



**Council Meeting: April 28, 2009**

**SUBJECT: 2009 Boards and Commissions Master Work Plans**

**REPORT IN BRIEF**

As required by the Legislative Management Sub-Element of the General Plan, the City's boards and commissions have developed work plans to reflect Council's priorities as adopted in the 2009 Tentative Council Meeting Agenda Calendar.

**BACKGROUND**

These work plans are submitted annually as a consent calendar item for Council approval and for board and commission implementation.

**EXISTING POLICY**

General Plan – Legislative Management Sub-Element Action statement:

7.3A.2d Adopt an annual work plan for boards and commissions consistent with Council priorities.

**DISCUSSION**

All Council-appointed boards and commissions have developed proposed master work plans for calendar year 2009 (Attachment A). The proposed work plans highlight regularly scheduled board and commission meetings, annual review of the City's Code of Ethics and Conduct for Elected and Appointed Officials, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission. Staff notes the lack of consistency in format and content of the 2009 work plans and will revise the standard template and work with the staff liaisons to ensure consistency in the 2010 work plans.

**FISCAL IMPACT**

There is no fiscal impact as a result of approving the master work plans.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**ALTERNATIVES**

1. Council approves the 2009 board and commission master work plans as submitted.
2. Council approves the 2009 board and commission master work plans as modified by Council.

**RECOMMENDATION**

Staff recommends Alternative 1: Council approves the 2009 board and commission master work plans as submitted.

Reviewed by:

Robert Walker, Director, Assistant City Manager  
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbers  
City Manager

**Attachments**

- A. 2009 Boards and Commissions Proposed Master Work Plans

# MASTER WORK PLAN

## BOARDS AND COMMISSIONS ANNUAL CALENDAR

**Board or Commission**     **Arts Commission**

**Calendar Year**             **2009**

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.

MEETING DATE	AGENDA ITEM/ISSUE
January 6 Tues.	7 p.m. Council Meeting – Study Issues/Budget Issues Public Hearing
January 21 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Consideration of Ways to Serve as Arts Advocates in the Community (continued from 11/19/08 meeting)</li> <li>• Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>
January 23 Fri.	8:30 a.m. Special Council Meeting - Study Issues/Budget Issues Workshop (continued on 1/30/09)
February 18 Wed.	CANCELED - 7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Canceled – no agenda items</li> </ul>
March 18 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Visual Arts PowerPoint Presentation, Kristin Dance, Recreation Coordinator, DCS</li> <li>• Unapproved Calendar Work Plan Review and Adoption</li> </ul>
April 15 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Performing Arts PowerPoint Presentation, Tegan McLane, Recreation Coordinator, DCS</li> </ul>
April 28 Tues.	5 p.m. – 6:30 p.m. Annual Volunteer Recognition and Boards and Commissions Reception, Orchard Pavilion, Senior Center (Volunteer Resources, OCM)
May 16 Sat.	Hands on the Arts (HOTS), Community Center, 10 a.m. – 4 p.m.
May 20 Wed.	6 p.m. JOINT ARTS COMMISSION & PARKS AND RECREATION COMMISSION STUDY SESSION, West Conference Room <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul> 7 p.m. JOINT ARTS COMMISSION & PARKS AND RECREATION COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
May 21 Thurs.	8:30 a.m. Council Budget Workshop <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul>
May 30 Sat.	Health and Safety Fair, Columbia Neighborhood Center
June 2 Tues.	Council Public Hearing on FY 09/10 Budget
June 6-7 Sat.-Sun.	Sunnyvale Art and Wine Festival, Downtown Sunnyvale, Chamber of Commerce Event
June 16	Council Action: Adoption of FY 09/10 Budget
June 17 Wed.	6:30 - 8 p.m. ARTS COMMISSION PUBLIC ART TOUR, Meet at Council Chambers Lobby <ul style="list-style-type: none"> <li>• Commission Satisfaction Survey</li> <li>•</li> </ul>
July 15 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Election of Commission Officers for FY 09/10</li> <li>• Calendar Work Plan Review</li> <li>•</li> </ul>
August 19 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Consider the Effectiveness and Efficiency of Community Center Theatre Use Policies and Practices (Study Issue) (CA 9/29/09)</li> <li>• Last Chance to Propose Study Issues/Budget Issues for 2010</li> <li>•</li> </ul>
September 16 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• October is National Arts and Humanities Month</li> <li>•</li> </ul>
September 26 Sat.	State of the City, Heritage Park Museum, 11 a.m. – 2 p.m.
September 29 Tues.	Council Action: Consider the Effectiveness and Efficiency of Community Center Theatre Use Policies and Practices (Study Issue)
October 21 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Ranking of Study Issues for 2010</li> <li>• Calendar Work Plan Review</li> <li>•</li> </ul>
November 18 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>•</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
December 16 Wed.	7 p.m. ARTS COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials</li> <li>•</li> </ul>

Items to be Scheduled

1. Art in Private Development (AIPD) projects that occur throughout the year
2. Board/Commission Reception and Orientation. Mandatory orientation for newly appointed B/C members. All B/C members are encouraged to attend as a refresher course (OCM).

**MASTER WORK PLAN  
BOARDS AND COMMISSIONS CALENDAR**

Board or Commission	BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Calendar Year	2009
List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.	
MEETING DATE	AGENDA ITEM/ISSUE
January 15	<ul style="list-style-type: none"> <li>- 2009 BPAC Calendar</li> <li>- Update on VTA BPAC's Efforts and Ongoing Regional Projects</li> <li>- Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials, Draft RTC for consideration by City Council on February 3<sup>rd</sup>, 2009</li> <li>- Update on Ongoing City Efforts in Applying for Grant Funds for Bicycle and Pedestrian Related Policies and Projects</li> <li>- Brochure on "Distractions in Everyday Driving" Produced by the AAA Foundation for Traffic Safety (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List</li> </ul>
February 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Bike to Work Day Planning</li> <li>- Utility Bill Stuffer Concepts</li> <li>- Update on the Earth Week and Health and Safety Fair Events (for information)</li> <li>- Brochure on Bicycle &amp; Pedestrian Safety for Parents and Youth (for information)</li> <li>- FY 2009/10 Curb Ramp Installation List (for information)</li> <li>- FY 2009/10 Road Resurfacing List (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List Update</li> </ul>
March 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Review Ordinance 2871-08 of the Sunnyvale Municipal Code Amending Section 10.16.030 of Chapter 16 (Parking Regulations) of Title 10 (Vehicles and Traffic)</li> <li>- High Speed Rail Project – Council Study Session on March 24, 2009 (for information)</li> <li>- Annual Volunteer Recognition and Boards and Commission Reception (for information)</li> <li>- City Staff Training on Environmental Sustainability – Commute Solutions Workshop (for information)</li> <li>- BPAC E-mail Messages and/or Letters (for information)</li> <li>- BPAC Active Items List Update</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
April 16	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Discussion with a Representative of the Water District Regarding the East and West Channels within Sunnyvale, and the Planned City Trails</li> <li>- Draft RTC - Annual Transportation Development Act Allocation (for a sidewalk construction project abutting Cupertino Middle School) and a Bicycle Expenditure Plan Allocation (for bike lanes design study on Mary Avenue south of Evelyn Avenue)</li> <li>- Draft RTC - Ordinance Amending Sections of Chapter 10.56 of the Municipal Code Pertaining to Bicycles in Order to Conform to the California's Vehicle Code</li> <li>- Draft Utility Bill Stuffer</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
May 21	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Review of FY 2009/10 Proposed Budget</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
June 18	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
July 16	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Election of Officers</li> <li>- Annual Review of the Boards and Commissions Council Policy</li> <li>- Study and Budget Issues Development</li> <li>- Spare the Air Fair</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
August 20	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
September 17	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Study and Budget Issues Finalization</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List Update</li> </ul>
October 15	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Study and Budget Issues Ranking</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List</li> </ul>
November 19	<ul style="list-style-type: none"> <li>- Updated 2009 BPAC Calendar</li> <li>- Ranking of Study Issues and Review of Budget Issues</li> <li>- BPAC E-mail Messages and/or Letters</li> <li>- BPAC Active Items List</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
December 17	<ul style="list-style-type: none"><li>- Updated 2009 BPAC Calendar</li><li>- 2010 Work Plan</li><li>- BPAC E-mail Messages and/or Letters</li><li>- BPAC Active Items List</li></ul>

# MASTER WORK PLAN

## BOARDS AND COMMISSIONS ANNUAL CALENDAR

**Board or Commission**      **Board of Library Trustees**  
**Calendar Year**              2009

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.

MEETING DATE	AGENDA ITEM/ISSUE
January 5	Finalize Workplan Calendar for 2009 Council Legislative Policies Review
February 2	Review Feedback Cards
March 2	Library Legislative Day – April 15, 2009 Study Issues
April 6	Legislative Issues Discussion National Library Week
May 4	National Library Week Feedback Public Library Foundation Fund Grant
June 1	Budget Review Relationships with Outside Groups Agreements Study Issues
July 6	Election of Chair, Vice Chair, and Legislative Representative New Member Orientation
August 3	
September 14 1 <sup>st</sup> Monday Holiday	Review Feedback Cards Review Study Issues
October 5	Pancake Breakfast
November 2	Preliminary Discussion of Workplan Calendar 2010 Library Fee Review
December 7	Code of Ethics Review

## MASTER WORK PLAN BOARDS AND COMMISSIONS CALENDAR

BOARD OR COMMISSION: HERITAGE PRESERVATION COMMISSION

CALENDAR YEAR: 2009

MEETING DATE	AGENDA ITEMS & ISSUES
<b>January 14</b>	Discussion and Adoption of FINAL 2009 Work Plan Review of the Code of Ethics
<b>Feb 4</b>	COMMISSION SPECIAL MEETING, if needed
<b>March 4</b>	Heritage Preservation Routine Items Report on City Council Study Issues workshop from 2009
<b>April 1</b>	COMMISSION SPECIAL MEETING, if needed
<b>May 6</b>	Heritage Preservation Routine Items
<b>June 3</b>	COMMISSION SPECIAL MEETING, if needed
<b>July 1</b>	Selection of Chair and Vice Chair Heritage Preservation Routine Items Discussion of Potential Study Issues for 2010
<b>August 5</b>	COMMISSION SPECIAL MEETING, if needed
<b>September 2</b>	Heritage Preservation Routine Items Discussion of Potential Study Issues for 2010
<b>October 7</b>	Selection and Ranking of Potential Study Issues for 2010
<b>November 4</b>	COMMISSION SPECIAL MEETING, if needed
<b>December 2</b>	Heritage Preservation Routine Items
<b>January 6, 2010</b>	Discussion and Adoption of FINAL 2010 Work Plan Review of the Code of Ethics

Shaded schedule meetings are reserved if needed to review applications and discuss special business.

## MASTER WORK PLAN BOARDS AND COMMISSIONS CALENDAR

<b>Board or Commission</b>	Housing & Human Services Commission
<b>Calendar Year</b>	2009
List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.	
<b>MEETING DATE</b>	<b>AGENDA ITEM/ISSUE</b>
1/28/09	<ol style="list-style-type: none"> <li>1. Discussion of Outside Group Funding Process for FY 2009/10 including process for review and ranking of applications</li> <li>2. Election of Vice Chair</li> <li>3. Review of RTC - Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials</li> </ol>
2/12/09 <i>6 PM, Thurs</i>	<ol style="list-style-type: none"> <li>1. Presentation of Human Services Proposals Requesting Funding for FY 2009/10</li> </ol>
2/25/09	<ol style="list-style-type: none"> <li>1. Discussion of Outside Group Funded Agencies</li> <li>2. Presentation of Proposals Requesting Capital Funding for FY 2009/10</li> <li>3. Discussion of technical review of proposals</li> </ol>
3/25/09	<ol style="list-style-type: none"> <li>1. Discuss and Recommendation of CDBG Outside Group Funded Agencies for FY 2009/10 <b>(To City Council on May 5, 2009)</b></li> <li>2. Discuss and Recommendation of Proposals Requesting CDBG &amp; HOME Funding for FY 2009/10 <b>(To City Council on May 5, 2009)</b></li> </ol>
4/22/09	<ol style="list-style-type: none"> <li>1. Discuss and Recommendation the Draft FY2009/10 Action Plan <b>(To City Council on May 5, 2009)</b></li> </ol>
5/27/09	<ol style="list-style-type: none"> <li>1. Revision of 2009 Work Plan</li> </ol>
6/24/09	<ol style="list-style-type: none"> <li>1.</li> </ol>
7/22/09	<ol style="list-style-type: none"> <li>1. Election of Officers for FY 2009-2010</li> </ol>
8/26/09	<ol style="list-style-type: none"> <li>1. Annual Review of City Code of Ethics</li> </ol>
9/23/09	<ol style="list-style-type: none"> <li>1. Annual Review of the Draft Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 2008-2009</li> </ol>
10/28/09	<ol style="list-style-type: none"> <li>1. Discussion of Study Issues for City Council Workshop</li> <li>2. Discussion of Work Plan for 2010</li> </ol>
11/18/09	<ol style="list-style-type: none"> <li>1. Discussion and Recommendation of 2010 Study Issues and budget items for City Council Workshop</li> </ol>
12/16/09	<ol style="list-style-type: none"> <li>1. Review Draft RFP for 2010/11</li> </ol>

# MASTER WORK PLAN

## BOARDS AND COMMISSIONS ANNUAL CALENDAR

**Board or Commission**     **Parks and Recreation Commission**

**Calendar Year**                 **2009**

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.

MEETING DATE	AGENDA ITEM/ISSUE
January 6 Tues.	7 p.m. Council Meeting – Study Issues/Budget Issues Public Hearing
January 14 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Draft RTC - Revision of Cumberland and Ellis Schools Sports Fields Master Plans to Accommodate New Classrooms and Related Facilities (Council Action 1/27/09)</li> </ul>
January 23 Fri.	8:30 a.m. Special Council Meeting – Study Issues/Budget Issues Workshop (continued on 1/30/09)
January 27 Tues.	Council Action: Revision of Cumberland and Ellis Schools Sports Fields Master Plans to Accommodate New Classrooms and Related Facilities
February 11 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Gang Prevention and Challenge Team Presentation (Captain Doug Moretto, Special Operations, DPS)</li> <li>• Unapproved Calendar Work Plan Review and Adoption</li> </ul>
March 11 Wed.	CANCELED 7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Meeting canceled - no agenda items</li> </ul>
April 8 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Overview of Columbia Neighborhood Center (CNC), Angela Chan, Youth &amp; Family Resources Manager, DCS</li> </ul>
April 3 Fri.	Senior Center Annual Volunteer Recognition, 10:30 a.m. – 1 p.m., Orchard Pavilion
April 28 Tues.	5 p.m. – 6:30 p.m. Annual Volunteer Recognition and Boards and Commissions Reception, Orchard Pavilion, Senior Center (Volunteer Resources, OCM)
May 13 Wed.	No Parks and Recreation Commission Meeting Scheduled
May 16 Sat.	Hands on the Arts (HOTS), Community Center, 10 a.m. – 4 p.m.

MEETING DATE	AGENDA ITEM/ISSUE
May 20 Wed.	6 p.m. JOINT ARTS COMMISSION & PARKS AND RECREATION COMMISSION STUDY SESSION, West Conference Room <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul> 7 p.m. JOINT ARTS COMMISSION & PARKS AND RECREATION COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul>
May 21 Thurs.	8:30 a.m. Council Budget Workshop <ul style="list-style-type: none"> <li>• Review of Recommended FY 09/10 Budget</li> </ul>
May 30 Sat.	Health and Safety Fair, Columbia Neighborhood Center
June 2 Tues.	Council Public Hearing on FY 09/10 Budget
June 6-7 Sat.-Sun.	Sunnyvale Art and Wine Festival, Downtown Sunnyvale, Chamber of Commerce Event
June 10 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Commission Satisfaction Survey</li> <li>• July is National Parks and Recreation Month</li> <li>•</li> </ul>
June 16	Council Action: Adoption of FY 09/10 Budget
July 8 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Election of Commission Officers for FY 09/10</li> <li>• Calendar Work Plan Review</li> <li>•</li> </ul>
August 12 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Last Chance to Propose Study Issues/Budget Issues for 2010</li> <li>•</li> </ul>
September 9 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>•</li> </ul>
September 26 Sat.	State of the City, Heritage Park Museum, 11 a.m. – 2 p.m.
October 14 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Ranking of Study Issues for 2010</li> <li>• Calendar Work Plan Review</li> <li>•</li> </ul>
November 11 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>•</li> </ul>

MEETING DATE	AGENDA ITEM/ISSUE
December 9 Wed.	7 p.m. P&R COMMISSION MEETING, Council Chambers <ul style="list-style-type: none"> <li>• Annual Review of City's Code of Ethics and Conduct for Elected and Appointed Officials</li> <li>•</li> </ul>

Items to be Scheduled

1. Determine Whether to Continue Agreement with Santa Clara County for Operation of Sunnyvale Baylands Park past 2011 (Phase 1); and, If So, Evaluate Whether Programmed Recreation Should be Provided at Baylands Park (Phase 2) (Study Issue) (Council Action TBD) *moved from 11/12/08*
2. Parks of the Future Study (Council Action TBD) *moved from 11/12/08*
3. Consider Public Use of the Hendy Iron Man Museum for a Cultural Amenity Walkable from Downtown – Phase 2 (Study Issue)
4. Board/Commission Reception and Orientation. Mandatory orientation for newly appointed B/C members. All B/C members are encouraged to attend as a refresher course (OCM).

## MASTER WORK PLAN BOARDS AND COMMISSIONS CALENDAR

<b>Board or Commission</b>	Personnel Board
<b>Calendar Year</b>	2009

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.

<b>MEETING DATE (Third Monday)</b>	<b>AGENDA ITEM/ISSUE</b>
January 19, 2009	
February 16, 2009	
March 16, 2009	
April 20, 2009	
May 18, 2009	
June 15, 2009	
July 20, 2009	Election of Chair & Vice Chair
August 17, 2009	
September 21, 2009	Annual Review of City Code of Ethics
October 19, 2009	
November 16, 2009	Review Master Work Plan for 2010
December 21, 2009	

On a routine basis, the Personnel Board's Agenda includes Employee Suggestions. Other agenda topics could include Employee Disciplinary Actions and Appeal Hearings. There are no significant items to coordinate with the Council's Study Issues Calendar. The Personnel Board liaison will inform Council of any opportunity for contact as opportunities arise.

# MASTER WORK PLAN- BOARDS AND COMMISSIONS CALENDAR

Board or Commission                     Planning Commission                    

Calendar Year                     2009                    

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar. (SS – Study Session, PH – Public Hearing)

MEETING DATE	AGENDA ITEM/ISSUE
January 12	SS Routine Planning Items
	SS <b>Study Issue</b> - Lawrence Station Transit Village
	PH Routine Planning Items
January 26	SS Routine Planning Items
	PH Routine Planning Items
	PH <b>Study Issue</b> - Business Ground Signs
February 9	SS Routine Planning Items
	PH Routine Planning Items
February 23	SS Routine Planning Items
	PH Routine Planning Items
March 9	SS Routine Planning Items
	PH Routine Planning Items
March 10	SS 2009-2014 Housing Sub-Element Update – Joint Session with Housing and Human Services Commission and Planning Commission
March 23	Meeting Canceled
March 25-27	<i>Training – League of California Cities 2009 Planners' Institute and Mini Expo Convention Center - Anaheim, CA</i>

MEETING DATE	AGENDA ITEM/ISSUE
April 13	SS Routine Planning Items SS <b>Study Issue</b> – Eichler Design Guidelines SS <b>Study Issue</b> – District Nominations for Historic Resources PH Routine Planning Items PH Discussion and Adoption of 2009 Work Plan
April 27	SS Routine Planning Items PH Routine Planning Items PH <b>Study Issue</b> – District Nominations for Historic Resources PH <b>Study Issue</b> – Lawrence Station Transit Village
May 11	SS Routine Planning Items PH Routine Planning Items PH Review of Budget
May 18	Possible Special Meeting
May 25	No Meeting due to holiday
June 8	SS Routine Planning Items PH Routine Planning Items PH <b>Study Issue</b> – Eichler Design Guidelines
June 22	SS Routine Planning Items PH Routine Planning Items
July 13	SS Routine Planning Items PH Routine Planning Items
July 27	SS Routine Planning Items PH Routine Planning Items
August 10	SS Routine Planning Items PH Routine Planning Items

MEETING DATE	AGENDA ITEM/ISSUE
August 24	SS Routine Planning Items SS <b>Study Issue</b> – Appropriate Review Standards for Alternative Energy Sources PH Routine Planning Items
September 14	SS Routine Planning Items SS <b>Study Issue</b> – Limitations on Signage for Alcohol Sales PH Routine Planning Items
September 28	SS Routine Planning Items SS Discussion of Potential Study Issues PH Routine Planning Items PH <b>Study Issue</b> – Appropriate Review Standards for Alternative Energy Sources
October 12	SS Routine Planning Items SS <b>Study Issue</b> - Commercial Vehicle Parking in Residential Zones PH Routine Planning Items PH Selection and Ranking of Potential Study Issues PH <b>Study Issue</b> – Limitations on Signage for Alcohol Sales
October 26	SS Routine Planning Items PH Routine Planning Items
November 9	SS Routine Planning Items PH Routine Planning Items PH <b>Study Issue</b> - Commercial Vehicle Parking in Residential Zones
November 23	SS Routine Planning Items PH Routine Planning Items
December 14	SS Routine Planning Items SS <b>Study Issue</b> – Zoning for Projects Located Near City Borders PH Routine Planning Items PH <b>Annual Review of the Code of Ethics and Conduct</b>

MEETING DATE	AGENDA ITEM/ISSUE
January 11, 2010	SS Routine Planning Items
	PH Routine Planning Items

**NOTE:** Training sessions will be scheduled based on workload of routine planning applications.