

**Council Meeting: December 1, 2009****SUBJECT: Board and Commission Appointments****DISCUSSION**

Staff conducts continuous recruitment for board and commission members. The Office of the City Clerk received five applications for current vacancies on the Arts Commission, Board of Building Code Appeals, Heritage Preservation Commission, and Housing and Human Services Commission. The terms listed below will be effective December 2, 2009.

On November 20, 2009, staff received a resignation letter from a Board of Library Trustees member. Of the six applications on file for the Board of Library Trustees, five applicants expressed interest in being considered for this vacancy. The term for the Board of Library Trustees will be effective December 8, 2009 through June 30, 2012.

Current vacancies, names of candidates and terms of appointments are as follows:

Arts Commission (1 vacancy)	Term
Tracy Seto	1 term to 6/30/2013
Board of Building Code Appeals (2 vacancies)	Terms
Mathieu Pham	1 term to 6/30/2011
Ted Ringel	1 term to 6/30/2012
Board of Library Trustees (1 vacancy)	Term
Connie Brookner Micki Falk Jill Shanmugasundaram Mei-Ling Stefan Mukta Verma	1 term to 6/30/2012
Heritage Preservation Commission (1 vacancy)	Term
Ted Ringel	1 term to 6/30/2010
Housing and Human Services Commission (5 vacancies)	Terms
Fred Fowler	1 term to 6/30/2013
Steve Harrington	2 terms to 6/30/2012
Mathieu Pham	2 terms to 6/30/2011

Following appointments, the staff liaison for each board and commission will provide a board-specific orientation and each new member is required to take the Oath of Office, sign the Model of Excellence, attend the Boards and Commissions Orientation hosted by the Office of the City Clerk, and complete ethics training. A ceremonial oath will be offered to all incoming members.

EXISTING POLICY

Council Policy 7.2.19 outlines the appointment process as follows: *The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain. Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the City Attorney to draw the name of the person to be appointed. The process is repeated for each board or commission.*

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Council confirm appointments from the candidates listed in this report, specifying the term for the appointments which have multiple seats and terms.
2. Council does not make appointments at this time and directs staff to include the current vacancies in the City's continuous recruitment process.

RECOMMENDATION

Staff recommends Alternative 1.

Reviewed by:

Robert Walker, Assistant City Manager
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbers
City Manager