

**Council Meeting: March 23, 2010****SUBJECT: Board and Commission Resignation (Information Only)****DISCUSSION**

This report informs Council that Housing and Human Services Commission Chair Demi (Yezgi) Chizgi, who was appointed to the commission in July 2009 and serving a term to expire June 30, 2013, resigned from the commission March 14, 2010. A copy of Ms. Chizgi's letter of resignation has been filed with the Office of the City Clerk.

With this resignation, the Housing and Human Services Commission has six remaining members. There are currently no applications on file for the Housing and Human Services Commission. This vacancy will be included in the recruitment process for summer appointments. All qualified applicants will be invited to interviews with Council scheduled in early May. Council appointments will be effective July 1, 2010.

**EXISTING POLICY**

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

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Approved by:

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