

**CITY OF SUNNYVALE  
NOTICE OF REQUEST FOR PROPOSALS FROM AGENCIES SEEKING  
FY 2013-14 FUNDING FOR PUBLIC SERVICE PROGRAMS AND  
CAPITAL/HOUSING PROJECTS UNDER THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) and HOME  
INVESTMENT PARTNERSHIP (HOME) PROGRAMS**



Beginning Friday, January 18, 2013 the City of Sunnyvale will be requesting proposals for its:

- 1) 2013-14 & 2014-15 Community Development Block Grant (CDBG) Program funding for Human Services
- 2) 2013-14 CDBG and HOME Program funding for Capital/Housing Projects.

Funding for eligible Community Development Block Grant activities categorized as public service, and capital/housing projects, which meet CDBG/HOME Investment Partnership criteria are requested at this time.

CDBG and HOME Program

Information is not yet available regarding the exact amounts of CDBG and HOME funding the City will receive from HUD to allocate during FY 2013-14. The City anticipates about \$160,000 in CDBG funds and up to \$100,000 in City funds to be available for public service programs. Approximately \$450,000 in CDBG and \$850,000 in HOME funds is estimated to be available for eligible capital/housing projects. Projects will be funded subject to final appropriations and program income received by the City.

The primary objectives of the CDBG Program include activities that benefit low income households, aid in the prevention of slums or blight, or meet an urgent community need, including: expanding the affordable housing supply; promoting housing opportunities and choices; maintaining and improving community facilities and services; expanding economic development opportunities; and providing supportive services for targeted groups; including the homeless, seniors, youth, persons with disabilities, and other special needs groups.

The HOME program provides funding for construction, rehabilitation, and/or acquisition of housing affordable to lower income persons, as well as certain other activities in support of affordable housing.

**Human Services**

This Request for Proposals (RFP) is open to agencies seeking funding for human services that will meet priority or unmet community needs in Sunnyvale. Proposals must address existing City goals, policies, and priorities of the City's 2010-2015 Consolidated Plan to be eligible for funding.

The City funds human services on a two-year funding cycle. Human services programs awarded funding for FY 2013 will be eligible for a grant of similar size in FY 2014, subject to satisfactory performance in the first grant year, and funding availability for the second year.

**Capital/Housing Projects**

Proposals are requested for capital projects and the following housing activities: New Construction or Acquisition/Rehabilitation projects resulting in the creation of new or additional units that serve very low-income households. Funding awards are based on the project's identified funding gap, funding availability, project merits, and the number of eligible proposals received. Funds for CDBG and HOME projects are provided in the form of a loan secured by the real property to be improved.

### **Applications**

Applications and instructions will be available electronically beginning Friday, January 18, 2013 at [www.Housing.inSunnyvale.com](http://www.Housing.inSunnyvale.com). Packets will be available for pick-up at City Hall, One Stop Permit Center, 456 W. Olive Avenue, Sunnyvale, CA.

Complete applications are due on **Thursday, February 14, 2013 at 4:00 p.m.** NO LATE, POSTMARKED, E-MAILED, FAXED OR INCOMPLETE PROPOSAL WILL BE ACCEPTED.

If you have any questions about this process, please e-mail either Katrina Ardina at [kardina@ci.sunnyvale.ca.us](mailto:kardina@ci.sunnyvale.ca.us) or Edith Alanis at [eananis@ci.sunnyvale.ca.us](mailto:eananis@ci.sunnyvale.ca.us) or call (408) 730-7254.

### **Schedule**

January 31, 2013: Applicant Workshop: West Conference Room, 3:00-4:30 p.m.  
February 14, 2013: Proposals due  
February 27, 2013: **Housing and Human Services Commission–Public Hearing**  
Agency Presentations: Human Services and Housing/Capital Proposals  
March 27, 2013: **Housing and Human Services Commission–Public Hearing**  
Funding Recommendations  
April 24, 2013: **Housing and Human Services Commission–Public Hearing**  
Review FY 2013-14 Action Plan  
May 7, 2013: **City Council – Public Hearing**  
Final Approval of Funding

The City of Sunnyvale does not discriminate on the basis of race, color, religion, national origin, sex (including sexual harassment), handicap, or age in any of its policies, procedures, or practices. This nondiscrimination policy covers admission and access to, or treatment or employment in, the City of Sunnyvale programs and activities. Pursuant to the Americans with Disabilities Act, the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities. If you have inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the City's grievance procedures or if you require special accommodations, please contact the Housing Division at (408) 730-7254 at least five days in advance of the meeting. TDD/TTY (408) 730-7501.

Publish: January 18, 2013