



Council Meeting: January 27, 2009

SUBJECT: Policy Supporting Connections to Regional Bicycle Facilities – Study Issue

REPORT IN BRIEF

For year 2008, the City Council ranked a study issue sponsored by the Bicycle and Pedestrian Advisory Commission (BPAC) entitled Policy Supporting Connections to Regional Bicycle Facilities (Study issue paper, Attachment A). This study would consider policy alternatives for connections to regionally significant bicycle facilities such as the Stevens Creek Trail, the Mary Avenue/Route 280 Bicycle Footbridge, or the Santa Clara Valley Transportation Authority (VTA) designated Cross-County Bicycle Corridors. Policy alternatives to be considered could describe the level of effort or priority for designating connections, or constructing improvements to provide connections.

In initiating research for this study, staff surveyed existing policy related to regional bike facilities. Current City policy documents are relatively rich in policy either directly or indirectly associated with the proposed issue. Staff believes that there is no need to adopt further policy, or modify existing policies in order to achieve the intent of the 2008 study issue. The BPAC discussed the adequacy of existing policies and concurred that there are no significant issues relating to the more global issue of regional bike facility connections that are not addressed by the current policy documents. Therefore the BPAC is recommending that no changes be made to policy regarding regional bike facility connections in general.

However, the BPAC believes that one specific area of policy with regard to the Stevens Creek Trail should be revisited by the City Council. A recently-prepared alternatives study by the City of Los Altos includes a trail alignment alternative that would extend partially into Sunnyvale, which is in conflict with the previously adopted policy on the Stevens Creek Trail. The BPAC believes the City should consider modifying policy and support this trail alternative. The BPAC minutes of the June 19, 2008 and August 21, 2008 meetings are attached (Attachments B and C).

Current policy was the result of extensive study and community outreach in the early 1990's. Staff believes revisiting this issue in detail is beyond the scope of the approved study issue. Should the City Council desire to revisit the

Stevens Creek Trail policy, staff and the BPAC recommend this be considered for study as part of the 2009 Study Issue process.

This issue was also reviewed by the Parks and Recreation Commission at their meetings of July 9, 2008 and August 13, 2008 (Attachment D and E). The Parks and Recreation Commission recommends support of Alternative 1, Make no revisions to existing City policy on regional bike facility connections. Commissioners indicated that existing policy seems adequate, and members supported City efforts to expand the bicycle trail network. Commissioners noted that the City is currently planning to consider a Stevens Creek Trail connection at such time that it is appropriate to coordinate with the City of Mountain View plans. Commissioners also expressed concern that any trail construction adjacent to Sunnyvale residential areas could be disruptive to residents.

Consistent with the BPAC recommendation, staff is recommending that the Council consider study of Stevens Creek Trail policy as a potential 2009 Study Issue but make no revisions to other City policy on regional bike facility connections.

BACKGROUND

In initiating research for this study, staff surveyed existing policy related to regional bike facilities. Current City policy documents are relatively rich in policy either directly or indirectly associated with the proposed issue. Existing policies are comprehensive in a number of aspects including access, connections, finance, facility design, and coordination with outside agencies.

Staff believes that there is no need to adopt further policy, or modify existing policies in order to achieve the intent of the 2008 study issue. The BPAC discussed the adequacy of existing policies and concurred that there are not significant issues relating to the more global issue of regional bike facility connections that are not addressed by the current policy documents. This issue was also reviewed by the Parks and Recreation Commission, which recommends support of Alternative 1, Make no revisions to existing City policy on regional bike facility connections.

The Existing Policy section of this report presents related policy. This policy review constitutes the essence of the study.

EXISTING POLICY

GENERAL PLAN LAND USE AND TRANSPORTATION ELEMENT

R1.9.1

Support state and regional efforts to provide High Occupant Vehicle (HQV) lanes, ridesharing, mass transit service, bicycling, and Intelligent Transportation Systems (ITS).

C3.5.4

Maximize the provision of bicycle and pedestrian facilities.

N1.3.2

Study the adequacy/deficiency of bicycle and pedestrian access and circulation within neighborhoods.

N1.3.3

Design streets, pedestrian paths, and bicycle paths to link neighborhoods with services.

N1.14.2

Ensure the provision of bicycle support facilities at all major public use locations.

SUNNYVALE BICYCLE PLAN

Statement of Purpose:

Sunnyvale shall encourage the use of bicycles for transportation and recreation, to minimize air pollution, reduce energy consumption and traffic congestion, and to improve the health and fitness of citizens of all ages.

Objectives:

1. Enhance Sunnyvale's livability by supporting bicycling through planning, engineering, education, encouragement and enforcement.
2. Ensure that a bicyclist of average ability can travel safely on all Sunnyvale streets, and can reach any Sunnyvale destination by a reasonably direct route.
3. Support bicycling as a travel mode on an equal basis with motorized mobility options.

Policy BP.A3

Expand Sunnyvale's network of off-street bicycle paths for recreation and utility cycling by facilitating bicycle access to the Baylands and along flood control channels.

Action BP.A3.c

Evaluate the feasibility of connecting the Calabazas Creek path across Highway 237 and Tasman Drive.

Action BP.A3.d

Facilitate discussion between agencies involved with the Bay Trail to select and discuss alignments and amenities for segments within and adjacent to Sunnyvale.

Action BP.A3.f

Work with the ABAG Bay Trail Project to encourage the provision of a paved trail segment between the north end of Calabazas Creek and the future north terminus of the Guadalupe River Trail at Gold Street in Alviso.

Action BP.A3.h

Coordinate with the City of Mountain View on the design of connections to Sunnyvale streets from its segments of the Stevens Creek Trail south of El Camino Real.

Policy BP.B4

Ensure that the City's new and existing bikeways conform to the latest county, regional, state and federal design standards and guidance.

Action BP.B4.a

Design and maintain the City's bikeways and shared roadway facilities to standards contained in the most recent Manual on Uniform Traffic Control Devices and state MUTCD Supplement, Caltrans Standard Plans, and VTA Bicycle Technical Guidelines.

Action BP.B4.b

Consider bicycle route signage on routes through neighborhoods, incorporating destination names and directional arrows, and also distances where appropriate.

Policy BP.B7

Support county, regional, state and federal policy that supports bicycling.

Action BP.B7.a

Support efforts to establish stable levels of funding for bicycle projects and programs at the county, regional, state and federal level.

Action BP.B7.b

Support bicycle friendly transportation policy at all levels of government including the California Department of Transportation.

GENERAL PLAN OPEN SPACE AND RECREATION ELEMENT

2.2.A.8

Support the acquisition or joint use through agreements with partners of suitable sites to enhance Sunnyvale's wide open spaces and recreation facilities based on community need and through such strategies as conversion of sites to open space from developed use of land, and landbanking.

2.2.A.9

Refrain from engaging in the development of open space and/or recreational facilities without prior assurance that ongoing maintenance needs will be addressed.

2.2.A.10

Facilitate and encourage pedestrian traffic in public recreational open spaces and utilize the Santa Clara Valley Transportation Authority's Pedestrian Technical Design guidelines whenever appropriate and feasible.

2.2.A.11

Support the acquisition of existing open space within the City limits as long as financially feasible.

2.2.C Regional Approach

The City embraces a regional approach to providing and preserving open space and providing open space and recreational services, facilities and amenities for the broader community. It is the City's policy, therefore, to:

2.2.C.1

Support activities and legislation that will provide additional local, county, and regional park acquisition, development, and maintenance and recreational opportunities.

2.2.C.2

Support public and private efforts in and around Sunnyvale to acquire, develop and maintain open space and recreation facilities and services for public use.

2.2.C.4

Support a regional trail system by coordinating with adjacent jurisdictions to facilitate trail connections wherever possible. (See also City of Sunnyvale Bicycle Plan.)

2.2.C.5

Determine that a regional trail connection within the Stevens Creek corridor in Sunnyvale is not feasible and should not be constructed along the Stevens Creek corridor on the Sunnyvale side (within City Limits).

Coordinate with neighboring jurisdictions on determining potential surface street trail alignments between the City of Mountain View and the City of Cupertino to ensure a regional trail connection. (This does not preclude consideration of creating Sunnyvale access points to the Mountain View Stevens Creek Trail Segment 2, Reach 4, between Heatherstone and Fremont Avenues.)

2.2.E.9

Allow in-line skating, bicycles and skateboarding on hard-surface sidewalks and pathways throughout the park system, as long as the skateboarders, cyclists and in-line skaters do not pose a hazard to themselves or other forms of traffic such as pedestrians or joggers.

MOFFETT PARK SPECIFIC PLAN

CIR – 2

Provide for improved bicycle and pedestrian mobility within the Specific Plan area.

DISCUSSION

After presenting existing policy to the BPAC, the BPAC concurs that current City policy is comprehensive and supportive of connections to regional bicycle

facilities, with the exception of current policy on the Stevens Creek Trail. The BPAC believes that existing policy opposing construction of a trail on the Sunnyvale side of Stevens Creek (Council policy 2.2.C.5 above) should be revisited to take into account a new study produced by the City of Los Altos that includes a trail alternative on the Sunnyvale side of the Creek.

The City Council received an information report on the City's involvement with the Stevens Creek Trail at its May 6, 2008 meeting (RTC 08-143). The Stevens Creek Trail is a partially realized concept for a bicycle and pedestrian route along the Stevens Creek corridor. The trail corridor, originally proposed by County of Santa Clara trail planners in 1961, stretches from San Francisco Bay in Mountain View to the mountains around Stevens Creek Reservoir in Cupertino. Hiking trails around Stevens Creek Reservoir at the south end of the corridor are maintained by the County of Santa Clara and the Mid-Peninsula Regional Open Space District. The City of Mountain View has constructed a paved bicycle and pedestrian path at the northern end of the corridor, from Shoreline Park south, to El Camino Real

Mountain View has completed detailed planning for extending the trail further south through their City to a terminus at Mountain View High School. Mountain View recently completed a trail extension to El Camino Real, and is midway through the design of an extension from El Camino Real to Sleeper Avenue (See Attachment F – Mountain View Stevens Creek Trail Map.)

Mountain View has this extension funded for construction in Fiscal Year 2008/09. Mountain View is also funding the design of a further trail extension from Sleeper Avenue east across Highway 85, to Dale Avenue/Heatherstone Way. The City of Mountain View anticipates design completion in 2009, but construction of this project is not yet funded.

A final trail extension from Dale Avenue/Heatherstone south to Mountain View High School is planned, but not yet funded. The most recent timeframe estimate received from Mountain View staff for possible construction initiation is 2015, although this could change if the Mountain View City Council advances funding.

From Dale Avenue/Heatherstone south to Fremont Avenue, the Creek itself forms the border between Mountain View and Sunnyvale. South from Fremont Avenue, the city limits of Los Altos and Sunnyvale are at the Creek. Sunnyvale established policy on the Stevens Creek Trail in 1994. The City considered a trail alignment along the Creek within the Sunnyvale City limits. Due to resident opposition and physical and technical obstacles to trail construction, City Council determined that a trail alignment along the Creek in Sunnyvale was not feasible, and directed staff to coordinate with neighboring jurisdictions on determining potential surface street trail alignments between the City of

Mountain View and the City of Cupertino to ensure a regional trail connection.

Los Altos recently published a draft trail alignment feasibility study. This study examines five alignment alternatives utilizing City streets to connect Mountain View and Cupertino trail alignments (Attachment G). Four alternatives feature Mountain View city streets to reach Los Altos; one alternative proposes a trail extension within the City limits of Sunnyvale. This alternative would extend along Highway 85 from the planned Mountain View alignment to a Creek under-crossing of the Highway just north of Fremont Avenue. The trail would then bridge the Creek into Sunnyvale, utilize the Creek under-crossing to reach the west side of the Highway, and then extend along the southbound Highway 85 off-ramp to Fremont Avenue. Approximately 1,500 linear feet of the trail would be within the Sunnyvale City limits with this alternative. The Los Altos proposal for a trail segment along the Creek in Sunnyvale is contrary to Sunnyvale's established policy, and staff has communicated this to Los Altos staff. Staff believes that the proposed alternative involves community and technical concerns identical or similar to those previously raised when existing policy was established.

Since establishment of the City's policy on the Trail in 1994, staff has met with Mountain View and Cupertino as appropriate to monitor progress on developing the trail, and most recently participated in coordination meetings with Los Altos on their trail planning study. Also, in response to a Sunnyvale Bicycle and Pedestrian Advisory Commission (BPAC) suggestion to consider a connection from Sunnyvale streets to Mountain View's planned trail corridor, the City Council included an unfunded future trail connection project in the Resource Allocation Plan. This project is proposed to be initiated in 2016, which coincides with Mountain View staff's estimated timing for construction of the last Mountain View trail segment.

Sunnyvale has established policy regarding the Stevens Creek Trail and is actively planning for a trail access from Sunnyvale streets consistent with City policy. While a specific access point has not been identified, one possible location that has been suggested is from Remington Court at the west end of Remington Drive.

The City is actively coordinating with neighboring jurisdictions, consistent with City policy. Recently a group of policy and staff from the four cities along the creek corridor proposed to initiate a policy-level coordination committee to jointly plan and explore opportunities to unify or otherwise maximize regional benefits of a completed trail from the Bay to the Santa Cruz Mountains. Appointment of a Sunnyvale City Council member to this proposed Committee will be considered in a separate Council action.

Bicycle and Pedestrian Advisory Commission Recommendation

This issue was reviewed by the Bicycle and Pedestrian Advisory Commission at its June 19, 2008 and August 21, 2008 meetings (Attachment B and C). At the August meeting, the Commission approved the following motion on a 3-2 vote:

BPAC concurs with staff that the existing City policy documents are rich in policy associated with connections to regional bicycle facilities except for policy 2.2.C.5.

Because a primary motivation is to facilitate cooperation with neighboring jurisdictions to form a specific policy regarding the Stevens Creek trail construction;

And because the 2.2.C.5 policy was adopted due to specific concerns of the proposal that was under consideration at that time;

And because new developments have dramatically changed the situation to greatly reduce those original concerns;

And because the study issue will have to occur this upcoming year in order to allow the City of Los Altos to proceed with the trail feasibility study which is currently underway;

And because BPAC believes this action is necessary for the success of a unique and important recreation facility for Sunnyvale and surrounding communities;

Thus, BPAC recommends that Council approve Alternative 2, which proposes study of Stevens Creek Trail policy as a potential 2009 study issue

Parks and Recreation Commission Recommendation

This issue was also reviewed by the Parks and Recreation Commission at their meetings of July 9, 2008 and August 13, 2008 (Attachment D and E). The Parks and Recreation Commission recommends support of Alternative 1, Make no revisions to existing City policy on regional bike facility connections. Commissioners indicated that existing policy seems adequate, and members supported City efforts to expand the bicycle trail network. Commissioners noted that the City is currently planning to consider a Stevens Creek Trail connection at such time that it is appropriate to coordinate with the City of Mountain View's plans. Commissioners also expressed concern that any trail construction adjacent to Sunnyvale residential areas could be disruptive to residents.

Additional Information from Council Member Moylan

At the request of Council Member Moylan, staff is including information regarding responses he received to inquiries of the Santa Clara County Water District and Cupertino Union School District. These are included as Attachments H and I.

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, in the Council Chambers lobby, in the Office of the City Clerk, at the Library, Senior Center, Community Center, and Department of Public Safety; posting the agenda and report on the City's Web site; and making the report available at the Library and the Office of the City Clerk.

ALTERNATIVES

1. Make no revisions to existing City policy on regional bike facility connections.
2. Consider study of Stevens Creek Trail policy as a potential 2009 Study Issue but make no revisions to other City policy on regional bike facility connections.
3. Modify or combine existing City policy on regional bike facility connections.
4. Revise City policy on the Stevens Creek Trail, specifically Council policy 2.2.C.5.

RECOMMENDATION

Staff and the Bicycle and Pedestrian Advisory Commission recommend Alternative 2: Consider study of Stevens Creek Trail policy as a potential 2009 Study Issue but make no revisions to other City policy on regional bike facility connections.

Staff and the BPAC believe that existing City policy on regional bike facility connections is comprehensive and sufficient. The BPAC would like to consider asking the Council to reconsider policy on the Stevens Creek Trail, however. Current policy was the result of extensive study and community outreach in the early 1990's. Staff believes revisiting this issue in detail is beyond the scope of the approved study issue, but that it is appropriate for the BPAC to propose a 2009 Study Issue to reconsider Stevens Creek Trail policy. Staff is not making a recommendation on whether such a study should be conducted.

The Parks and Recreation Commission recommend Alternative 1: Make no revisions to existing City policy on regional bike facility connections.

At the time of the Parks and Recreation Commission hearing, staff was supportive of Alternative 1 but had not yet heard the BPAC's final deliberations. Staff now believes that it is appropriate for the BPAC to utilize the Study and Budget Issues process to consider study of Stevens Creek Trail policy as a potential 2009 study issue. Staff is not taking a position on whether existing policy on the Stevens Creek Trail is deficient or whether study of Stevens Creek Trail policy is appropriate, so the staff recommendation is essentially not in conflict with the Parks and Recreation Commission recommendation. The BPAC has submitted a Stevens Creek Trail policy study issue as part of their 2009 study issue ranking.

Reviewed by:

Marvin A. Rose, Director, Public Works

Prepared by: Jack Witthaus, Transportation and Traffic Manager

Reviewed by:

David Lewis, Director, Parks and Recreation

Approved by:

Gary M. Luebbbers
City Manager

ATTACHMENTS:

- A. Study Issue Paper
- B. Bicycle and Pedestrian Advisory Commission June, 2008 Minutes
- C. Bicycle and Pedestrian Advisory Commission August, 2008 Minutes
- D. Parks and Recreation Commission July, 2008 Minutes
- E. Parks and Recreation Commission August, 2008 Minutes
- F. Stevens Creek Trail Map
- G. Los Altos Stevens Creek Trail Feasibility Study Alternatives
- H. Letter from Cupertino Union School District to Council Member Moylan
- I. Lower Peninsula Flood Control and Watershed Advisory Committee Agenda
Memo re: Stevens Creek Trail

Proposed New Council Study Issue**ATTACHMENT A**

Number DPW 08
Status Pending
Calendar Year 2008
New or Previous New
Title Policy Supporting Connections to Regional Bike Facilities
Lead Department Public Works
Element or SubElement Land Use and Transportation

1. What are the key elements of the issue? What precipitated it?

This study issue would consider policy alternatives for connections to regionally significant bicycle facilities such as the Stevens Creek Trail, the Mary Avenue/Route 280 Bicycle Footbridge, or VTA-designated Cross-County Bicycle Corridors. Policy alternatives to be considered could describe the level of effort or priority for designating connections or constructing improvements to provide connections.

2. How does this relate to the General Plan or existing City Policy?

Land Use and Transportation Element R1.2, Support coordinated regional transportation system planning and improvements.

3. Origin of issue

Council Member(s)
General Plan
City Staff
Public
Board or Commission Bicycle and Pedestrian Advisory Committee

4. Multiple Year Project? Yes Planned Completion Year 2009**5. Expected participation involved in the study issue process?**

Does Council need to approve a work plan? No
Does this issue require review by a Board/Commission? Yes
If so, which?
 Bicycle and Pedestrian Advisory Committee, Parks and Recreation Commission
Is a Council Study Session anticipated? No
What is the public participation process?
 BPAC and Parks and Rec Commission public hearing, Council public hearing

6. Cost of Study

Operating Budget Program covering costs

115 Transportation and Traffic

Project Budget covering costs

Budget modification \$ amount needed for study

Explain below what the additional funding will be used for

7. Potential fiscal impact to implement recommendations in the Study approved by Council

Capital expenditure range	\$101K - \$500K
Operating expenditure range	None
New revenues/savings range	None

Explain impact briefly

This policy could lead to the development and adoption of new capital projects to provide or enhance bike facility connections in Sunnyvale to regional facilities such as the Stevens Creek Trail or VTA Cross County bicycle corridors.

8. Staff Recommendation

Staff Recommendation None

If 'For Study' or 'Against Study', explain

9. Estimated consultant hours for completion of the study issue

Managers

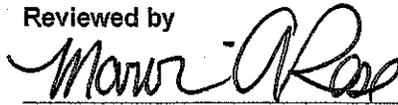
Role	Manager	Hours	
Lead	Witthaus, Jack	Mgr CY1: 80	Mgr CY2: 0
		Staff CY1: 0	Staff CY2: 0

Total Hours CY1: 80

Total Hours CY2: 0

Note: If staff's recommendation is 'For Study' or 'Against Study', the Director should note the relative importance of this Study to other major projects that the Department is currently working on or that are soon to begin, and the impact on existing services/priorities.

Reviewed by

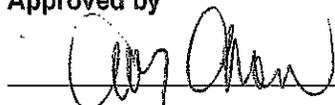


Department Director

10/18/07

Date

Approved by



City Manager

10/18/07

Date

Addendum

A. Board / Commission Recommendation

Issue Created Too Late for B/C Ranking

Board or Commission	Rank	Rank 1 year ago	Rank 2 years ago
Arts Commission			
Bicycle and Pedestrian Advisory Committee	2		
Board of Building Code Appeals			
Board of Library Trustees			
Child Care Advisory Board			
Heritage Preservation Commission			
Housing and Human Services Commission			
Parks and Recreation Commission			
Personnel Board			
Planning Commission			
Board or Commission ranking comments			

B. Council

Council Rank (no rank yet)
Work Plan Review Date (blank)
Study Session Date (blank)
RTC Date (blank)
Actual Complete Date (blank)
Staff Contact



FINAL

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION Meeting Minutes – June 19, 2008

The Bicycle and Pedestrian Advisory Commission met at 6:30 p.m. on June 19, 2008 with Committee Chair Kevin Jackson presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Kevin Jackson
Andrea Stawitcke
James Manidakos
Ralph Durham

Members Absent: Richard Warner
Michael Reece

Staff Present: Lieutenant Donald Discher
Heba El-Guendy, Senior Transportation Planner

Visitors: David Simons, VTA & Caltrans BPAC/City's Planning Commission
Patrick Walz, City's Board of Building Code Appeals
Jeannie Bruins, Stevens Creek Trail Task Force/Los Altos resident
Garth Williams, Stevens Creek Trail Task Force/Sunnyvale resident
Patrick Grant, resident/commuter
Chad Brower, resident/commuter
Arthur Schwartz, resident

There was no objection to the members' absence, and their absence was excused.

SCHEDULED PRESENTATION

There was no scheduled presentation. Lieutenant Discher of the Public Safety Department was available to address questions and concerns.

Commissioner Durham – Inquired if vehicular parking in a bike lane is considered a traffic violation that can be enforced. In some cases vehicular parking is allowed, for example, between 7:00 p.m. and 7:00 a.m. Also inquired if in such cases, cars can be ticketed if left parked after the allowable period.

Lieutenant Discher – Explained that cars parked in a bike lane most likely would encroach within a vehicular travel lane, and thus can be towed based on the Vehicle Code provisions. When vehicles block traffic movement, enforcement responds within 20 minutes. When there is sufficient width to allow vehicular parking during certain hours, cars can be towed if they exceed the permitted hours.

Chair Jackson – Commented that probably enforcement of such parking violations would not be a priority during the peak hours, and take place in response to reported concerns. Added that the City of Sunnyvale is always keen on installing “No Parking at Anytime” signs along bike lanes, which facilitates enforcement in case of violations. In other cities such as the City of Los Altos, cars parked in the bike lanes cannot be towed because there are no signs that clearly prohibit parking. Chair Jackson emphasized the need for protecting the safety of cyclists since they are more vulnerable to collisions and for sustaining serious injuries. Drivers distracted by cell phones and other means cause a safety hazard, and should at least be warned if not ticketed. Also inquired if the City’s Public Safety Department could enforce the parking violation of a motorcycle that often blocks access to the E-lockers at the Caltrain station. Suggested that Public Safety representative attends the “Town Hall Meeting on Our Bicycle Safety Crisis” scheduled to take place on Saturday, June 28th at the San Jose City Council Chambers. Cyclists’ safety within the County of Santa Clara is of particular concern, and representatives of VTA, Caltrans and the MTC are expected to attend.

Lieutenant Discher – Shared information on his community involvements such as efforts coordinated with the County’s Traffic Safe Communities Network (TSCN) to enhance safety in the vicinity of schools, thereby encouraging walking and cycling. Also shared some collision statistics provided at the statewide conference held in the City of Anaheim. For example, injury motorcycle collisions have been on the rise by 300 to 400%. Emphasized the need for a combination of engineering, education and enforcement initiatives and sought the BPAC’s assistance in this regard. Circulated and explained a list of questions and answers prepared by the Department of Public Safety covering information on the new wireless telephone laws such as their effect date, their applications for the different age groups, convictions and fines, and exceptions. Noted that officers will commence enforcement of the new laws on July 1st and planning stake locations. Also noted a stake planned for July 3rd for DUI, and clarified that DUI now is not only associated with the night hours. For example, over the past one and a half months 3 DUI of 0.2 and above were convicted during the morning peak period when people least expect it.

Commissioner Durham – Noted his support for the DUI enforcement including on July 3rd. Also noted an assumption that bicycle/car collisions are 50% due to the cyclists fault. However, in the case of involving impaired drivers, it is very difficult to avoid such collisions no matter how careful and experienced the cyclists can be.

Commissioner Stawitcke – Noted the experience with the “Click-it or Ticket” enforcement campaign and its achieved success.

PUBLIC ANNOUNCEMENTS

Chair Jackson – Announced the re-appointment of Commissioner Andrea Stawitcke and Commissioner Ralph Durham effective July 1st. Also announced the appointment of Patrick Walz, present member of the City’s Board of Building Code Appeals, to become a BPAC member as of July 1st. Chair Jackson also noted success of the Bicycle Rodeo held at the Cumberland Elementary School which was organized by the County’s TSCN to help 4th and 5th grade students learn and practice cycling safety skills.

CONSENT CALENDAR

- 1.A) Approval of Draft Minutes of the May 15th BPAC Meeting
- 1.B) Approval of the June 19th Meeting Agenda
- 1.C) Approval of the 2008 BPAC Calendar Update

Consent Calendar items 1.B and 1.C were approved 4-0.

Chair Jackson – Requested revising the last phrase of the second paragraph on Page 3 of the May 15th meeting minutes to read “Added that it could be a double edged sword issue since the reduction of pollution allows for more sun energy and heat to filter through to the ground”. Also requested revising the third paragraph on Page 5 to read “Noted that the County Roads and Airports Department seems to have its own funding and less dependent on feedback of the County Supervisors and other agencies, which could be an oversight by the County Supervisors”

Consent calendar item 1A was approved 4-0 as amended.

STAFF RESPONSE TO PRIOR PUBLIC COMMENTS

None.

PUBLIC COMMENTS

David Simons – Noted that he was recently appointed to the Caltrans BPAC and offered assistance to the City whenever possible.

Chad Brower – Noted that shifting car miles to bicycle miles would benefit the environment. Also noted that 95% of cyclist deaths involve vehicles, and that the potential for fatalities increase with the increase of vehicular travel speeds. Cyclists are

in need of fast and safe bicycle routes. Safety can be achieved by constructing trails which is a costly approach. As an alternative, suggested reducing the speed limit on the curb-side lanes along major corridors to 20 miles per hour, and possibly converting

them to shared bicycle/car lanes. Believes that this is a relatively cheap solution to enhance the safety of cyclists using bike lanes/shared traffic lanes, facilitate cars merging into high speed roads, and to increase the use of curb-side lanes by scooters and neighborhood electric vehicles. Cited Vehicle Code 22364 "Whenever the Department of Transportation determines, upon the basis of an engineering and traffic survey, that the safe and orderly movement of traffic upon any state highway will be facilitated by the establishment of different speed limits for the various lanes of traffic, the department may place signs upon the state highway, or any portion thereof. The signs shall designate the speed limits for each of the lanes of traffic".

Patrick Grant – Noted that he is aware of this concept discussed for consideration on El Camino Real (State Route 82).

Heba El-Guendy – Noted the potential difficulties of enforcing different speed limits along the various lanes. Also noted that vehicular traffic, in general, tends to travel at lower speeds along the curb-side lanes due to the right-turn movements at intersections and driveways. On the other hand, left-turn movements along major corridors tend to be served by a center two-way left-turn lane and designated left-turn lanes at intersections. Indicated that reducing the speed limit on the curb-side lanes may make them less attractive to drivers which could potentially reduce their use and impact the higher speed lanes, thereby minimizing the effectiveness of the reduced speed limit on curb-side lanes.

PUBLIC HEARINGS/GENERAL BUSINESS

3. Discussion: Policy Supporting Connections to Regional Bicycle Facilities – Study Issue

This item was of interest to most public members who attended the meeting, and therefore was discussed first to avoid delaying them.

Chair Jackson – Proposed to narrow the focus of the study issue on asking the Council to revise Policy 2.2.C.5 of the General Plan Open Space and Recreation Element as it pertains to the Stevens Creek trail connection. Noted that many developments and economic changes took place over the past 14 years which changed the transportation needs. Added that the preferred alternative now being considered varies from the 1994 understanding, and it is simply a gap closure at the southern end of the trail route just before Fremont Avenue. Encouraged City Council and staff to reexamine the current policy and its effect on a potential trail connection.

Jeannie Bruins - Co-chair of the Stevens Creek Trail Task Force and a member of the Friends of Stevens Creek. Attended the BPAC meeting as a Los Altos resident. Described the preliminary analysis conducted by the City of Los Altos and the five developed alternatives along with associated selection process. Indicated that the proposed section of the trail connection that would travel within the City of Sunnyvale is only one eighth of a mile which would not affect nearby residents. Also indicated that the Water District was contacted and is agreeable to the Class I bicycle facility proposed under State Route 85. Ms. Bruins noted that she has access to all sections of the proposed creek connection and offered to tour the area with interested members of the City of Sunnyvale Council, BPAC and staff. Indicated that the City of Los Altos does not wish to proceed with the Feasibility Study and detailed design, then be later faced with a Sunnyvale objection. Added that this initiative can only succeed if all involved jurisdictions work cooperatively.

Commissioner Stawitcke – Noted that in the spirit of cooperation with neighboring cities, the subject policy needs to be revisited by staff and Council. Allowing the opportunity to having a connected Stevens Creek trail would benefit Sunnyvale residents including cyclists and pedestrians.

Garth Williams – Is a member of the Stevens Creek Trail Task Force and attended the BPAC meeting as a Sunnyvale resident. Indicated that all presently accessible open space is near the Bay; and that Sunnyvale residents now have a significant opportunity to have a convenient access to 22 acres of open space along the trail. Noted that access locations are needed at both Remington Drive and Fremont Avenue.

Patrick Grant – Noted that State Route 85 acts as a barrier. Also indicated that the proposed trail connection is approximately 5 feet from the creek bed level, while the nearby community is located on a higher elevation and would not be impacted. Would like people to be given the opportunity to interact with the creek and surrounding open space. In addition, requested that BPAC members consider changing the formula dictating the prioritization of bicycle projects as referenced in the Sunnyvale Bicycle CIP Study.

Chair Jackson – Clarified that the referenced formula is not a policy, and the word priority was probably misused. Added that El Camino Real would rate higher than Mary Avenue, yet no bike lanes are currently provided on El Camino Real. Also the Borregas Bridge is being built despite of the high cost. Parking, for example, is one of the factors considered in the formula, but never dictated the projects priority. Explained that selection of bicycle projects is significantly affected by funding opportunities, especially grants. Believes that the City needs to focus on establishing safe north-south bike/pedestrian connections to meet the present shortage.

David Simons – Encouraged communication with the VTA BPAC to address funding issues. In concurrence with the I-280 bridge, it was assumed that it would serve access to 400 students from Mountain View and 80 students from Los Altos. Believes that the provision of a connection in the vicinity of Remington Drive would probably serve more students than originally estimated.

Arthur Schwartz – Believes that the 1994 policy would still be met since no properties would be impacted by the proposed route. Added that most concerns raised by the 1994 studies would not be relevant to the proposed/revised route.

2. Motion: Appointment of the VTA BPAC – Draft Report to Council

Heba El-Guendy – Summarized the draft RTC indicating that the VTA requested that the City renew its appointment to the VTA BPAC with an appointee who is not a Council or a staff member, and who is preferably a member of the City BPAC. The appointee will serve a two-year term starting in July 2008 and ending in June 2010. Mr. David Simons has served as Sunnyvale's representative to the VTA BPAC since its inception in October 1998 and is a member in good standing. Decision of the BPAC will be added to the RTC currently scheduled to go before Council on July 15, 2008.

Commissioner Manidakos – Inquired if any recruitment or competition took place.

Chair Jackson – Indicated that there was no need for recruitment. VTA prefers a BPAC member, and David Simons has been well representing the City's interests over the years.

David Simons – Noted that his new appointment to the Caltrans BPAC could further support the City's interests since he will have a better access to the MTC Committee and Caltrans staff. He also noted that only the Sunnyvale and Cupertino representatives have been on the VTA BPAC since its inception in 1998. This provided Mr. Simons with the opportunity to understand and secure fund for capital City projects, and to monitor their progress over the years. As a City Planning Commissioner for a number of years, he was also able to bring bicycle related projects into the planning process. Other Cities, such as San Jose that regularly rotates its VTA BPAC representation lacks a complete understanding of the different funding sources and mechanisms, which could adversely affect the fund that they receive for projects.

Re-appointment of David Simons to the VTA BPAC was approved 4-0.

4. Discussion: Preparation of BPAC Meeting Minutes – Means of preparation and level of details

This discussion item was initiated during the May 15, 2008 BPAC meeting due to concerns raised regarding the exceeded BPAC Support budget. Suggestions were made to prepare less detailed meeting minutes, or to tape record the meetings in order to facilitate preparation of the minutes by administrative staff rather than the Commission liaison. To fully consider this subject, Commissioner Ralph Durham requested that it would be added as a discussion item on the agenda of the June 19, 2008 BPAC meeting.

Heba El-Guendy - Noted during the June 19th meeting that this is an operational and resource issue to be decided by the Public Works Department. However, the BPAC members should feel free to discuss and make suggestions to staff. She also noted that the BPAC support budget has been adjusted for FY 08/09 to reflect the higher than anticipated costs for BPAC support.

Commissioner Durham – Noted the correlation between having detailed minutes relative to being permitted to speak to Council at public hearings. He also noted his realization that it is up to the City Council to decide if the minutes are detailed regardless of whether or not they capture all comments/opinions mentioned in a meeting.

Chair Jackson – Raised his concerns that preparation of the minutes by a person who does not attend the meetings may not accurately reflect reactions and thoughts of the BPAC and public members, and that emphasis on strong points may be lost.

Heba El-Guendy – Clarified that she would review minutes prepared by administrative staff to ensure their accurate reflection of opinions and thoughts.

Commissioner Stawitcke – Indicated that she is satisfied with the meeting minutes and considers them as good reflection of the meetings. She also noted that between the time that would be spent by administrative staff to prepare the minutes in addition to the review time by the BPAC liaison; there may not be cost savings.

Chair Jackson and Commissioner Durham also noted their satisfaction with the minutes and recommended that they would continue to be prepared by the Commission liaison.

NON-AGENDA ITEMS AND COMMENTS

- BPAC ORAL COMMENTS

Commissioner Manidakos – Noted that although the use of an E-locker costs 5 cents per hour, he was informed that the cheapest card that can be purchased costs \$20. Believes that the expensive cards deter cyclists from using the E-lockers, and that the

cards could also be lost or damaged before fully used. Requested that this matter be checked, and if possible reduce the value of cards that can be purchased.

Chair Jackson – Indicated that he noticed the new sign posted at the E-lockers explaining their use steps, and requested that means be investigated to prevent the motorcycle from parking in front the E-lockers (possibly through posting of a no-parking sign, Samtrans enforcement, and/or City enforcement). Requested enforcing the use of the free lockers also provided at the Caltrain station in order to encourage cycling and transit use. Also requested that the approved street allocation policy be coordinated with future street resurfacing. In addition, requested that the double yellow lines and raised markers be maintain at Lynn Way/Mulberry Lane. Inquired about when the event parking is supposed to be reviewed by BPAC.

Heba El-Guendy – Shared Information/Action Items as directed by City Council which indicates that BPAC review of Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicle and Traffic), as a part of their work plan, for future revisions. In other words, in January of 2009.

- **STAFF ORAL COMMENTS**

Heba El-Guendy – Noted that the Community Resources Department mostly received culture related applications (such as food, art, etc.) for the Global Sunnyvale – A Celebration of Cultures event planned for June 21st. Consequently, they had to determine that setting-up a booth for BPAC would not be a good fit, and instead encouraged the BPAC members to participate as volunteers. BPAC staff liaison, Heba El-Guendy, noted that she will provide the event's general information booth with copies of the City and County bicycle maps, as well as relevant bus and train schedules and maps. With regard to the request initiated by Commissioner Durham to add the East Channel trail as a 2009 study issue, she indicated that this project is already on the work program of the Transportation and Traffic Division and that a number of grant applications have been considered in this regard. Concerning the request raised by Chair Jackson to expand the mailing list used for circulating the agenda packet of the BPAC meetings, she explained that the packet is currently circulated to all BPAC members, seven City staff members, and all public members that request it. She also noted that Senate Bill 343 which will become in effect on July 1st, 2008 requires posting of all agenda materials on the web site, as well as provide a complete binder at the City's one-stop desk. This in turn, would probably eliminate the need for expanding the mailing list.

INFORMATION ONLY ITEMS

5. FY 2008-09 Budget, Response to questions raised during the May 15th BPAC meeting
6. BPAC E-mail Messages
7. Active Items List Update

ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

Respectfully submitted by:

Heba El-Guendy
Senior Transportation Planner
Division of Transportation and Traffic



DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION Meeting Minutes – August 21, 2008

The Bicycle and Pedestrian Advisory Commission met at 6:35 p.m. on August 21, 2008 with Committee Chair Kevin Jackson presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Kevin Jackson
Andrea Stawitcke
Michael Reece
Richard Warner
Patrick Walz
James Manidakos

Members Absent: Ralph Durham

Staff Present: Jack Witthaus, Transportation and Traffic Manager
Lieutenant Donald Discher
Heba El-Guendy, Senior Transportation Planner

Visitors: Chad Brower, Sunnyvale resident/commuter
Jeannie Bruins, Los Altos resident/Co-Chair of the Stevens Creek Trail Task Force/Member of the Board of Friends of the Stevens Creek Trail
Garth Williams, Sunnyvale resident/Member of the Board of Friends of the Stevens Creek Trail
Arthur Schwartz, Sunnyvale resident

Commissioner Durham reported during the July BPAC meeting that he would be on vacation and would not be able to attend the August BPAC meeting. There was no objection to the member's absence, and his absence was excused.

SCHEDULED PRESENTATION

There was no scheduled presentation.

Lieutenant Discher - provided an update on a number of enforcement matters including the following: A DUI check point is planned on August --, from 9:00 p.m. to 3:00 a.m. for southbound traffic on Mathilda Avenue at Olive Avenue. Recalled one of the violators during the last DUI check who was a driver already on the warrant list for \$10,000. Also noted that since the establishment of the new cell phone laws on July 1st, 2008 until August 20th, 2008, a total of 144 cell phone related tickets were issued. This exceeds the number of violation tickets that have been issued in neighboring cities, and resulted in the current high compliance rate within Sunnyvale. In addition, referred to the ongoing cooperation with the County's Traffic Safe Communities Network (TSCN) and UC Berkeley. The ongoing efforts aim at improving some of the traffic operational devices in the vicinity of schools, as well as implementing programs such as the Walking School Bus which is intended to alleviate safety concerns. The yearly educational and safety training offered by the City's Public Safety Department to students at the different school grades was also referenced.

Chair Jackson – Noted that beside to DUIs, distracted drivers in general affect the safety of all road users including cyclists. Requested to at least provide distracted drivers with a warning. Noted that parking is currently prohibited along some segments of the Homestead bike lanes on weekdays from 7:00 a.m. to 6:00 p.m. Added that he noticed and reported a couple of vehicles that were parked in the bike lane around 4:00 p.m. in violation of the parking prohibition. In addition, noted the four schools within Sunnyvale (Cherry Chase, Cumberland, Vargas and Fairwood) that will participate in the County's Walk and Bike School Week in October of 2008. Requested that the Department of Public Safety be involved in this effort. Also requested that the City's Transportation and Traffic Division provide schools with welcome packages including bike maps, reflectors, helmet stickers, educational flyers, etc.

Commissioner Reece – Requested that a short training be provided at the different schools to teach students how to cycle safely in traffic.

Lieutenant Discher – Noted that violations of the parking prohibitions along bicycle routes are being enforced, and recalled a ticket that he issued a couple of weeks ago.

Heba El-Guendy – Noted that the Walk and Bike School Week was discussed during the TSCN meeting on August 12th, 2008 and most likely will be further discussed in the two upcoming TSCN meetings. Once the event dates are determined, City staff will attempt to attend at the four schools within Sunnyvale depending on schedule availability. In any case, City staff already offered TSCN to provide safety and educational materials for the four participating schools. Providing such materials to all schools within Sunnyvale will need to be addressed from a budget perspective.

Chair Jackson – Thanked Lieutenant Discher on his participation in the BPAC meeting and requested his continued involvement.

PUBLIC ANNOUNCEMENTS

Chad Brower – Showed the BPAC members and all present at the meeting an electric motor that he added to his bicycle. Noted that the electric motor can fit on any bicycle and enables bicyclists to cycle at 20 miles per hour. Also noted that such device allows persons of different fitness levels to cycle for longer distances. Mentioned that the use of bicycle electric motors is on the rise, and that the motor sales increased by about 6,000%.

Chair Jackson – Noted that adding electric motors to bicycles remind him of the requested banning of Segways use on trails. Also noted that the cycling community is organized and can pursue the use of electric motors. Added that cyclists still have to be prepared to slow down for pedestrians, which can affect the overall travel time. In addition, noted that equipping bicycles with electric motors does not substitute the need for having bicycle access on roads.

CONSENT CALENDAR

- 1.A) Approval of Draft Minutes of the July 17th BPAC Meeting
- 1.B) Approval of the August 21st Meeting Agenda
- 1.C) Approval of the 2008 BPAC Calendar Update

Commissioner Stawitcke moved a motion to approve Consent Calendar items 1.B and 1.C, which was seconded by Commissioner Manidakos. Consent Calendar items 1.B and 1.C were approved 6-0.

Chair Jackson – Requested amendments to Page 6 of the July 17th meeting minutes. Namely the last paragraph to indicate: “..... Also requested the addition of the following: (1) A new study issue to investigate how to encourage people to own less fewer cars in order to avoid/minimize the negative impacts on non-motorists. Suggested alternatives that can help reduce the perceived need for owning cars. As an example, a ~~car-share program using private automobiles or~~ car-coop program possibly supported by car rental companies. (3) A new study issue to evaluate the concept of developing multi-media DVDs and CDs containing comprehensive and easy to use educational and safety information which can be handed out at fairs and other events.”.

Commissioner Reece – Requested revising the end of the second paragraph on Page 6 of the minutes to read: “..... Requested the addition of a new study issue for the City to pass a recommendation to VTA that in turn would seek Caltrans consideration of the ~~needed changes~~ implementing cycling training, as well as adding cyclists’ safety questions to the DMV Drivers Written Test”.

Commissioner Reece moved a motion to approve Consent Calendar item 1.A as amended which was seconded by Commissioner Walz. Consent Calendar item 1.A was approved 6-0 as amended.

STAFF RESPONSE TO PRIOR PUBLIC COMMENTS

None.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2. ACTION: Policy Supporting Connections to Regional Bicycle Facilities
– Draft RTC

Jack Witthaus – Provided the staff report on this action item including a summary of the staff research which concluded that the City policy documents are rich in policy regarding connections to regional bicycle facilities including a number of aspects covering access, connections, finance, facility design, and coordination with outside agencies. As noted in the RTC, the staff recommends that no revisions be made to the existing City policy. Also noted that the Parks and Recreation Commission supports the staff's recommendation, and requested support of the BPAC members. A copy of the August 13th meeting minutes of the Parks and Recreation Commission was circulated to the BPAC members. It was clarified that the study issue and its background were explained in details to members of the Parks and Recreation Commission. In addition, Mr. Witthaus noted that staff postponed Council review of the RTC to the following Council meeting scheduled for September 9, 2008. This action was taken to ensure that all relevant information, including the BPAC recommendation and the August 21st BPAC meeting minutes, is presented in writing prior to the Council meeting for their consideration.

Commissioner Walz – Requested a clarification of the overall issue and the City's position with regard to providing connections to the Stevens Creek trail.

Jack Witthaus – Indicated that the City current policy generally supports a trail connection, but not trail construction on the Sunnyvale side of the Stevens Creek. Added that there is an existing capital project to provide a trail connection possibly at

Remington Court around year 2016, which coincides with the City of Mountain View construction schedule of the trail extension. Also provided background information on

the initial study issue ranked for the 2008 legislative calendar that is supposed to review the more global issue of connections to regionally significant bicycle facilities such as the Stevens Creek Trail, the Mary Avenue/Route 280 Bicycle Footbridge, or VTA-designated Cross-County Bicycle Corridors. During the June 19th meeting, BPAC generally concluded that there are no significant issues relating to the regional bike facility connections except for policy regarding the Stevens Creek Trail that should be revisited by the City Council. Staff finds the BPAC request as a separate issue that is different from what was approved by Council. Added that the requested trail connection requires a diligent review of associated technical issues, community feedback, etc., which could be considered as part of next year's study issue process.

Commissioner Manidakos – Commented that what BPAC is requesting does not vary from the initial study issue, and that the staff's approach undermines the issue.

Chair Jackson – Indicated that the specific request regarding the Stevens Creek Trail is not new. Added that BPAC is not changing focus of the study issue, but simply concurs with the remaining policies. Also added that there is a need to differentiate between the trail alignment that was proposed in 1994 which traveled along the Creek within Sunnyvale, relative to what is presently being considered by the City of Los Altos. Noted that the City of Los Altos is in the process of conducting a feasibility study that proposes a trail extension within Mountain View and only jumps to Sunnyvale just before crossing under State Route 85, a distance of only about 1/8 of a mile. Although technically this could be in violation of the City of Sunnyvale policy, it has been significantly reduced in scope. Noted that even if staff believes that there has been a change in scope, it is possible to conclude that the change in the trail alignment now warrants revisiting its specific policy. Added that the existing City policy is holding up consideration of this alternative of trail extension, and requested extending the study issue for a few more months to allow addressing the matter in a timely manner rather than delaying it for another year.

Jack Witthaus – Noted that staff cannot support extending the review period of the study issue. The matter in hand requires a significant amount of effort, studies and community consultation that have not been approved by the City Council. Also noted that BPAC could select decision Alternative 2 noted in the RTC, which considers studying the Stevens Creek Trail policy as a potential 2009 Study Issue. Added that BPAC could also revise the wording of this decision alternative in order to support the study issue as a priority for the 2009 Study Issue cycle.

Arthur Schwartz – Commented that he was present during the Council meeting back in 1994 when the Stevens Creek Trail policy was considered. Noted that the policy was passed to address the concerns of residents who were worried about the trail passing

behind their homes. Believes that the policy no longer applies since the new extension alignment does not affect any homes, thereby eliminating the need for a study issue.

Chair Jackson – Noted that Mr. Schwartz’s comment can be included as a clarification. However, the policy still applies since it does not state any reference to the previous alignment that was behind homes.

Jack Witthaus – Commented that staff’s recommendation took into consideration the basis of the original policy and associated trail alignment that was under review at the time. Added that the present alignment would still affect at least two properties, and that staff believes there are potentially significant environmental and technical issues. There is also the issue of funding responsibilities, and whether Caltrans would approve to build a trail connection in or adjacent to state right-of-way.

Chair Jackson – Commented that these are feasibility issues and not policy issues. Also noted that the Water District is in general agreement with the preferred alternative.

Jack Witthaus – Clarified that the Water District agreed to review the project as a community-based project. However, the District has not approved the project.

Commissioner Stawitcke – Had to leave the meeting early due to family needs, and noted that she is in favor of decision Alternative 2, which proposes a potential 2009 Study Issue to study the Stevens Creek Trail policy.

Jeannie Bruins – Indicated that she finds the staff RTC confusing in terms of purpose and goal, and City policies regarding the Creek conflicting. Inquired whether decision Alternative 1 noted in the RTC would mean that the 1994 policy decision is now being affirmed in 2008. Commented that the report verbiage expresses a strong bias and shuts down a process that should be open. Ms. Bruins believes that the report should state that Los Altos is examining five alternatives, and not proposing five alternatives. Added that the report should reference the trail extension relative to State Route 85 and not along the Creek. Indicated that the City of Los Altos should be given the opportunity to complete its process and determine whether there is a need to work with Cupertino, Mountain View and/or Sunnyvale. Believes that someone is pushing the panic button too early. Noted that the City of Los Altos conducted a high level feasibility study with more detailed studies to follow. When reaching the design phase, it will become cost prohibitive to review all alternatives and a preferred alternative must be selected. Indicated that the matter is going before the Los Altos City Council on September 16, 2008. Also referenced and provided a copy to staff of a letter from the Los Altos City Mayor to the attention of the City of Sunnyvale Mayor requesting the postponement of any Sunnyvale decision until Los Altos Council had a chance to review the project on September 16th. Noted that the feasibility study report prepared for the City of Los Altos is not public yet, and she would like to avoid unnecessarily upsetting Los Altos or

Sunnyvale residents. Ms. Bruins believes that Sunnyvale City staff made it clear that they have no intention to revisit the policy, and indicated her concurrence with Mr. Schwartz that alignment of the trail extension now under consideration would not generally conflict with the City of Sunnyvale policy. Also inquired about the study issue process and what it means to consider it in next year's cycle.

Chair Jackson – Clarified that the study issue does not reaffirm the 1994 Council decision and that it is rather a staff recommendation not to revisit an existing policy.

Jack Witthaus – Clarified that City staff is not biased one way or another, and that staff are obligated to follow City policies. Mr. Witthaus also explained the City's Study and Budget Issues process including timelines of issues that would be ranked by Council for legislative year 2009.

Chair Jackson – Noted that Sunnyvale needs to take an open approach similar to the Water District and show willingness to consider the Los Altos proposal. Believes that Policy 2.2.C.4 represents the true City position to work with neighboring jurisdictions on facilitating trail connections wherever possible, while Policy 2.2.C.5 is a reactive policy that responded to residents concerns. Also requested revisions to the end of the fifth paragraph on Page 6 of the RTC to indicate “..... (Council policy 2.2.C.5 above) should be revisited to take into account a new study produced by the City of Los Altos ~~that includes a trail alternative~~ with one trail alternative (Alternative 3) requiring a connection on the Sunnyvale side of the Creek”. In addition, requested that additional verbiage be added to the RTC to clarify the following:

- Revisiting the policy is necessary to make the Los Altos project and overall trail extension work;
- The section crossing on the Sunnyvale side is only 1/8 of a mile in length, which is considered a very short section relative to the overall trail extension;
- Alternative 3 of the Los Altos feasibility study is the preferred alternative with expected future studies;
- The differences between the trail alignment that was under consideration in 1994 and prompted the community objections and Policy 2.2.C.5, relative to the trail alignment currently under consideration; and,
- Should Los Altos City Council decide to proceed with the preferred alternative on September 16th, 2008, this will generate the need for Sunnyvale to proceed with its review as soon as possible not to become the pinch point in the overall project.

Chad Brower – Indicated that the RTC logic is so subtle and would likely confuse the public who are not familiar with the issue, and thus requested adding some clarifications in the RTC. Believes that even if the technical feasibility may not have changed, the political feasibility has changed. Noted that Sunnyvale needs to proceed with as much work as possible until it is time to carry out the technical studies and project design.

Garth Williams – Requested postponement of the Sunnyvale City Council consideration of this study issue until the Los Altos City Council decide on the project on September 16th, 2008.

Jack Witthaus – Suggested that BPAC considers alternative decisions 1 and 2 noted in the RTC in order to resolve matters. Meaning that the more global policy issue ranked for 2008 be closed, and still initiate another study issue that is more specific to the Stevens Creek Trail. Also suggested referencing the Los Altos process and timing considerations.

Arthur Schwartz – Suggested selecting decision Alternative 4, which recommends revising City policy on the Stevens Creek Trail with a clarification that the basis of the policy no longer exists.

Chair Jackson – Commented that based on his experience, BPAC needs staff support and that decision Alternative 4 would unlikely be approved by Council. Noted that a better approach would be to put all forces behind seeking another study issue and moved the following motion:

BPAC concurs with staff that the existing City policy documents are rich in policy associated with connections to regional bicycle facilities except for policy 2.2.C.5.

- Because a primary motivation is to facilitate cooperation with neighboring jurisdictions to form a specific policy regarding the Stevens Creek Trail construction;
- And because the 2.2.C.5 policy was adopted due to specific concerns of the proposal that was under consideration at that time;
- And because new developments have dramatically changed the situation to greatly reduce those original concerns;
- And because the study issue will have to occur this upcoming year in order to allow the City of Los Altos to proceed with the trail feasibility study which is currently underway;
- And because BPAC believes this action is necessary for the success of a unique and important recreation facility for Sunnyvale and surrounding communities;

Thus BPAC recommends that Council approve Alternative 2, which proposes study of Stevens Creek Trail policy as a potential 2009 study issue

Commissioner Walz – Commented that he is appalled of the fact that Policy 2.2.C.5 even exists. The City of Sunnyvale supports regional trail connections (under Policy 2.2.C.4), as long as these connections are not in Sunnyvale (under Policy 2.2.C.5), which is NIMBYism.

Commissioner Manidakos – Commented that the moved motion beat around the bush too much. Believes that the question is not whether or not BPAC wants a connection to the Trail. It is rather a matter of reviewing the designs that would allow such a trail connection. Requested substituting the first motion, and moved a second motion to recommend decision Alternative 4 to revise/delete the Stevens Creek Trail policy 2.2.C.5.

Commissioner Reece – Seconded the substitute motion moved by Commissioner Manidakos.

The Substitute Motion failed 2 to 3 with Commission members Manidakos and Reece in favor, and Commission members Jackson, Walz and Warner in opposition.

Jack Witthaus – Clarified that dissenting opinions can be presented to City Council.

The first motion moved by Chair Jackson was then seconded by Commissioner Walz. This motion was passed with Commission members Jackson, Walz and Warner in favor, Commission member Reece in opposition, and Commission member Manidakos abstaining.

3. Discussion: Development of Study and Budget Issues

Jack Witthaus – Indicated that the purpose of the discussion item is to consider future refinement of potential BPAC 2009 Study and Budget Issues. Staff offered to provide information on the issues, but that formal staff recommendation has not yet been developed. At the Chair's request, staff provided information on proposed issues as follows:

Study Issues:

- #1 Assess the East Channel as a bike route – Clarified that the City already has a capital project to establish the East Channel as a bike route which is gradually being funded by impact fees;
- #6 Reduce the speed limit on the right-hand/curb-side lanes – Clarified that this is not technically or legally feasible. Added that this is a matter that would affect the region and state design guidelines, while Council generally prefers study issues to focus on City matters.
- #7 Investigate how to encourage people to own fewer cars – Clarified that this is also a more global issue.

Budget Issue:

- #1 Improve the markings and operation of the bicycle detectors – Clarified that this is an operational issue. Sunnyvale has taken a lead with regard to the use of bicycle detectors and regularly addresses arising issues.

Chair Jackson – Noted that he proposed Study Issue #7 from a local perspective and was thinking, as an example, of considering a car-cooperative program for City Hall employees.

All five present BPAC members agreed on removing Study Issue #1 since it is already addressed in an existing capital project. Chair Jackson suggested that the remaining Study and Budget Issues be discussed in September to allow a better chance to all BPAC members to consider these issues.

No additional study or budget issues were proposed and Chair Jackson requested a clarification of the study issue process including the numbering, ranking and cut-off. The study and budget issues are expected to be finalized in the September BPAC meeting and ranked in the October BPAC meeting.

NON-AGENDA ITEMS AND COMMENTS

- BPAC ORAL COMMENTS

Commissioner Reece – Inquired about any planned resurfacing or reconstruction of North Fair Oaks Avenue to the north of the Fair Oaks–Wolfe split. Noted that there are two school crossings on the subject road segments, and that there are six vehicular traffic lanes. Believes that there may be sufficient space for providing bike lanes by eliminating one of the vehicular travel lanes, or some other arrangement.

Heba El-Guendy – Noted that the AC Overlay/Reconstruction list for FY 2008-09 was presented as an information item during the January 2008 BPAC meeting. Indicated that she will resend this list and find out if any road work is planned for the referenced segments of North Fair Oaks Avenue. Noted that a road reconstruction does not automatically raise the possibility of providing bicycle lanes. This is a matter that requires diligent investigation, especially in the event of eliminating a vehicular travel lane which could have traffic and environmental impacts.

Commissioner Warner – Inquired about H Street and the possibility of widening the bike lanes.

Heba El-Guendy – Noted that this request was also raised by Chair Jackson. Added that the bike lanes each has a width of five feet, which meets the practiced design standard (a minimum of five feet bike lane width including a minimum of three feet pavement width). Any maintenance or construction related obstructions can be removed without raising the need for design changes.

Chair Jackson – Noted that the City should follow the VTA Bicycle Technical Guidelines which recommends a six-foot bike lane (Refers to VTA Guidelines for bike lanes on arterial and collector streets with posted speeds between 35 mph and 40 mph).

It should be noted that this is not a matter that would be decided by the City. H Street is a private street owned by Lockheed Martin and J. Paul.

Commissioner Walz – Referenced a conference on sustainability that he recently attended. Although it does not focus on walking and cycling, he found it useful and impressive.

Chair Jackson – Indicated that he looks forward for the opening of the Borregas Bridge. Reiterated the request from the BPAC staff liaison to provide available educational and promotional materials to schools as welcome back-to-school packages. Noted that there has been recent road work on Homestead Road and that there is a lump of asphalt remaining in front of 767 Homestead which could cause a safety issue. Raised a concern regarding a Planning Commission comment on an office development which is proposed at 384 Santa Trinita Avenue regarding the possibility that bicycle parking is not appropriately spaced.

Heba El-Guendy – Clarified that the requested school packages would possibly need to be addressed from a budget perspective. Noted that the referenced road resurfacing matter will be forwarded to the staff persons in charge. Clarified that the 384 Santa Trinita project only went through its preliminary review and is conditioned to follow the VTA Bicycle Technical Guidelines with regard to bicycle parking design and spacing. The project is still required to submit a traffic study, as well as on- and off-site improvement plans for staff review and approval.

- **STAFF ORAL COMMENTS**

Heba El-Guendy – Reminded the BPAC members of the Ethics training scheduled to take place in the Council Chambers on August 28th from 5:00 to 7:00 p.m. Noted that the concern raised with regard to misuse of the bike lockers located in front of City Library was forwarded to the Parks and Recreation Department. Clarified that the construction related signage on westbound Fremont Avenue west of Hollenbeck Avenue is associated with a site development on the northwest quadrant of Fremont Avenue/Pome Avenue. Noted that it will be possible to provide the BPAC members with name tags once the new guidelines become available. However, it will not be possible to provide the requested personal cards since the City stopped two years ago issuing personal cards to Boards and Commissions members. Noted that the two reported locations (The Dalles/Mary and Sunnyvale/Olive) with concerns regarding bicycle detection will be checked and reported on at a later date.

INFORMATION ONLY ITEMS

4. Update of Sunnyvale Handbook for Boards, Commissions and Committees

Copies of the Handbook updates were provided to all BPAC members who attended the August 21st meeting.

5. BPAC E-mail Messages

The e-mail messages were included as part of the meeting Agenda packet. Staff of the Transportation and Traffic Division, including the BPAC staff liaison, regularly follow-up on the phone and e-mail requests.

6. Active Items List

Heba El-Guendy – Referenced the three active items update regarding enforcement at the Sunnyvale Caltrain Station, operations of the E-lockers at the Caltrain station, and road maintenance in the Lynn Way/Mullberry Lane area (active items #13, #14 and # 15).

ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

Respectfully submitted by:

Heba El-Guendy
Senior Transportation Planner
Division of Transportation and Traffic



**DRAFT MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JULY 9, 2008**

The Sunnyvale Parks and Recreation Commission met in regular session in the Council Chambers, 456 W. Olive Avenue, Sunnyvale CA 94086, at 7 p.m. with Chair Kinder presiding.

CALL TO ORDER / SALUTE TO THE FLAG

Chair Kinder called the meeting to order at 7 p.m. and led the salute to the flag.

ROLL CALL

Commissioners Present: Chair Bob Kinder
Vice Chair Jim Colvin
Commissioner Howard Chuck
Commissioner Robert Harms
Commissioner Richard Oliver

Commissioners Absent: None

Staff Present: David A. Lewis, Director, Parks and Recreation
Cathy Merrill, Assistant to the Director
Jack Witthaus, Transportation/Traffic Manager, Public Works

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes from Regular Meeting of the Parks and Recreation Commission on May 21, 2008.

Chair Kinder pulled item 1.A. from the Consent Calendar. He requested a correction to page 6 of the minutes to add the name of the Sunnyvale resident, Michael Bailey, who carried the International Olympic Torch in San Francisco in April 2008.

MOTION: Commissioner Oliver moved and Commissioner Harms seconded to approve Item 1.A. as corrected.

VOTE: Motion passed unanimously 4-0. Vice Chair Colvin abstained as he was not present at the May 21, 2008, Commission meeting.

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS – None

PUBLIC COMMENT - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Policy Supporting Connections to Regional Bicycle Facilities (Study Issue)

Jack Witthaus, Transportation/Traffic Manager, Public Works Department, presented the staff report. He said the Bicycle and Pedestrian Advisory Commission (BPAC) sponsored the study issue that will consider policy alternatives for connections to regionally significant bicycle facilities. Council directed that the Parks and Recreation Commission also review and comment on this issue.

Witthaus noted the extensive number of existing City policies related to trail connections and policies supporting connections to regional trails. He referenced Council's earlier direction to not build Steven's Creek Trail on the Sunnyvale side of the creek but to support development of connections to that trail. He noted related actions and options considered by neighboring cities Mountain View, Los Altos and Cupertino. Witthaus said that staff has yet to formulate their recommendations related to this study and is interested to hear what the Commission thinks of the study or if they have any suggestions or recommendations.

Vice Chair Colvin commented on the 1994 study that established City policy on Steven's Creek Trail and asked questions about power lines and biking trails near Remington Drive. Witthaus noted the Remington connection to Steven's Creek trail is a Capital Improvement Project and environmental impacts would be determined as part of that project.

In response to Commissioner Oliver, Witthaus said the draft report with included BPAC recommendations would come back to the Commission in August.

Commissioner Kinder said he understands the Dale Avenue/Heatherstone Way connection to Steven's Creek Trail from Mountain View but asked how the Remington connection fits in and if an overpass would be required.

Assistant to the Director Merrill clarified the difference between this report without staff recommendations as compared to reports that include staff recommendations to react to. The final draft report will come back to the Commission in August, but staff is seeking Commission feedback prior to the final report.

Director Lewis said staff is looking for Commission's feedback before the final report is drafted.

Chair Kinder opened the public hearing. There were no public appearances and the public hearing was closed.

Chair Kinder said it is very possible that bicycle transportation will most likely increase as concerns grow regarding global warming, population expansion, and high fuel costs; therefore, the demand for bicycle and pedestrian causeways will most likely increase. There were no other comments.

Chair Kinder thanked Witthaus for his presentation.

Chair Kinder declared a five-minute recess and then the Commission meeting was reconvened.

3. Consider Options for Use of Raynor Activity Center (Study Issue) (Council Action 8/12/08)

Consider Options for Use of Raynor Activity Center report was removed from the agenda and will be considered at a later date. Assistant to the Director Merrill queried the Commissioners on their availability for a special meeting to consider this report on July 23. Commissioners indicated four of the five Commissioners would be available to attend. Chair Kinder indicated that he would not be available.

4. Work Plan Calendar Review

Assistant to the Director Merrill briefly reviewed the master work plan calendar. She noted that no new study issues have been proposed and said August 13 is the last date to propose new study issues for consideration in 2009. She also pointed out dates where no agenda items have been planned and informed Commissioners that she will check with the Chairperson about whether or not to hold the meetings. There were no questions from Commissioners.

4. Election of Commission Officers for FY08/09

Chair Kinder opened the floor for nominations for FY08/09 Chairperson.

Commissioner Harms nominated Vice Chair Colvin.

Vice Chair Colvin accepted the nomination and said he will require assistance as he is returning to school full time and also works full time.

There were no other nominations for Chairperson and Chair Kinder closed the nominations.

VOTE: Passed 5-0. Commissioner Colvin is FY08/09 Chairperson.

Chair Kinder opened the floor for nominations for FY08/09 Vice Chairperson.

Chair Kinder nominated Commissioner Oliver.

Commissioner Oliver accepted the nomination and said he will do his best to make certain the Commission meetings have substance and significance.

There were no other nominations for Vice Chairperson and Chair Kinder closed the nominations.

VOTE: Passed 5-0. Commissioner Oliver is FY08/09 Vice Chairperson.

NON-AGENDA ITEMS AND COMMENTS

COMMISSION

Commissioner Kinder said he has enjoyed serving as Chair and happy to welcome new Chair Colvin and Vice Chair Oliver.

Commissioner Harms said a book sale was held by Friends of the Library at Raynor Activity Center.

Commissioner Oliver complimented Nancy Bolgard Steward, Superintendent of Recreation, on her detailed report and all that Recreation provides (Recreation Division Quarterly Report, 12/07 – 4/08). He said she does an outstanding job.

Commissioner Harms said that Gerard Manuel, Recreation Supervisor, Senior Center, has good ideas and keeps things moving along.

Commissioner Harms said two recumbent bikes have been added to the Senior Center Fitness Room.

Chair Kinder asked questions of staff regarding the recent swimming pool closures at Peterson and Columbia schools. Director Lewis said the projects are under the jurisdiction of the Sunnyvale School District; and, unfortunately, after summer programs were planned for Peterson, it was announced by the school district that Peterson would be closed. In response to Chair Kinder's inquiry about attendance at the remaining open pools, Director Lewis said it is too early in the season to note.

Commissioner Oliver said he presented the Commission recommendations to Council regarding the Hendy Iron Man Museum Report to Council. He understands the issue is not “dead” and that staff is to continue investigating the Northrup Grumman site. Director Lewis added Council directed staff to consider the potential of user groups to be housed there, with the understanding that the City may seek grants or funding to support this use. Commissioner Oliver added that Northrup Grumman would need approval from their Washington headquarters.

Chair Kinder and Commissioner Chuck accepted a Special Order of the Day “July is Parks and Recreation Month” Council proclamation at the June 24 Council meeting. Assistant to the Director Merrill said the proclamation is on display at the Community Center.

STAFF

No comments.

INFORMATION ONLY ITEMS

- Staff Liaison Report
- Recreation Division Quarterly Report, 12/07-4/08, dated 6/13/08
- Miscellaneous Items of Interest

ADJOURNMENT

Chair Kinder adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Cathy E. Merrill, Assistant to the Director
Parks and Recreation Department

Reviewed by,

David A. Lewis, Director
Parks and Recreation Department

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**DRAFT MINUTES (revised)
PARKS AND RECREATION COMMISSION
REGULAR MEETING
AUGUST 13, 2008**

The Sunnyvale Parks and Recreation Commission met in regular session at 7:01 p.m. on August 13, 2008, with Acting Chair Oliver presiding. The meeting was held in the Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086.

CALL TO ORDER / SALUTE TO THE FLAG

Acting Chair Oliver called the meeting to order at 7:01 p.m. and led the salute to the flag.

ROLL CALL

Commissioners Present: Acting Chair Richard Oliver
Commissioner Howard Chuck
Commissioner Robert Harms
Commissioner Bob Kinder

Commissioners Absent: Chair Jim Colvin

Staff Present: David A. Lewis, Director, Parks and Recreation Department
Heba El-Guendy, Senior Transportation Planner, Transportation and Traffic Division, Public Works Department

CONSIDERATION OF ABSENCE

MOTION: Commissioner Kinder moved, Commissioner Harms seconded, to excuse Chair Colvin's absence.

VOTE: Motion passed 4-0. (Chair Colvin was absent.)

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes from Regular Meeting of the Parks and Recreation Commission on July 9, 2008.

MOTION: Commissioner Harms moved, Commissioner Kinder seconded, to approve Consent Item 1.A.

VOTE: Motion passed 4-0 (Chair Colvin was absent.)

1.B. Approval of Draft Minutes from Special Joint Meeting of Parks and Recreation Commission and Arts Commission on July 23, 2008.

MOTION: Commissioner Kinder moved, Commissioner Chuck seconded, to approve Item 1.B. with correction as stated below:

- Change maker of motion from Vice Chair Oliver to Commissioner Kinder, page 7.
- MOTION: ~~Vice Chair Oliver~~ Commissioner Kinder moved and Commissioner Harms seconded to recommend that Council consider Alternative No. 4: Approve Option #3 to lease the Raynor Activity Center Site for a long-term use by one or more lessees and stipulate that the lessee(s) invest in the site to upgrade the building structures to meet applicable building codes **and, in addition**, that the repairs be completed within a certain time limit. VOTE: Motion passed 5-0.

VOTE: Motion passed 4-0 (Chair Colvin was absent.)

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS – None

PUBLIC COMMENT - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Policy Supporting Connections to ^{ATTACHMENT E} Regional Bicycle Facilities (Study Issue)

Heba El-Guendy, Senior Transportation Planner, Transportation and Traffic Division, Public Works Department, presented the staff report. The presentation included a summary description of the ongoing and future trail extension work by the City of Mountain View with an estimated construction schedule extending beyond 2015.

She said Attachment B of the report mistakenly included the July 17, 2008, minutes of the Bicycle and Pedestrian Advisory Commission (BPAC) meeting. The June 19, 2008, BPAC meeting minutes should have been attached instead, and she provided the Commissioners and staff with copies of the June 19, 2008, minutes reflecting this item.

El-Guendy said that BPAC prefers to modify policy regarding the Stevens Creek Trail. She also said that staff concluded that existing policy documents are already rich in policy regarding connections to regional bicycle facilities and is recommending that no revisions be made to existing City policy,

El-Guendy offered additional details, if needed, but said that she is relying on the fact that the Commissioners were familiar with the study issue ranked by Council which addresses the global issue of providing connections to regional bicycle

facilities since Jack Witthaus, Transportation and Traffic Division Manager, presented the matter to the Commission during their meeting on July 9, 2008.

Discussion by Commissioners included the overall Stevens Creek Trail and Sunnyvale City policy in light of what the surrounding cities are doing with Stevens Creek Trail.

Acting Chair Oliver opened the public hearing. There were no public appearances and the public hearing was closed.

MOTION: Commissioner Kinder moved, Commissioner Chuck seconded, to recommend that Council accept staff's recommendation Alternative No. 1: Make no revisions to existing City policy on regional bike facility connections.

VOTE: Motion passed 4-0. (Chair Colvin was absent.)

3. Last Chance to Propose Study Issues or Budget Issues for Consideration in 2009

Commissioners were provided copies of the "Overview of the Study Issues Process" dated July 15, 2008.

Acting Chair Oliver opened the public hearing. There were no public appearances and the public hearing was closed.

Commissioner Kinder said he submitted an email to Assistant to the Director Merrill proposing a study issue for additional mini park development in north Sunnyvale. He said there have been many condo/townhouse complexes built in north Sunnyvale in the past several years without park areas. He said the north Sunnyvale citizens deserve the same benefits as those in the more southern areas of the City. The ensuing discussion involved this issue and its review in the Parks of the Future (POTF) study. Director Lewis said he felt the issue would be thoroughly dealt with in the POTF study, but he indicated staff would prepare a study issue paper for review at the next meeting.

MOTION: Commissioner Kinder moved, Commissioner Harms seconded, to propose that staff prepare a study issue paper regarding additional mini park development in north Sunnyvale.

VOTE: Motion passed 4-0. (Chair Colvin was absent.)

Commissioner Kinder said he submitted an email to Assistant to the Director Merrill proposing a study issue to implement and make a stand-alone project of the 2005 study issue titled "Explore the Feasibility of Installing a Memorial for Sunnyvale Citizens and Employees Who Have Given Their Lives on Behalf of the City or Their Country."

Director Lewis said Council directed the project to be funded and rolled into Plaza del Sol, and the project is moving slowly forward. He said it would be a duplicate of an already approved project. Director Lewis informed the Commissioners that the project is funded in the design phase and moving forward. He said, from staff's perspective, it does not appear that a study issue is warranted.

Commissioners discussed the status of this City project and took no action.

NON-AGENDA ITEMS AND COMMENTS

COMMISSION

Commissioner Kinder expressed concern about coverage in *The Sunnyvale Sun* with reference to the Raynor Activity Center issue.

Some Commissioners are planning to attend the Ethics Training on August 28, 2008.

STAFF

Director Lewis called attention to the *Boards and Commissions Handbook* revisions that had been placed on the dais for the Commissioners.

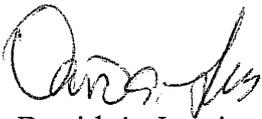
INFORMATION ONLY ITEMS

- Staff Liaison Report
- Miscellaneous Items of Interest

ADJOURNMENT

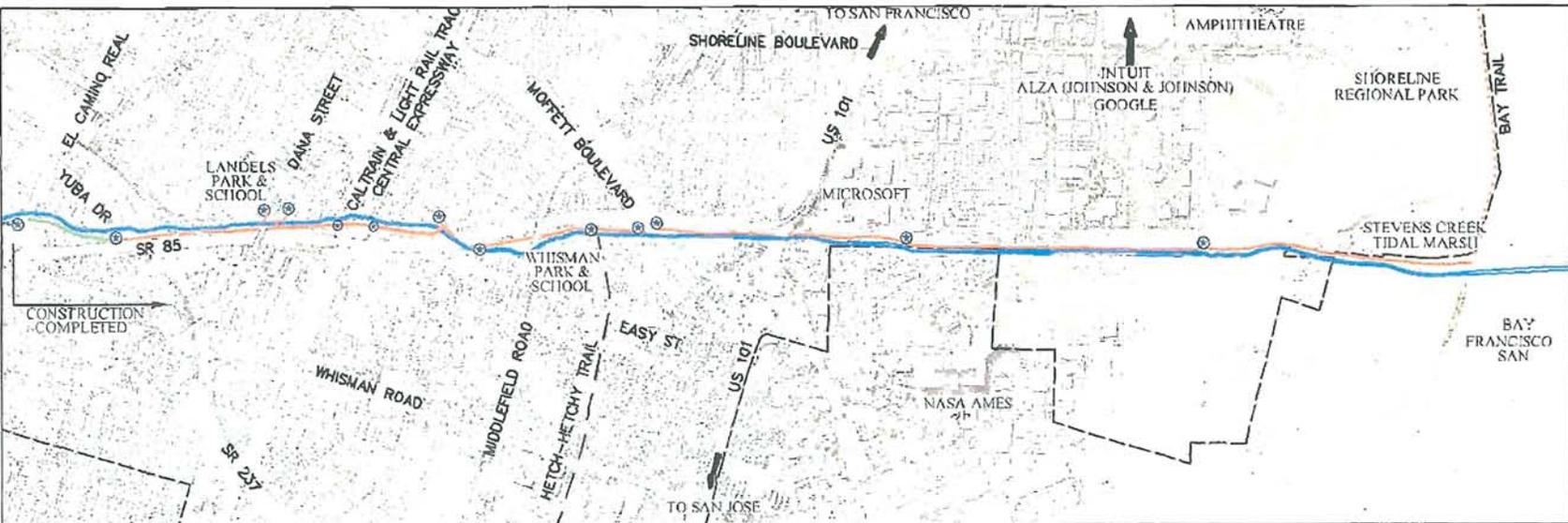
Acting Chair Oliver adjourned the meeting at 7:50 p.m.

Respectfully submitted,



David A. Lewis, Director
Parks and Recreation Department

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LEGEND:

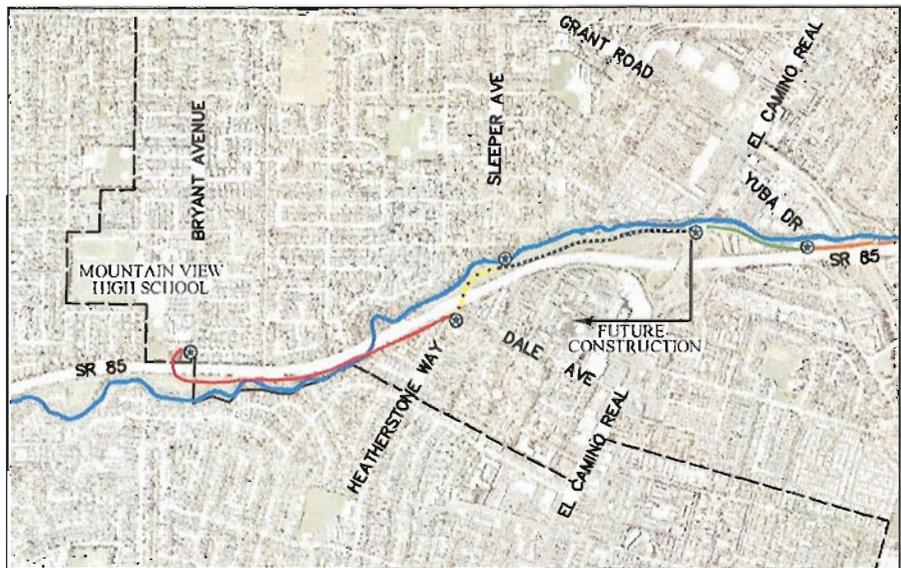
-  EXISTING TRAIL
-  CURRENT TRAIL PROJECT
-  NEXT TRAIL PROJECT - PHASE I
-  NEXT TRAIL PROJECT - PHASE II
-  FUTURE TRAIL
-  TRAIL HEAD/NEIGHBORHOOD ACCESS POINT
-  STEVENS CREEK

STEVENS CREEK TRAIL
CONSTRUCTION COMPLETED

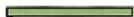


APRIL 2008

SCALE: 1" = 1500'



LEGEND:

-  EXISTING TRAIL
-  CURRENT TRAIL PROJECT
-  NEXT TRAIL PROJECT - PHASE I
-  NEXT TRAIL PROJECT - PHASE II
-  FUTURE TRAIL
-  TRAIL HEAD/NEIGHBORHOOD ACCESS POINT
-  STEVENS CREEK



FUTURE CONSTRUCTION

SCALE: 1"=1500'



APRIL 2008



Stevens Creek Link Trail Feasibility Study
Alternative 3- Stevens Creek / Fremont Ave. Connector



1

Steven's Creek Multi-Use Path
 Path begins on east side of SR 85 at Mountain View High School Over Crossing and continues along the west side of the Creek

2

I-85 Freeway Crossing Multi-Use Path
 Alignment adjacent to south abutment on graded fill

3

Fremont Avenue Multi-Use Path with 120' ROW
 Path on north side

4

Grant Road Multi-Use Path with 90' ROW

5

Grant Road adj. to Foothill Expy. Multi-Use Path with 60' ROW
 Curb and gutter with planting strip buffer

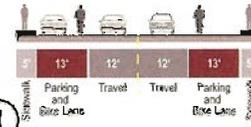
5 ALT

Grant Road adj. to Foothill Expy. Multi-Use Path with 60' ROW
 Swale buffer

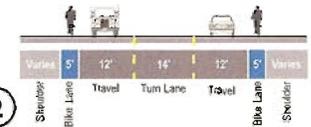


Stevens Creek Link Trail Feasibility Study
 Alternative 4 - Split Bicycle / Pedestrian Option

BIKE OPTION

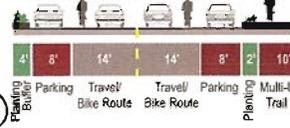


1
Bryant Avenue
 Existing Class II Bike Lanes
 Install Class II Bike Lanes at existing gaps

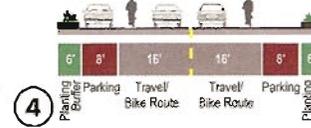


2
Grant Road
 Existing Class II Bike Lanes
 Install Class II Bike Lanes at existing gaps, connecting to Foothill Expressway

PEDESTRIAN OPTION



3
Truman Avenue
 Multi-Use Path with 60' ROW
 Path on the east side of Truman Avenue

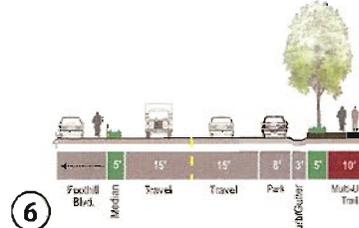


4
Newcastle Drive
 Class III Bike Routes with 60' ROW

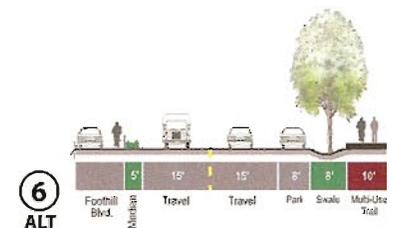


The multi-use path installed on the east side of Truman Ave. and on the north side of Fremont Ave. connects to Class III bike routes on Newcastle Dr.

- 1 Directional Signage**
Signage directs trail users to the crosswalks to facilitate street crossings
- 2 Curb Extension**
Paving an extension to the sidewalk reduces the crossing distance for cyclists and pedestrians
- 3 "Ladder-Style" Crosswalk**
Crosswalk is more visible to motorists.
- 4 Pedestrian Refuge**
Allows pedestrians to focus on one direction of traffic at a time and wait in a location for traffic to stop.
- 5 ADA-Compliant Curb Ramps**
Facilitate safe and convenient street crossings for wheelchair users and pedestrians with strollers.
- 6 10' Multi-Use Path**

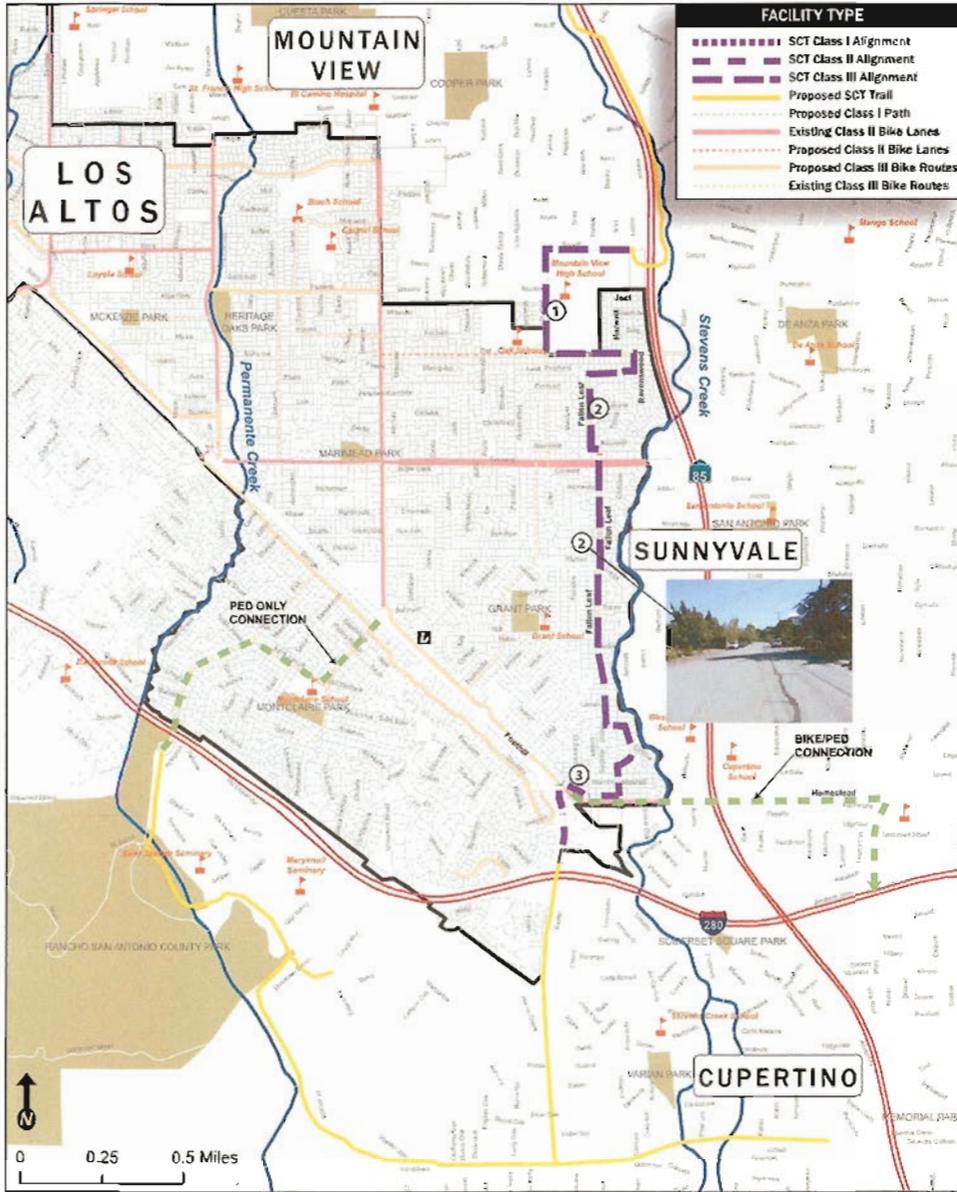


6
Grant Road adj. to Foothill Expy
 Multi-Use Path with 60' ROW
 Curb and gutter with planting strip buffer



6 ALT
Grant Road adj. to Foothill Expy
 Multi-Use Path with 60' ROW
 Swale buffer

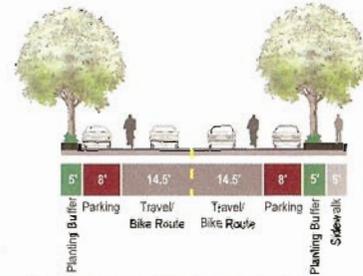




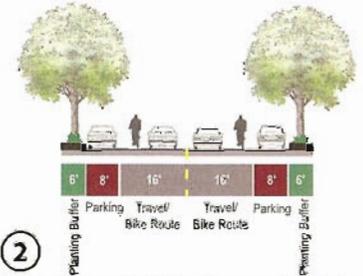
Stevens Creek Link Trail Feasibility Study
Alternative 5 - Fallen Leaf Connector



Route Sign Examples

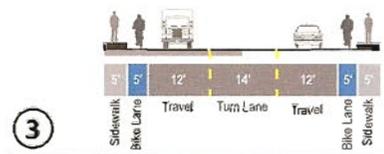


Bryant Avenue to Oak Avenue
 Class III Bike Route with 60' ROW



Ravenswood Drive to Fallen Leaf Lane
 Class III Bike Route with 60' ROW

Existing sidewalk adjacent to Mountain View High School



Homestead Road
 Existing Class II Bike Lanes and Sidewalks



Cupertino Union School District

Superintendent Phil Quon
Board of Education Pearl Cheng
Ben Liao
Josephine Lucey
Gary McCue
Phyllis Vogel

10301 Vista Drive • Cupertino, California 95014-2091 • (408) 252-3000 • Fax (408) 253-7845

ATTACHMENT H

August 27, 2008

Mr. Christopher Moylan, Councilmember
City of Sunnyvale
456 West Olive Ave.
P.O. Box 3707
Sunnyvale, CA 94088

Dear Mr. Moylan,

This letter responds to an inquiry you made regarding the possibility of a city funded trail being placed on district property along the northern edge of West Valley Elementary School. Specifically you asked if the district would be willing to entertain an easement for such purposes.

The district has entered into similar cooperative agreements/easements with other municipalities. After review of the issue with staff, the district would be open to discussing such a project at West Valley School. However, there are concerns and limitations as to placement, funding and maintenance that would have to be a part of any future discussions. Needless to say, we would assume that significant study would also be required on the part of the city prior to any decision.

Regards,

S/S

Rick Hausman
Chief Business Officer

RH:lc



Meeting Date: 02/20/08
Item No.: 6D
Staff: Brian Mendenhall
Extension: 3093
Manager: Ann Draper
Extension: 2665
Committee: Lower Peninsula

**ADVISORY COMMITTEE AGENDA MEMO
NEW BUSINESS ITEM**

Discussion Action Information

SUBJECT: Stevens Creek Trail Update

RECOMMENDED ACTION:

That the committee receive information to share with interested stakeholders.

RATIONALE:

Response to request for information on the current status of the Stevens Creek Trail, from the Baylands to Stevens Creek Reservoir.

E-3.3: There are additional trails, parks and open space along creeks and in the watersheds when reasonable and appropriate.

GP-8: Board committees, when used, will be assigned so as to reinforce the wholeness of the Board's job and so as never to interfere with the designation from Board to CEO.

GP-8.1: Board committees are to help the Board do its job. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees will normally not have direct dealings with current staff programs and projects other than to receive information and provide comment for Board consideration.

Failure to provide this information would deny the advisory committee the necessary tools to prepare policy alternatives and implications for Board policy deliberation.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CATEGORY:

Response to request for information is not considered a project under CEQA. Any construction of new portions of Stevens Creek Trail will be subject to CEQA review and carried out by the municipality with jurisdiction over that portion of the trail.

PUBLIC OUTREACH:

Public outreach is carried out by the responsible entity for planning, design, and construction of trails. In addition, trail opening ceremonies are often held to bring public awareness to new areas of public access to open space and trails.

ATTACHMENT(S):

Attachment 1: Stevens Creek Trail Status Map

ATTACHMENT I

SUMMARY:

The District works with the County of Santa Clara and various cities in trail development by providing funding and access to creekside property, while the County and cities plan, build and maintain public access to trails. The District will continue to work with the cities having responsibility for the trail to assist in providing public access to the sub-regional trail.

The Stevens Creek Trail is identified as a sub-regional trail, running from the Baylands at the downstream end of Stevens Creek up to Stevens Creek Reservoir. The ultimate trail alignment is planned to run through the cities of Mountain View, Los Altos, Sunnyvale, and Cupertino. Initial public outreach in Sunnyvale seemed to indicate that the public was not interested in a public trail, including a portion of District maintenance road that is located behind residential properties. At this time, the status of various reaches of the trail can be categorized as complete, undeveloped, and as portions with no data (likely undeveloped at present). General reaches with the above categorization include:

- Baylands to Dana St (Mountain View) - Complete
- Dana St to Fremont Ave (Mountain View) - Undeveloped
- Fremont Ave to Homestead Rd (Los Altos/Sunnyvale) - No Data
- Homestead Rd to Stevens Creek Reservoir (Cupertino) - No data

Projects in progress for the Stevens Creek Trail, partially funded by the District's Clean, Safe Creeks and Natural Flood Protection special tax, include:

Reach	City	Status	Miles	Clean, Safe Creeks Funding
Yuba Dr to El Camino	Mountain View	Design/construction (Mar 2008 planned completion)	0.5	\$264,000
Stevens Creek Blvd to McClellan Rd	Cupertino	Planning/design (2010 planned completion)	1.15	\$400,000

Throughout the County, including along Stevens Creek, the District has locations where maintenance roads are used for public access/trails. Where appropriate, the District signs joint use agreements with cities to appropriately outline the roles and responsibilities of opening and operating a trail, including disclosure that issues such as closure of a trail as necessary during storm events and maintenance of damage to trails are addressed by the municipality. It should also be recognized that in the case the District needs to make improvements for flood protection, the city is generally responsible for the costs to relocate and/or replace the trail.