

**Council Meeting: September 29, 2009****SUBJECT: Board and Commission Resignation (Information Only)****DISCUSSION**

This report informs Council that Arts Commission member Christine Lanoie-Newman, who was appointed to the commission in July 2009 and serving a term to expire June 30, 2013, resigned from the commission September 18, 2009. The City of Sunnyvale received Ms. Lanoie-Newman's letter of resignation by e-mail and a copy has been filed with the Office of the City Clerk.

The Arts Commission consists of five members. With this resignation from Ms. Lanoie-Newman, the commission has four remaining members. The Office of the City Clerk conducts continuous recruitment efforts for all of the City's boards and commissions; however, there are currently no applications on file for the Arts Commission. Any qualified applicants will be invited to interview with Council. Interviews are tentatively scheduled for November 24, 2009.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

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Approved by:

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