



**Council Meeting: August 10, 2010**

**SUBJECT: Carryover of Council Technology Funds from FY 2009/10 to FY 2010/11 and Approval of Budget Modification No. 3**

**BACKGROUND**

Council action in approving the FY 2009/10 budget provided each Councilmember with a technology allowance of \$1,300 per four-year term. This amount is intended to satisfy any technology requirements that a Councilmember may encounter over the course of a four-year term. Any amount not expended during a Councilmember's first year is automatically carried over to the next fiscal year. This practice continues until either the \$1,300 allowance is exhausted, or until a Councilmember leaves office.

**EXISTING POLICY**

Policy 7.3.13 Support for Councilmembers; Staff-Council Communications

**DISCUSSION**

In order to ensure that the technology funds authorized by City policy for each Councilmember are available during Fiscal Year 2010/11, technology funds not spent by Councilmembers during Fiscal Year 2009/10 need to be carried over to FY 2010/11:

- Mayor Hamilton: \$314.63 expended; \$985.37 carryover required.
- Vice Mayor Moylan: No funds expended; \$1,300 carryover required.
- Councilmember Lee: Technology funds exhausted; no carryover required.
- Councilmember Swegles: Technology funds exhausted; no carryover required.
- Councilmember Spitaleri: \$1,171.38 expended; \$128.62 carryover required.
- Councilmember Whittum: No funds expended; \$1,300 carryover required.
- Councilmember Griffith: No funds expended; \$1,300 carryover required.

**FISCAL IMPACT**

There is no net fiscal impact to the General Fund for taking this action. Unspent operating funds in General Fund programs are returned to the Budget Stabilization Fund at the end of each fiscal year, which increases the balance in that fund above what had been projected in the FY 2010/11 Adopted Budget. Budget Modification No. 3 has been prepared to carryover unspent funds from the FY 2009/10 budget in Activity 723500 (Conduct Council Business), formerly 739200 (Council Activities Leading to Policy Directions), totaling \$5,014 and representing the carryover of unspent technology allowance funds of Mayor

Hamilton, Vice Mayor Moylan, and Councilmembers Spitaleri, Whittum, and Griffith (as outlined above) into the FY 2010/11 budget.

**BUDGET MODIFICATION NO. 3  
 FISCAL YEAR 2010/2011**

	<u>Current</u>	<u>Increase (Decrease)</u>	<u>Revised</u>
<b>General Fund</b>			
<u>Expenditures:</u>			
723500 - Conduct Council Business	\$324,722	\$5,014	\$329,736
<u>Reserves:</u>			
Budget Stabilization Fund	\$31,997,993	(\$5,014)	\$31,992,979

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**ALTERNATIVES**

1. Approve the carryover of \$5,014 in technology funds in accordance with Council Policy 7.3.13, and Budget Modification No. 3.
2. Do not approve the carryover of \$5,014 in technology funds.

**RECOMMENDATION**

Staff recommends Alternative 1: Approve the carryover of \$5,014 in technology funds in accordance with Council Policy 7.3.13, and Budget Modification No. 3.

This ministerial action is required to fulfill City Policy 7.3.13, and to implement the Fiscal Year 2010/11 budget as approved by Council.

Reviewed by:

Robert Walker, Assistant City Manager  
Prepared by Coryn Campbell, Assistant to the City Manager

Reviewed by:

Grace Leung, Acting Finance Director

Approved by:

Gary M. Luebbers  
City Manager