



Council Meeting: September 16, 2008

SUBJECT: Acceptance of Donation from Maxim Integrated Products of Traffic Signal Equipment, Installation Services, and Public Right of Way Improvements

REPORT IN BRIEF

The City has received an offer of donation of equipment and construction services from Maxim Integrated Products, Incorporated for an enhanced crosswalk at Kifer Road and San Gabriel Drive. The equipment, facilities and services are valued at \$58,450. This donation is offered in order to facilitate the construction of an enhanced crosswalk across Kifer Road between two of Maxim's buildings. A traffic study showed that installation of enhanced crosswalk facilities is warranted, and staff indicated that Maxim could request that the City consider installing these facilities as part of its Capital Improvement Program process. Maxim instead desires to facilitate and speed up the installation of the crosswalk by funding and installing the facilities themselves, and then donating the facilities to the City.

EXISTING POLICY

Council Policy Manual: Allow the solicitation of donations, contributions and sponsorships to support City programs, events and services.

For donations, contributions or sponsorships with values \$35,000 or more, as estimated by the donor, a Report to Council will be written outlining its purpose and the advantages and disadvantages of accepting the gift. The gift shall not be accepted until City Council has approved its acceptance. For monetary donations, it will be stated in the Report to Council if the gift is a one-time contribution for a specific purpose or a contribution where the principal could be invested and the interest used to support all or part of a special project or program for a number of years.

The City will not undertake sponsorships or accept contributions that:

- A. Require the City's written or spoken endorsement of commercial products, services, companies or individuals;
- B. Limit the City's ability to carry out its functions fully and impartially;
- C. Result in additional ongoing operating costs for which a funding source has not been identified and approved by Council;
- D. Restrict access to the City's event by the widest audience possible;
- E. Personally benefit individual City employees;

- F. Result in conflicts of interest;
- G. Expect City staff or policy makers to return the favor through action on a City program or policy (recognition appropriate to the level of contribution would not be considered as “returning the favor”);
- H. Result in repeated solicitations from the same donor;
- I. Give a sponsor influence over the City and/or access to restricted information;
- J. Involve an association with gambling, tobacco, or pornography; or
- K. Imply City endorsement of political or religious views, or of contentious community issues.

Land Use and Transportation Element C3.5, Support a variety of transportation modes.

DISCUSSION

The City’s Administrative Policy lays out procedures for accepting donations. This donation falls within acceptable practice as stated by the Administrative Policy. The proper administrative procedures have been followed governing acceptance of the funds.

The proposed traffic control installation has been studied by City staff and determined to be warranted. Should the City not accept this donation, staff would recommend consideration of this installation as part of the upcoming FY 2009/2010 Capital Improvement Program prioritization process.

Staff has reviewed plans submitted by Maxim Integrated Products for the facilities to be installed. The planned facility meets the City’s design requirements. Work would be performed under an encroachment permit and inspected and accepted by City staff.

FISCAL IMPACT

Acceptance of this donation would potentially represent a positive fiscal impact to the City by substituting a donation of improvements to the public right of way for improvements that may otherwise need to be funded through public funding sources. Based on the traffic analysis prepared for this location, staff believes it is likely that this facility would rank as a high priority in the City’s capital improvement process based on safety, community betterment, and liability criteria.

This facility would have on going operating costs. Staff estimates these costs to be \$ 360/year. These costs can be absorbed by the existing operating budget of Program 115, Transportation and Traffic Services.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center, and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk.

ALTERNATIVES

1. Accept the donation of traffic control equipment, installation services, and sidewalk and crosswalk facilities from Maxim Integrated Products in the estimated amount of \$ 58,450.
2. Do not approve acceptance of the donation and forego the donation of improvements to the public right of way.

RECOMMENDATION

Staff recommends Alternative 1.

Reviewed by:

Marvin A. Rose, Director of Public Works

Prepared by: Jack Witthaus, Transportation and Traffic Manager

Reviewed by:

Mary J. Bradley
Director of Finance

Approved by:

Amy Chan
City Manager

Attachment

A. Improvement Plan

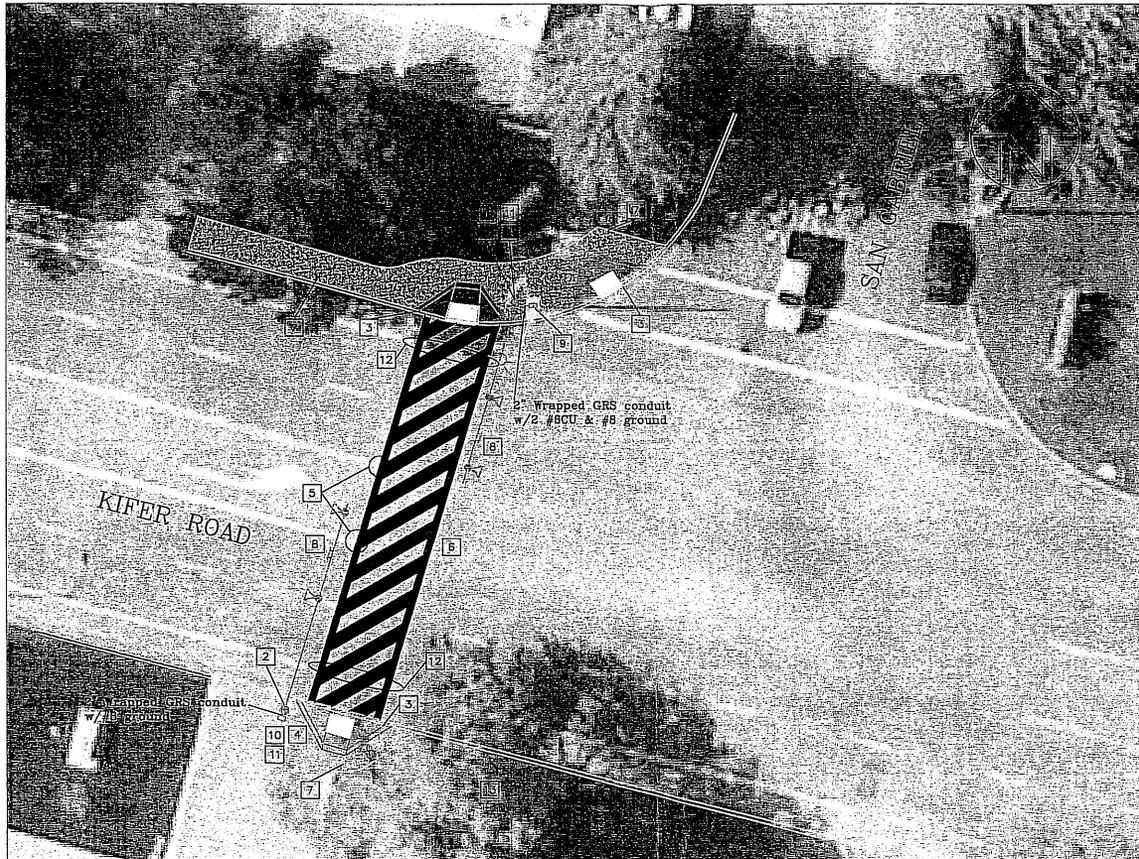
PROJECT NOTES:

- 1 Supply and Install Caltrans Type 19-3-100 with 30 ft Mast Arm, 15 ft LMA and 240V GE M-250A2 Powr/Door luminaire
- 2 Supply and Install Caltrans Type 23-3-100 with 35 ft Mast Arm. Install No. 5 PB at base of pole w/2" conduit to pole.
- 3 Install Handicap Ramp per City Standard Detail 13C-1
- 4 Supply and Install Polara Bulldog Ped Push Button at 36" from surface with R82E (CA) sign
- 5 Grind out about 2 LF of striping in crosswalk area
- 6 Install New Crosswalk per CA-MUTCD Figure 3B-15, Section 3B-17. All striping shall be thermoplastic
- 7 Install new sidewalk per City Standard Detail 9C
- 8 Supply and install W11-2 Warning Sign
- 9 Remove existing Electroler and demo foundation down 3 ft, install No. 5 pull box and intercept existing conduit to tie into circuit, install conduit to new new Caltrans Type 19-3-100 to energize new street light.
- 10 Supply and install solar powered JSF Technologies flashing beacon system AB 3412 w/Astro-Brac mounting and full back plate. Two flashing beacons per mast arm.
- 11 Supply and install W11-2 Warning Sign with W16-7p directional arrow
- 12 Grind out 12 LF of bike lane striping
- 13 Some tree trimming may be required

Contractor to supply necessary field wiring for this project and all necessary hardware to install signs.

Traffic control plan to be submitted with encroachment permit application and must be approved by a Transportation Engineer

Pull box lids to be labeled "CSV Traffic Signal"



APPROVED BY: Design Project Engineer Date	REVIEWED FOR APPROVAL BY: SENIOR ENGINEER DATE	ORIGINAL DESIGN BY: C. T.	ORIGINAL DRAWING BY: D. N.	CHECKED BY:	FIELD BOOK: NO. PG.	DATE: MARCH 2008
Traffic Engineer Date	APPROVED BY: TRANSPORTATION AND TRAFFIC MANAGER DATE	TITLE: KIFER AT SAN GABRIEL FLASHING BEACONS		SHEET: 1 OF 1		
Construction Project Manager Date		SCALE: 1" = 20'	DEPARTMENT OF PUBLIC WORKS		FILE NAME:	

