

**Council Meeting: January 29, 2008**

**SUBJECT:** Award of Contract for Handheld Traffic Citation Writers with Associated Software (F0712-59)

**REPORT IN BRIEF**

Approval is requested for the award of a contract in an amount not to exceed \$62,443 to Berendo Solutions, Inc., of Long Beach for the purchase of six handheld traffic citation writers with associated software and one year of technical support for the Department of Public Safety Traffic Safety Unit.

**BACKGROUND**

On February 27, 2007, Council approved the application for a grant from the California Office of Traffic Safety (RTC 07-054). On September 19, 2007, the City received notification from the Office of Traffic Safety (OTS) that the grant request was approved (Grant No. TR0802). The grant money is to be used to purchase six handheld traffic citation writers with associated software.

**DISCUSSION**

The Department of Public Safety has selected Berendo Solutions, Inc., to provide the hardware and software. The chosen vendor will provide a product that will meet the needs of the electronic citation process, including any necessary interface with existing data processing systems and the State of California Court Information System.

Section 2.08.070 (b) of the Sunnyvale Municipal Code exempts from competitive bidding situations where procurements are funded by grants, donations or gifts when the special conditions attached to the grants, donations or gifts require the procurement of particular goods and/or services. In this case, the product provided by Berendo Solutions, Inc., has been approved by the California Judicial Council allowing for the software to feed citation information directly into the California court system.

## **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk.

## **FISCAL IMPACT**

Funds for the purchase of the equipment and associated software, totaling \$62,443 (including shipping and sales tax), are available in Project 827260 – OTS Grant Handheld Ticket Writer Technology. Following expiration of the first year of technical support which is included in the requested contract award, annual technical support fees totaling \$6,798 will begin. The Department of Public Safety included this amount in the requested FY 2009/2010 operating budget for Program 485 – Investigation Services.

The total approved grant and budget for Project No. 827260 is \$69,650. After the purchase of the equipment and associated software, the remaining balance will be \$7,207. These monies will be used for Information Technology Department staff time and implementation costs and other expenses related to the implementation of this program.

## **RECOMMENDATION**

It is recommended that Council award a contract to Berendo Solutions, Inc., in substantially the same form as the attached purchase order and in an amount not to exceed \$62,443, for six handheld traffic citation writers and associated software, one year of technical support, shipping and sales tax.

Reviewed by:

Mary J. Bradley, Director, Finance  
Prepared by: Dreama Howard, Buyer

Reviewed by:

Don Johnson  
Director, Public Safety

Reviewed by:

Cuong Nguyen  
Director, Information Technology

Approved by:

Amy Chan  
City Manager

**Attachment**

Draft Purchase Order



# CITY OF SUNNYVALE CALIFORNIA

DRAFT

**PURCHASE ORDER NO PO002131** Page 1 of 1

<b>ORDERED FROM:</b> 18017 - 001 Phone: (866)232-9622  Berendo Solutions Inc PO Box 3118  Long Beach CA 90803	<b>ORDER DATE</b> 01/16/2008	<b>BILL TO:</b>  <b>City of Sunnyvale          Finance Department          Accounts Payable          PO Box 3707          Sunnyvale CA 94088-3707</b>
	<b>DELIVERY DATE</b> 02/29/2008	
	<b>PAYMENT TERMS</b> N/30	

<b>DELIVER TO:</b> DPS/Special Ops  700 All America Wy Sunnyvale CA 94086  Phone: (408)730-7711	<b>FOB DEST</b>	<b>FREIGHT CHARGES</b> Destination, freight included in price
	<b>CHARGE/OBJ CODE(S)</b> 827260 5055 \$62,442.24	

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Berendo G2 Solution computer system for Department of Public Safety per Quote #QN:SV121107, a copy of which is attached and incorporated by reference.  Cost Breakdown: A. G2 Solution Hardware - G2 Mobile System = \$25,026.00 B. G2 Solution Application Software Licenses - Initial Term = \$20,289.00 C. Software Installation and Services = \$6,321.50 D. Technical Support and Upgrades = \$6,797.25 E. Shipping and Handing = \$270.00 F. Tax (8.25%) = \$3,738.49  Requisition Number: RQ002851 Requisitioner: Heather Tannehill  Awarded by Council 1/29/2008, RTC # _____	62,442.24	DLR	1.0000	62442.2400

**TOTAL** \$62,442.24

**BUYER**

Howard, Dreama

Phone (408)730-7396 Fax (408)730-7710



www.berendosolutions.com  
 P.O. Box 3118  
 Long Beach, CA 90803  
 www.berendosolutions.com  
 tel: 866-232-9622  
 fax: 480-247-4693

**Berendo G2 Solution Quote QN: SV121107**

Quote Date: 12/11/2007

Customer PO Date and Number:

Sales Person: Frank Yu Office: 866-232-9622 x600  
 Mobile: 213.321.4947

- New G2 Solution  
 Add-on G2 Solution

**CUSTOMER INFORMATION**

AGENCY: Sunnyvale PD  
 CONTACT: Lt. Randy Sautter  
 EMAIL: rsautter@ci.sunnyvale.ca.us  
 ADDRESS: 700 All America Way  
 CITY: Sunnyvale, CA 94086  
 PHONE: (408) 730-7100 FAX:

Taxable?  
 If yes, enter tax rate in box below  
 Tax Rate: 8.25%

**G2 SOLUTION HARDWARE - G2 MOBILE SYSTEM**

DESCRIPTION	QUANTITY	UNIT PRICE	EXT. PRICE
CN3 Wireless Enterprise Digital Assistant with eCite Accessories & Imgr	6	\$ 2,850.00	\$ 17,100.00
RW 420 Mobile Printer with eCite Accessories	6	\$ 922.00	\$ 5,532.00
HS3 Biometric Fingerprint Capture	6	\$ 399.00	\$ 2,394.00
<b>Mobile Device Total:</b>			<b>\$ 25,026.00</b>

**G2 SOLUTION APPLICATION SOFTWARE LICENSES - INITIAL TERM**

DESCRIPTION	QUANTITY	UNIT PRICE	EXT. PRICE
2tc02 - Berendo eCite	6	\$ 390.00	\$ 2,340.00
2gs02 - Berendo G2 eKnowledge Management	1	\$ 12,950.00	\$ 12,950.00
3hs01 - Biometric Fingerprint software	1	\$ 4,999.00	\$ 4,999.00
<b>License Total:</b>			<b>\$ 20,289.00</b>

**SOFTWARE INSTALLATION AND SERVICES**

DESCRIPTION	QUANTITY	UNIT PRICE	EXT. PRICE
3ic02 - Implementation Service		10% of HW and SW Total	\$ 4,531.50
3tc01 - Training	2	\$ 895.00	\$ 1,790.00
		<input checked="" type="checkbox"/> System Administrator <input checked="" type="checkbox"/> User	
<b>Installation and Services Total:</b>			<b>\$ 6,321.50</b>

**TECHNICAL SUPPORT AND UPGRADES**

DESCRIPTION	QUANTITY	UNIT PRICE	# MONTHS	EXT. PRICE
3ts02 - Named Point of Contacts (POC) Technical Support and Upgrades		15% of HW & SW Total	12	\$ 6,797.25
<b>Technical Support Fee:</b>			<b>\$ 6,797.25</b>	

**PAYMENT SUMMARY**

- Prices are valid for 30 days from Quote Date.
- Payments must be made in US Dollars.
- Contract Total includes hardware, software, support, installation, services, and the first 12 months recurring technical support and upgrades.
- Initial Payment includes hardware, software, support, installation, services, shipping, tax, and the first 12 months of recurring technical support and upgrades.
- Delivery typically 30-45 business days after receipt of signed Agreement and Purchase Order
- Customer is responsible for procuring the hardware and the system software for the G2Share server according to the specification provided.
- Recurring Annual License and Technical Support and Upgrade fees will be billed automatically for the subsequent years.

Contract Total: \$ 58,433.75  
 Shipping and Handling: \$ 270.00  
 Tax: \$ 3,738.49  
**TOTAL \$ 62,442.24**  
 Annual Technical Support Fee: \$ 6,797.25

**TERMS AND CONDITIONS (Read Attached Agreements; Sign Below, Mail the Original; and Fax Quote and Purchase Order to 480-247-4693)**

By signing and accepting this Sales Order, Customer acknowledges that Customer has read, understands and agrees to the Standard Terms & Conditions of Sale attached hereto as Attachment 1, as well as all of the terms of the Berendo Solutions, Inc., License Agreement which has been previously provided to Customer. By signing and delivering this Sales Order, Customer acknowledges and agrees that all users of the Berendo G2 Solution will read and agree to abide by the License Agreement prior to any use of the G2 Solution. Upon acceptance of this Sales Order by Berendo Solutions (subject to product availability), Customer's order will be processed and delivered within 45 business days. Payment is due upon acceptance of this Sales Order by Berendo Solutions, which shall be entitled to accept or reject this Sales Order in its sole discretion.

Customer Acceptance Signature \_\_\_\_\_ Date \_\_\_\_\_

Berendo Solutions, Inc. Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Print Name \_\_\_\_\_