

**Council Meeting: June 10, 2008****SUBJECT: Board and Commission Appointments (Based on 2008 Summer Recruitment)****REPORT IN BRIEF**

The Office of the City Clerk received 22 applications by the recruitment deadline of April 11, 2008. One applicant withdrew her application prior to being interviewed and requested that the City no longer consider her application due to work demands. On June 2, 2008, an applicant requested in writing and by phone to have his application withdrawn due to his other commitments.

Three applications were submitted one week after the April 11 deadline. These individuals were scheduled for interviews at the Mayor's direction on May 15, 2008. Two additional applications were received, one on May 9, 2008 and one on May 22, 2008. Although these two applicants were not interviewed, their applications have been included for Council consideration as an interview is not a prerequisite to being appointed to a board or commission.

Seven interviews were held on April 30, 2008, six interviews were held on May 1, 2008, eight interviews were held on May 5, 2008 and three interviews were held on May 15, 2008.

Staff recommends that Council confirm appointments from the 25 applicants listed in this report. The terms for these newly appointed board and commission members will be effective as of July 1, 2008 and will continue until the specified term expires.

BACKGROUND

Staff conducted a citywide recruitment from August 2007 to April 11, 2008. Outreach efforts included: Council meeting announcements; advertising on the City's web site; news releases; Quarterly Report article; flyers distributed to all City facilities; advertisements on KSUN; board/commission informational meeting; notices to incumbents; two advertisements each in the *Sunnyvale Sun* and *San Jose Mercury*; announcement in the City's Library Newsletter; email notification to present and past "City Skills" and "Leadership Sunnyvale" participants; flyers and email announcements presented at quarterly meetings of Neighborhood Associations; and flyers distributed at City Skills classes, email to Chamber of Commerce members.

EXISTING POLICY

Council Policy 7.2.19 outlines the appointment process as follows:

“The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant’s name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain. Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the City Attorney to draw the name of the person to be appointed. The process is repeated for each board or commission.”

DISCUSSION

Following the April 11, 2008 deadline, the Office of the City Clerk verified that the applicants, with one exception, met the residency and voter registration requirements as applicable.

During verification of residency requirements, it was noted that one applicant living outside of Sunnyvale had applied to serve on the Board of Building Code Appeals. Council policy requires that members of the Board of Building Code Appeals live in Sunnyvale and staff informed the applicant of this requirement. The applicant subsequently requested to be considered for appointment to the Bicycle and Pedestrian Advisory Board and was interviewed by Council.

Current board/commission vacancies, terms of appointments, and names of candidates are as follows:

Arts Commission	Vacancy (1)	Term Expires
Lee Allen Joshua Amberg Amitabh Bihari (Preference #1) Marshal Morse Robert Obrey		June 30, 2012
Bicycle and Pedestrian Advisory Commission (Category 1)	Vacancy (2)	Terms Expire
Nathaniel Chittenden Ralph Durham (applied for category 1 &2) Andrea Stawitcke		June 30, 2012

Patrick Walz (applied for category 1 &2)		
Bicycle and Pedestrian Advisory Commission (Category 2)	Vacancy (1)	Term Expires
Carl Bergholm Ralph Durham (applied for category 1 &2) Patrick Walz (applied for category 1 & 2)		June 30, 2012
Board of Building Code Appeals	Vacancy (3)	Terms Expire
No Applications Received		June 30, 2012 (2 terms) June 30, 2011 (1 term)
Board of Library Trustees	Vacancy (2)	Terms Expire
James Griffith Frenchie Marsolais (Preference #2)		June 30, 2012
Child Care Advisory Board (Child Care Center Representative) No Applications Received	Vacancy (1)	Term Expires June 30, 2012
Child Care Advisory Board (Related Field Representative)	Vacancy (2)	Terms Expire
Lisa Taiz		June 30, 2012
Child Care Advisory Board (Business Community Representative) No Applications Received	Vacancy (1)	Term Expires June 30, 2010
Heritage Preservation Commission	Vacancy (2)	Terms Expire
Frenchie Marsolais (Preference #1) David Squellati (Preference #1)		June 30, 2012
Housing and Human Services Commission	Vacancy (2)	Terms Expire
Pat Plant Demi Yezgi (Preference #1)		June 30, 2012
Parks and Recreation Commission	Vacancy (1)	Term Expires
Amitabh Bihari (Preference #2) Howard Chuck David Squellati (Preference #2)		June 30, 2012
Personnel Board	Vacancy (1)	Term Expires
Stephanie Saprui		June 30, 2012
Personnel Board (Employee-nominated seats)	Vacancy (1)	Term Expires
Glen Hendricks (Preference #2)		June 30, 2012

Planning Commission	Vacancy (2)	Terms Expire
John Cordes* Ashok Dhar Monica Draganowski-Davis Darab Ghaffary Glen Hendricks (Preference #1) Dianne McKenna* Nick Travis Demi Yezgi (Preference #2)		June 30, 2012

(* Applicant not interviewed, late application)

The following boards and commissions did not receive enough applications to fill all of the current vacancies: Board of Building Code Appeals, and Child Care Advisory Board. Quorum issues do not exist with these boards and commissions.

Remaining vacancies will be included in the continuous recruitment process. When eligible applications are received, staff will return to Council with options for filling the vacancies.

Following appointments, the staff liaison for each board and commission will provide an orientation and each new board/commission member is required to take the Oath of Office, sign the Model of Excellence, attend the Boards and Commissions Orientation, and complete Ethics Training. A ceremonial oath will be offered to all incoming board and commission members.

FISCAL IMPACT

There is no fiscal impact as a result of this report.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk.

In addition, the public was notified of the recruitment for board and commission applicants as noted in the Background Section of this report.

ALTERNATIVES

1. Council confirms appointments from the candidates listed in this report, specifying the terms for each candidate for the board/commission that has multiple seats and terms.

2. Council directs staff to include the remaining vacancies in the City's continuous recruitment efforts and to submit for Council's consideration all eligible applications received by the deadline established for the next round of board and commission interviews scheduled for July 15, 2008.
3. Council does not make appointments at this time and directs staff to include the current vacancies in the City's continuous recruitment process.

RECOMMENDATION

Staff recommends Alternative Nos.1 and 2.

Alternative No. 1 will fill the majority of the existing vacancies and represents the culmination of the 2008 Summer Board and Commission Recruitment.

Alternative No. 2 will address the remaining vacancies by efficiently using available resources.

Reviewed by:

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