

**Council Meeting: February 26, 2008****SUBJECT: Board and Commission Resignation (Information Only)****REPORT IN BRIEF**

As outlined in City policy, this report informs Council that during the February 12, 2008 City Council meeting, Patrick Grant, who was appointed to the Bicycle and Pedestrian Advisory Commission in December 2006, and was serving a term to expire in June 2008, resigned effective February 12, 2008.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy(ies).

DISCUSSION

Staff is typically notified of board and commission resignations via a letter from the resigning board and commission member to the Mayor. Given Mr. Grant's expressed dissatisfaction on February 12, 2008 with the City's boards and commissions program, staff is not anticipating a letter of resignation. Mr. Grant's verbal declaration to the Mayor and Council on February 12, 2008 and the approved minutes of that Council meeting shall serve as formal written record of his resignation.

The Bicycle and Pedestrian Advisory Commission consists of seven members. With this resignation from Mr. Grant, the commission will have six remaining members.

The Office of the City Clerk currently has contact information for one potential applicant who expressed an interest in serving on the Bicycle and Pedestrian Advisory Commission. Staff has made attempts to contact this individual and should an interest still exist, Council will be notified in a separate report to Council. This vacancy has been included in the board and commission's ongoing recruitment process for current openings.

FISCAL IMPACT

None

Reviewed by:

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Approved by:

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