

**Council Meeting: November 18, 2008****SUBJECT: Award of Contract for Six Police Patrol Cars (F0810-21)****REPORT IN BRIEF**

Approval is requested for the award of a contract in the amount of \$149,534 to San Francisco Ford Lincoln Mercury for six police patrol cars for the Department of Public Works Fleet Maintenance Section.

BACKGROUND

The requested police patrol vehicles are full-size sedans with V-8 engines and heavy-duty components appropriate for traffic and law enforcement use. Due to technological improvements by the manufacturer, the life expectancy of these units has increased from 70,000 miles in 1995 to greater than 100,000 miles in recent years. The six vehicles in operation now are currently in the 103,000 to 127,000 mile range and are scheduled for replacement during Fiscal Year 2008/2009.

DISCUSSION

Bid specifications were prepared by Fleet and Purchasing staff. Invitation for Bids No. F0810-21 was advertised on the City's internet site and broadcast to potential suppliers through the Onvia DemandStar public procurement network.

Sealed bids were received and publicly opened on October 22, 2008. Four responsive bids were received.

Bidder**Total Bid**

San Francisco Ford Lincoln Mercury of San Francisco, CA	\$149,534
Burch Ford of La Habra, CA	\$197,420
Theodore Robins Ford of Costa Mesa, CA	\$206,129
Serramonte Ford of Colma, CA	\$210,498

Staff has determined that the vehicles offered by San Francisco Ford Lincoln Mercury meet City specifications and recommends that the contract be awarded to that firm as the lowest responsive and responsible bidder. It should be noted that a bid was received from Sunnyvale Ford Lincoln Mercury in the amount of \$150,735. After taking into consideration the 1% local business preference the comparable bid total was \$149,227; however the bid stipulated that the bid amount would only be held through October 31, 2008.

Therefore, this bid was deemed non-responsive given that November 18 was the earliest opportunity to request Council approval to award a contract and there was a lower bidder who met the City's bid specifications.

FISCAL IMPACT

Total cost to the City will be \$149,534 for six police patrol cars, including sales tax, delivery to the Corporation Yard and a 75,000 mile/five-year extended warranty. Funds are available in Fleet Equipment Replacement Account No.020700.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk.

RECOMMENDATION

It is recommended that Council award a contract, in substantially the same form as the attached draft Purchase Order and in the amount of \$149,534, to San Francisco Ford Lincoln Mercury for six police patrol cars.

Reviewed by:

Mary J. Bradley, Director of Finance

Prepared by: Pete Gonda, Senior Management Analyst, Finance

Reviewed by:

Marvin Rose

Director, Public Works

Approved by:

Amy Chan

City Manager

Attachment

Draft Purchase Order



ORDERED FROM 18277 - 002 (650) 871-7070 San Francisco Ford Lincoln Mercury 315 Airport Blvd So San Francisco CA 94080	ORDER DATE 11/03/2008	BILL TO: City of Sunnyvale Finance Department Accounts Payable PO Box 3707 Sunnyvale, CA 94088-3707
	DELIVERY DATE 02/27/2009	
	PAYMENT TERMS N/15	
	BID NO/RFQ NO	
DELIVER TO PW/Fleet Maintenance 221 Commercial St Sunnyvale CA 94085 Phone: (408) 730-7570	FOB POINT DEST	FREIGHT CHARGES Destination, freight included in price
	REQ. NO RQ003934	REQUISITIONER: TVARGAS
	CHARGE/OBJ CODE(S): 020700 5135 \$149,533.58	

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
1	Provide Ford Crown Victoria Police Interceptor Vehicles per Invitation For Bids F0810-21 terms and conditions and bidders response.	6.00	EA	\$22,285.0000	\$133,710.00
2	Extended Warranty, 75,000/60 Month Zero Deductible	6.00	EA	\$790.0000	\$4,740.00
3	Tire Fee	30.00	EA	\$1.7500	\$52.50



ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
4	Sales Tax (8.25%)	11031.08	DLR	\$1.0000	\$11,031.08
TOTAL					\$149,533.58

BUYER:

Howard, Dreama

PHONE (408) 730-7396

FAX (408) 730-7710