

**City of Sunnyvale
Income Verification Calculation**

Applicant _____
 Co-Applicant _____
 Address: _____
 Apartment Complex _____

Prepared by: _____
 Date: _____
 Unit # _____

INCOME DOCUMENTATION AND VERIFICATION

APPLICANT/LESSEE NAME: _____

TYPE	YEAR and AMOUNT	PAY STUB/ MISC INC CALCULATION	CALCULATED ANNUAL AMOUNT	NOTES
W-2	_____			
TAX RETURN	_____			
	PAY PERIOD			
PAY STUB #1	_____			
PAY STUB #2	_____			
PAY STUB #3	_____			
PAY STUB #4	_____			
PAY STUB #5	_____			
PAY STUB #6	_____			
PAY STUB #7	_____			
	PAY STUB TOTAL	_____		
AVERAGE (TOTAL OF PAY STUB DIVIDED BY THE NUMBER OF PAYSTUBS)			\$ _____	
AVERAGE X _____ PAY PERIODS (12, 24, 26, 52, etc)			\$ _____	
ADD MISCELLANEOUS INCOME			\$ _____ -	
FREQUENCY OF MISCELLANEOUS INCOME _____				
ADD MISCELLANEOUS INCOME			\$ _____ -	
FREQUENCY OF MISCELLANEOUS INCOME _____				
TOTAL LESSEE GROSS ANNUAL INCOME			\$ _____	

APPROVED BY: _____ (Date) **TITLE:** _____ (Date)