

**CITY OF SUNNYVALE
NOTICE OF REQUEST FOR PROPOSALS
FOR FY2012-13 COMMUNITY DEVELOPMENT BLOCK GRANT
and HOME INVESTMENT PARTNERSHIP PROGRAM FUNDING
FOR ELIGIBLE CAPITAL PROJECTS**



On Friday, January 13, 2012 the City of Sunnyvale will release a request for proposals (RFP) for CDBG and HOME Program Funding for Housing/Capital Projects to be funded in FY 2012-13. Projects will be considered for funding based on: availability of CDBG and HOME funds, proposal eligibility and completeness as determined by Housing Division staff, recommendation for funding by the Housing and Human Services Commission, and approval by the City Council following a 30-day public notice and a public hearing.

Only proposals to develop or rehabilitate CDBG- or HOME-eligible housing or capital projects will be accepted under this RFP. Please see RFP for details. **No proposals for public/human services will be accepted under this RFP as available public services funding for FY 2012-13 was allocated in FY 2011-12 as part of the City's two-year human services funding cycle.**

CDBG and HOME Program

The primary objectives of the CDBG Program are to: benefit low income households, aid in the prevention of slums or blight, or meet an urgent community need. Eligible activities include: rehabilitation and/or acquisition of affordable housing; rehabilitation or development of community facilities or public improvements serving lower income and/or special needs groups, including the homeless, seniors, at-risk youth, and persons with disabilities; and removal of architectural barriers, as further set forth in the federal laws and regulations of the CDBG program. The HOME Program provides funding for the acquisition, rehabilitation and/or construction of affordable housing projects. Proposals for new construction, acquisition, and/or rehabilitation projects resulting in the creation of new or additional units that serve very low-income households will be considered for HOME project funds under this RFP.

TO APPLY:

The RFP and application forms will be available online by January 13, 2012 at: **www.hudprograms.insunnyvale.com** or may be requested by calling the Housing Division at: 408-730-7250. *Se habla español.*

Applications are due on Monday at 4:00 p.m., February 13, 2012.

LATE OR INCOMPLETE PROPOSALS WILL BE REJECTED.

The City reserves the right to reject any and all proposals received under this RFP.

If you have any questions about this RFP, or require technical assistance, please contact:

Katrina Ardina, Housing Program Analyst

kardina@ci.sunnyvale.ca.us

(408) 730-7451

RFP Schedule (subject to change)

January 13, 2012: RFP released

February 13, 2012: APPLICATION DEADLINE: Proposals due by 4:00 p.m.

February-March 2012: Applicant Presentations to Housing and Human Services Commission

April 25, 2012: Public Hearing before Housing and Human Services Commission on Draft Action Plan and Funding Award Recommendations

May 2012: Public Hearing before City Council on Draft FY2012-13 Action Plan and approval of Capital Project Awards, if any.

The City of Sunnyvale does not discriminate on the basis of race, color, religion, national origin, sex (including sexual harassment), handicap, or age in any of its policies, procedures, or practices. This nondiscrimination policy covers admission and access to, or treatment or employment in, the City of Sunnyvale programs and activities. Pursuant to the Americans with Disabilities Act, the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities. If you have inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the City's grievance procedures or if you require special accommodations, please contact the Housing Division at (408) 730-7254 at least five days in advance of the meeting. TDD/TTY (408) 730-7501.

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