilson Center is proposing to provide mental health services to Sunnyvale's low and no income residents. We do not have data available to provide city with savings documentation. However, as our economy continues to struggle, more and more people are experiencing higher levels of stress and depression. What is the value to a community that a family in crisis of losing their home, or being unemployed - is receiving counseling on coping skills and depression? BWC has exceeded the number of patients and encounters contracted under previous CDBG awards - and that points to the need of community members. We do know that access to counseling not only reduces personal suffering - but it has a lowering effect on hospitalizations, the need for law-enforcement interventions, sick-days taken off from work, and children missing school days. These all have direct effects on our expenses and our earnings, individually and as a community.

Application Form
City of Sunnyvale Human Services Funding
January 2013

Proposed Funding Sources for Sunnyvale Program	Amount
City of Sunnyvale	35,000
Other Jurisdictions	179,003
Foundation	103,779
Individual Donations	10,000
Client Fees	80,000
School Based Counseling	79,000
TOTAL	486,782

1. Does your Organization have a HUD-approved indirect cost plan? Yes No
2. Does your agency charge any fees for the proposed Sunnyvale services? Yes No
3. If your organization is not leveraging the requested City funds with other funds, please explain why.

Our program leverages CDBG funding. CDBG program revenue is presented to perspective funders to demonstrate diversity of funding sources and community investment/support of the Family and Individual Counseling Program. Additionally, funding from other sources supports the Counseling Program, as well as other supportive BWC services accessible to counseling clients

CATHOLIC CHARITIES- DAY BREAK

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: 15,000.00

Total Program Cost: 335,972.00

Cost per client for proposed Sunnyvale Program: 6719.00

Number of Sunnyvale clients to be served: 50

Total matching funds for proposed Sunnyvale services: 320,972

Match Ratio (% of program funded by matching funds): 95%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
2009-10	15,000	5853
2011-12	15000	

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

EHC LIFEBUILDERS

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$25,000.00

Total Program Cost: \$1,092,722.00

Cost per client for proposed Sunnyvale Program: \$279.90

Number of Sunnyvale clients to be served: 124

Total matching funds for proposed Sunnyvale services: 41,709

Match Ratio (% of program funded by matching funds): 62.5%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
FY2012-2013	25,000	22,238
FY2011-2012	25,000	20,470
FY2010-2011	25,000	24,461
FY2009-2010	25,000	27,369
FY2008-2009	25,000	24,995

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

Application Form
City of Sunnyvale Human Services Funding
January 2013

C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$25,000.00		\$25,000.00
Office Supplies			
Communication			
Publications/Printing/Advertising			
Travel			
Rent/Lease/Mortgage			
Utilities		\$3,531.00	\$3,531.00
Insurance			
Equipment Rental/Maintenance			
Audit/Legal/Professional Services (for CDBG portion only)			
Direct Services (Funding for specific service, e.g. meal, ride)			
Contract Services			
Other		\$38,178.00	\$38,178.00
Total Expenses	\$25,000.00	\$41,709.00	\$66,709.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

FAMILY & CHILDREN SERVICES

Rev 3/11/13

Application Form
City of Sunnyvale Human Services Funding
January 2013

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational
- Emergency
- Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
- B. Youth Intervention (mentoring/after-school programs)
- C. Mental Health or Substance Abuse Counseling
- D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$28,450.00

Total Program Cost: \$42,450.00

Cost per client for proposed Sunnyvale Program: \$1,415.00

Number of Sunnyvale clients to be served: 30

Total matching funds for proposed Sunnyvale services: 14,000

Match Ratio (% of program funded by matching funds): 33%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
2012-2013	32,000	20,391
2011-2012	32,000	20,391
2010-2011	33,000	20,075
2009-2010	33,000	22,464
2008-2009	30,000	19,533

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

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C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$28,450.00	\$14,000.00	\$42,450.00
Office Supplies			
Communication			
Publications/Printing/Advertising			
Travel			
Rent/Lease/Mortgage			
Utilities			
Insurance			
Equipment Rental/Maintenance			
Audit/Legal/Professional Services (for CDBG portion only)			
Direct Services (Funding for specific service, e.g. meal, ride)			
Contract Services			
Other			
Total Expenses	\$28,450.00	\$14,000.00	\$42,450.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

HEALTH MOBILE

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$10,000.00

Total Program Cost: \$1,000,000.00

Cost per client for proposed Sunnyvale Program: \$133.33

Number of Sunnyvale clients to be served: 700

Total matching funds for proposed Sunnyvale services: 140,000

Match Ratio (% of program funded by matching funds): 87.5%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
Not Applicable	0	0

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

INN VISION

Application Form
City of Sunnyvale Human Services Funding
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Proposed Funding Sources for Sunnyvale Program	Amount
City of Sunnyvale	50,000
Other Jurisdictions	350,000
Foundation	816,717
Individual Donations	459,502
Federal/State	300,000
Misc income/program fees	80,000
Fundraising/cash	1,630,647
TOTAL	3,686,866

1. Does your Organization have a HUD-approved indirect cost plan? Yes No

2. Does your agency charge any fees for the proposed Sunnyvale services? Yes No

3. If your organization is not leveraging the requested City funds with other funds, please explain why.

N/A

LIGHTHOUSE OF HOPE

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$17,379.00

Total Program Cost: \$128,370.00

Cost per client for proposed Sunnyvale Program: \$1,284.00

Number of Sunnyvale clients to be served: 40

Total matching funds for proposed Sunnyvale services: 31,192

Match Ratio (% of program funded by matching funds): 64.8%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

Application Form
 City of Sunnyvale Human Services Funding
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C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$17,379.00	\$29,942.00	\$47,321.00
Office Supplies			
Communication			
Publications/Printing/Advertising			
Travel			
Rent/Lease/Mortgage			
Utilities			
Insurance			
Equipment Rental/Maintenance			
Audit/Legal/Professional Services (for CDBG portion only)			
Direct Services (Funding for specific service, e.g. meal, ride)		\$1,250.00	\$1,250.00
Contract Services			
Other			
Total Expenses	\$17,379.00	\$31,192.00	\$48,571.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

PROJECT SENTINEL

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$50,000.00

Total Program Cost: \$66,500.00

Cost per client for proposed Sunnyvale Program: \$120.90

Number of Sunnyvale clients to be served: 550

Total matching funds for proposed Sunnyvale services: 16,500

Match Ratio (% of program funded by matching funds): 33%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
2008-2009	98,544	98,544
2009-2010	98,544	98,544
2010-2011	0	0
2011-2012	0	0
2012-2013	0	0

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

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 City of Sunnyvale Human Services Funding
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Please provide the number of unduplicated Sunnyvale clients served by income level and special needs, if any:

	2011-2012 Actual	2012-2013 Proposed		2011-2012 Actual	2012-2013 Proposed
	SUNNYVALE ONLY			SUNNYVALE ONLY	
Extremely Low Income (0%-30% AMI)	0	65	Youth (0-18 years)	0	2
Very Low Income (31%-50% AMI)	0	180	Adults (19-61 years)	0	383
Low Income(51%-80% AMI)	0	280	Seniors (62+ years)	0	130
Moderate Income (81%-120% AMI)	0	15	Disabled Individuals	0	25
Above Moderate Income (120%+ AMI)	0	10	Other Special Needs	0	10
Total	0	550	Total	0	550

B. Objectives

For each program objective, please indicate the proposed type and number of units of service to be provided during the next fiscal year. Units of service are those units that will be used to calculate program performance and justify reimbursement requests. You must include at least one type of unit, and may include up to four types.

Objective (unit of service) e.g. hours of service, meals provided, evictions prevented, etc.	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Annual
Dispute Cases	41	41	41	42	165
Documented Requests for Education/Info	93	94	94	94	375
Mediations	2	3	2	3	10
Outreach Activities	3	3	3	3	12

Application Form
 City of Sunnyvale Human Services Funding
 January 2013

C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$36,600.00	\$5,000.00	\$41,600.00
Office Supplies	\$1,300.00	\$3,000.00	\$4,300.00
Communication	\$700.00		\$700.00
Publications/Printing/Advertising		\$600.00	\$600.00
Travel		\$400.00	\$400.00
Rent/Lease/Mortgage		\$7,000.00	\$7,000.00
Utilities	\$1,000.00		\$1,000.00
Insurance	\$400.00	\$500.00	\$900.00
Equipment Rental/Maintenance	\$500.00		\$500.00
Audit/Legal/Professional Services (for CDBG portion only)	\$5,500.00		\$5,500.00
Direct Services (Funding for specific service, e.g. meal, ride)	\$4,000.00		\$4,000.00
Contract Services			
Other			
Total Expenses	\$50,000.00	\$16,500.00	\$66,500.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

SANTA CLARA FAMILY HEALTH

Application Form
 City of Sunnyvale Human Services Funding
 January 2013

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$16,044.00

Total Program Cost: \$6,340,016.00

Cost per client for proposed Sunnyvale Program: \$1,113.00

Number of Sunnyvale clients to be served: 356

Total matching funds for proposed Sunnyvale services: 351,348

Match Ratio (% of program funded by matching funds): 96%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
FY 09-10	53,574	14,194
FY 10-11	53,574	14,194
FY 11-12	20,138	14,739
FY 12-13	20,138	16,044

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

Application Form
City of Sunnyvale Human Services Funding
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C. Budget for Fiscal Years 2013-14 & 2014-15

Proposed Sunnyvale Program Annual Expenses*	City Funds	Matching Funds	Total
Salaries/Benefits/Payroll/Taxes	\$16,044.00	\$23,745.00	\$39,789.00
Office Supplies			
Communication			
Publications/Printing/Advertising			
Travel			
Rent/Lease/Mortgage			
Utilities			
Insurance			
Equipment Rental/Maintenance			
Audit/Legal/Professional Services (for CDBG portion only)			
Direct Services (Funding for specific service, e.g. meal, ride)			
Contract Services			
Other			
Total Expenses	\$16,044.00	\$23,745.00	\$39,789.00

* Round to the nearest whole dollar and include only expenses associated with proposed program and Sunnyvale clients.

SILICON VALLEY INDEPENDENT LIVING CTR.

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$14,475.00

Total Program Cost: \$141,796.00

Cost per client for proposed Sunnyvale Program: \$405.00

Number of Sunnyvale clients to be served: 60

Total matching funds for proposed Sunnyvale services: 127,321

Match Ratio (% of program funded by matching funds): 89.7%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
N/A		

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

WEST VALLEY COMMUNITY SERVICES

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$15,000.00

Total Program Cost: \$100,800.00

Cost per client for proposed Sunnyvale Program: \$672.00

Number of Sunnyvale clients to be served: 20

Total matching funds for proposed Sunnyvale services: 85,680

Match Ratio (% of program funded by matching funds): 85%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
*2009-2010	10,000	8,778
2010-2011	15,000	10,774
2011-2012	15,000	7,369
2012-2013	15,000	8,022

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

YWCA

SECTION 1: FUNDING REQUEST FOR SUNNYVALE PROGRAM

A. City of Sunnyvale Funding Categories (See RFP Notice, page 8). Please select one:

- Operational Emergency Seed Program

B. Consolidated Plan Priority Need Type.

Select only one:

- A. Basic Needs (Food, financial aid, emergency shelter)
 B. Youth Intervention (mentoring/after-school programs)
 C. Mental Health or Substance Abuse Counseling
 D. Other Supportive Services (Legal aid, senior care services, disability-related services, etc.)

C. Program Financials¹

Funding Request: \$35,000.00

Total Program Cost: \$1,230,968.00

Cost per client for proposed Sunnyvale Program: \$175.85

Number of Sunnyvale clients to be served: 200

Total matching funds for proposed Sunnyvale services: 1,195,968

Match Ratio (% of program funded by matching funds): 66%

Is Applicant currently receiving funding from Sunnyvale? Yes No

Has the Applicant applied for funds from the City of Sunnyvale for this Program before? Yes No

If yes, complete the following chart for the previous five years.

Fiscal Year Applied	Amount Requested	Amount Awarded by City
FY 11-12	35,000	17,195
FY 10-11	35,000	18,842
FY 09-10	35,000	18,842
FY 08-09	35,000	20,383
FY 07-08	35,000	20,383

¹ NOTE: Please see pages iii-iv of Application instructions for details on how to calculate Program Cost and Cost per client

Application Form
City of Sunnyvale Human Services Funding
January 2013

Proposed Funding Sources for Sunnyvale Program	Amount
City of Sunnyvale	35,000
Other Jurisdictions	65,000
Foundation	200,000
Individual Donations	374,313
Calema	403,565
SCC	98,000
Sharks Foundation	25,000
Fema	30,000
TOTAL	1,230,968

1. Does your Organization have a HUD-approved indirect cost plan? Yes No
2. Does your agency charge any fees for the proposed Sunnyvale services? Yes No
3. If your organization is not leveraging the requested City funds with other funds, please explain why.

N/A