



**Council Meeting: June 15, 2010**

**SUBJECT: Approval of Budget Modification No. 30 to Appropriate \$5,000 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) for *Enhancement for Programming***

**BACKGROUND**

The Library is requesting authorization to appropriate and expend \$5,000 for *Enhancement for Programming* Library program room equipment. These funds will be used to purchase a projector that will be mounted to the Library's program room ceiling and easily adapted for the many programs held in that room, in order to improve programs and make them run more effectively and efficiently for children, teens and adults.

**EXISTING POLICY**

The Sunnyvale Library's strategic plan, the Library Sub-element, states Library goals in:

Policy 6.2C.1: Promote life-long use of the Library and love of reading through programs for children.

Policy 6.2C.2: Provide programs for teens and adults to reflect and expand the broad range of interests of community residents.

**DISCUSSION**

Sunnyvale Public Library requires visual and audio equipment for its program room to better present programs with consistent ease for set up and smooth-running presentations. LSTA funds will be used to purchase a projector which will be mounted on the program room ceiling with easy access controls for the projector and sound equipment. Planning and purchasing reliable, coordinated visual equipment will benefit our community by giving them presentations that flow smoothly without the distraction of equipment malfunctions, and will save considerable staff time.

**FISCAL IMPACT**

The LSTA grant funds were awarded in the amount of \$5,000 in order to purchase visual equipment for presentations for the public in the Library's program room. If approved, the grant award will be placed in a new project to be used in conjunction with other funds to improve visual and sound

equipment for public library programs. The LSTA funds will be expended by August 15, 2010.

**BUDGET MODIFICATION NO. 30  
 FISCAL YEAR 2009/10**

<b><u>General Fund</u></b>	<b><u>Current</u></b>	<b><u>Increase (Decrease)</u></b>	<b><u>Revised</u></b>
<b><u>Revenues:</u></b>			
Library Services and Technology Act (LSTA) Grant	\$0	\$5,000	\$5,000
<b><u>Expenditures:</u></b>			
<i>New Project:</i> Enhancement for Programming - LSTA	\$0	\$5,000	\$5,000

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site. The Board of Library Trustees reviewed the Report at their meeting on May 17, 2010.

**ALTERNATIVES**

1. Council approves Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment.
2. Council rejects Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment.
3. Other action as identified by Council.

**RECOMMENDATION**

At the May 17, 2010 Board of Library Trustees meeting, the Board voted unanimously to recommend to Council Alternative 1 which approves Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment.

Staff recommends Alternative No. 1.

Reviewed by:

Lisa G. Rosenblum, Director, Libraries  
Prepared by: Susan W. Denniston, Administrative Librarian

Reviewed by:

Mary Bradley, Director, Finance

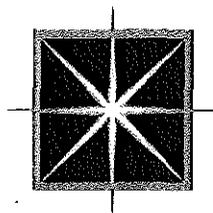
Approved by:

Gary M. Luebbers  
City Manager

**Attachments**

- A. Award letter, California State Library
- B. Draft Board of Library Trustees Meeting Minutes of May 17, 2010

# Attachment A



*California*  
**STATE LIBRARY**  
ESTABLISHED 1850  
PRESERVING OUR HERITAGE, SHAPING OUR FUTURE

March 10, 2010

Lisa Rosenblum, Director  
Sunnyvale Public Library  
665 W. Olive Avenue  
Sunnyvale, CA 94086-7622

Dear Ms. Rosenblum:

We are pleased to approve the grant application for Enhancement for Programming for a total of \$5,000 in federal Library Services and Technology Act (LSTA) funds.

We will be very interested in the results of this project since many libraries are considering how to make a difference in their communities. It will be interesting to see if improved equipment will increase the attendance at your programs. We look forward to reading your final narrative report.

In order to support you, an archived version of a webinar on "Managing your LSTA Grant" presented by the State Library is available to view at [http://www.infopeople.org/training/webcasts/webcast\\_data/349/index.html](http://www.infopeople.org/training/webcasts/webcast_data/349/index.html).

The Library Development Services Staff is ready to assist you in making your project a success. Please be aware state processing of grant payments can require 6-8 weeks before you receive your check.

Best wishes for a successful project.

Sincerely Yours,

Stacey A. Aldrich  
State Librarian of California

Enclosures

cc: Colette Moody  
Gerry Maginnity  
Susan W. Denniston

# Attachment B

**Boardmember Shanmugasundaram moved, and Vice Chair Flaherty seconded, to recommend to Council alternative 1 which approves Budget Modification No. 27 to appropriate State Public Library Funds for use in the following special project category: Improvement to Library Services. Motion carried unanimously.**

3. Draft RTC: Approval of Budget Modification No. 30 to Appropriate \$5,000 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) for *Enhancement for Programming* (Action):  
Director Rosenblum provided the Board with an overview of the draft RTC. The funds will be used to enhance the Library Program Room.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

**Boardmember Pathak moved, and Boardmember Miller seconded, to recommend to Council alternative 1 which approves Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment. Motion carried unanimously.**

4. Draft RTC: Approval of Budget Modification No. 31 to Appropriate \$1,200 in Sunnyvale Rotary Club Grant Funds for a Laptop Computer for Library Children's Services/Homework Center (Action):  
Director Rosenblum provided the Board with an overview of the draft RTC. Library staff will implement a homework center in the fall for school-aged children. Teen volunteers will be recruited to assist as tutors.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

**Vice Chair Flaherty moved, and Boardmember Pathak seconded, to recommend to Council alternative 1 which approves Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services. Motion carried unanimously.**

5. Draft RTC: Approval of Budget Modification No. 32 to Appropriate \$500 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) to host children's bilingual program for Día de Los Niños/Día de Los Libros (Action):  
Director Rosenblum provided the Board with an overview of the draft RTC.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

**Boardmember Miller moved, and Boardmember Shanmugasundaram seconded, to recommend to Council alternative 1 which approves Budget Modification No. 32 to appropriate \$500 in Library Services and Technology Act (LSTA) funds for Día de Los Niños/Día de Los Libros programming. Motion carried unanimously.**

6. Budget Review:

Director Rosenblum provided the Board with an overview of the FY 2010/11 & 2011/12 Library recommended budget. The Library's expenditure reductions include elimination of 6,100 hours in the Library Specialist III (LS3) classification as part of the RFID/Automated Materials Handling (AMH) project. This reduction was achieved through attrition because of a resignation and a retirement, reduction in Casual LS3 hours and elimination of contracted