

**Council Meeting: September 1, 2009****SUBJECT: Board and Commission Appointments****DISCUSSION**

Staff conducts continuous recruitment for board and commission members. As eligible applications are received, staff returns to Council with options for filling current vacancies. Following the summer recruitment which was concluded in June 2009, remaining vacancies were advertised on the City Web site.

The Office of the City Clerk received six applications for current vacancies on the Board of Building Code Appeals and the Board of Library Trustees. Interviews of the six applicants were conducted August 11, 2009. One applicant subsequently requested to withdraw her application for the Board of Library Trustees, and submitted an application for the Housing and Human Services Commission. That application has been provided for consideration at this time. Terms will be effective September 2, 2009 and continue until the terms expire.

Current vacancies, names of candidates and terms of appointments are as follows:

Board of Building Code Appeals (3 vacancies)	Terms
Pedro Baltar	1 term to 6/30/2011 2 terms to 6/30/2012
Board of Library Trustees (1 vacancy)	Term
Pedro Baltar Connie Brookner Thomas Flaherty Jill Shanmugasundaram Mei-Ling Stefan	1 term to 6/30/2013
Housing and Human Services Commission (6 vacancies)	Terms
Hannalore Dietrich	2 terms to 6/30/2013 2 terms to 6/30/2012 2 terms to 6/30/2011

The Office of the City Clerk has not received applications for the vacancies on the Heritage Preservation Commission (1) and additional vacancies on the Housing and Human Services Commission.

Following appointments, the staff liaison for each board and commission will provide a board-specific orientation and each new member is required to take the Oath of Office, sign the Model of Excellence, attend the Boards and Commissions Orientation hosted by the Office of the City Clerk, and complete ethics training. A ceremonial oath will be offered to all incoming members.

EXISTING POLICY

Council Policy 7.2.19 outlines the appointment process as follows:

The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain. Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the City Attorney to draw the name of the person to be appointed. The process is repeated for each board or commission.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Council confirm appointments from the candidates listed in this report, specifying the term for the appointments which have multiple seats and terms.
2. Council does not make appointments at this time and directs staff to include the current vacancies in the City's continuous recruitment process.

RECOMMENDATION

Staff recommends Alternative 1.

Reviewed by:

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Approved by:

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City Manager