

**Council Meeting: June 23, 2009****SUBJECT: APPROVAL OF BUDGET MODIFICATION NO. 40 TO  
APPROPRIATE DEPARTMENT OF HOMELAND SECURITY TRAINING  
FUNDS****REPORT IN BRIEF**

The Federal Department of Homeland Security (DHS) provides grant funding each year to states in support of prevention and preparedness efforts related to terrorism and large scale disasters. The State of California distributes funding to counties (Operational Areas) based on population and on potential threats. As a sub-grantee of Santa Clara County, the Department of Public Safety (DPS) is eligible to receive DHS Grant funds to support training and equipment acquisition.

Staff recommends that Council authorize the approval of Budget Modification No. 40 to appropriate these training funds.

**BACKGROUND**

The Bay Area Super-Urban Area Security Initiative (SUASI) is a Federal Department of Homeland Security grant that provides resources for the unique training, equipment, planning and exercise needs of 35 selected national high threat urban areas. The Bay Area SUASI is one of 35 national urban areas and one of five in California.

The City of Sunnyvale, as an incorporated city within the Bay Area Branch of the SUASI and as a sub-grantee of Santa Clara County, has the opportunity to apply for Training and Exercise Grant monies to support one of the program goals:

- Provide planning, training, equipment and exercises to the SUASI region to improve capacity to prevent, protect against, respond to, and recover from terrorist incidents or related catastrophic events.

The Emergency Preparedness Council of Santa Clara County, serving as the Operational Area Council, appointed an Anti-terrorism Approval Authority for the purpose of distributing federal funds at the local level. The Approval Authority consists of the County Public Health Officer, the County Fire Chief, a municipal fire chief, the County Sheriff, and a municipal police chief. The purpose of the Approval Authority is to approve the distribution of federal

funds at the operational area level after reviewing identified risks, federal and state mandates, and local requests.

In September 2007, Council approved Public Safety's on-going participation in the MOU which governs the distribution of the funds through the State Homeland Security Grant Program (SHSGP) (RTC 07-327).

### **EXISTING POLICY**

#### **4.1 Law Enforcement Sub-Element**

Goal 4.1A: Provide a safe and secure environment for people and property in the community.

Action Statement 4.1A.1d: Maintain, train and equip special response teams for extraordinary or extremely hazardous emergency incidents.

Goal 4.1B: Provide community oriented services that are responsive to citizen's needs in traditionally non-criminal areas.

Policy 4.1D.2: Provide effective and efficient management of Public Safety resources in order to meet the needs of: The community, the internal organization, and those mandated by regional, State, and Federal agencies.

Action Statement 4.1D.2b: Develop proposals and apply for appropriate governmental grants.

### **DISCUSSION**

#### **Super Urban Area Security Initiative**

In February 2009, DPS staff participated in a Managing Civil Actions and Threat Incidents (MCATI) course. The course focused on developing skills that would allow Public Safety Personnel to defeat protestor devices during civil actions. The goals and objectives of this course fit into the parameters for the SUASI funding and staff submitted a request for reimbursement, which was approved in the amount of \$15,139. Staff is now requesting a budget modification to receive the funds into a special project to offset expenses incurred beyond what was budgeted.

Additionally, DPS personnel attended federally mandated Hazardous Materials training in six different one-week courses spanning March 16, 2009 through May 15, 2009. The focus in the Technician classes is on containment and identification of Hazardous Materials. The Specialist series is the highest level of training and focuses on actual mitigation of leaks and releases. The goals and objectives of these courses also fit into the parameters for the SUASI funding and staff will be submitting a request for reimbursement in the

amount of \$27,518. As a result staff is now requesting a budget modification to receive these funds into a special project to offset expenses incurred beyond what was budgeted. The Technician series (Classes 1A-1D) meets OSHA requirements under 29 Code of Federal Regulations (CFR) 1910.120(a) and the California Code of Regulations Title 8, Section 5192(q). The Specialist series (Classes 1F and 1G) meets OSHA requirements under 29 Code of Federal Regulations (CFR) 1910.120(q) and the California Code of Regulations Title 8, Section 5192(q).

**Emergency Management Performance Grant (EMPG)**

For FY 2008, the Governor's Office of Emergency Services awarded the County an Emergency Management Performance Grant in the amount of \$294,110 for the purpose of managing emergency planning. The City was allocated, on a per capita basis, a sum of \$14,131. The performance period of this grant ends on June 30, 2009. These funds will be used to offset DPS operating budget expenditures in support of local emergency preparedness efforts, staff training for emergency management, and enhancements to existing Sunnyvale Neighborhoods Actively Prepare (SNAP) projects. Unlike the SUASI training, the EMPG funds are used to provide a 50% match to activities already budgeted that align with EMPG objectives. Because of this, the EMPG funds can be used to supplant General Fund expenditures that had been budgeted for these activities.

**FISCAL IMPACT**

In conjunction with the Department of Finance, Public Safety will establish two SUASI-related special projects for FY 2008/2009, and the expenditures associated with the SUASI trainings will be transferred into these special projects. These expenditures will be offset by the funds received from the SUASI, and therefore there is no net impact to the General Fund. Since the expenditures related to the EMPG activities are already budgeted in the DPS operating budget, the revenues received from the County for the EMPG will simply be recognized as revenue and will result in a positive impact to the General Fund's Budget Stabilization Reserve. The following table presents Budget Modification No. 40:

**Budget Modification No. 40  
FY 2008/2009**

	<b>Current</b>	<b>Increase/ (Decrease)</b>	<b>Revised</b>
<b>General Fund</b>			
<u>Revenues</u>			
Super Urban Area Securities Initiative (SUASI)	\$0	\$42,657	\$42,657
Santa Clara County - EMPG	\$0	\$14,131	\$14,131
<u>Expenditures</u>			
Special Project: Hazardous Materials Training	\$0	\$27,518	\$27,518
Special Project: MCATI Training	\$0	\$15,139	\$15,139
<u>Reserves:</u>			
Budget Stabilization Fund	\$35,747,168	\$14,131	\$35,761,299

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**ALTERNATIVES**

1. Approve Budget Modification No. 40 to appropriate Department of Homeland Security Training Funds.
  
2. Do not approve Budget Modification No. 40 to appropriate Department of Homeland Security Training Funds.

**RECOMMENDATION**

Staff Recommends Alternative #1. Approve Budget Modification No. 40 to appropriate Department of Homeland Security Training Funds.

Reviewed by:

Don Johnson, Director, Public Safety  
Prepared by: Jeffrey Hunter, Lieutenant, Administration

Reviewed by:

Mary J. Bradley, Director, Finance

Approved by:

Gary M. Luebbers  
City Manager