



Council Meeting: August 31, 2010

SUBJECT: Board and Commission Resignation (Information Only)

DISCUSSION

This report informs Council that Heritage Preservation Commission member Nancy McDonough, who was appointed to the commission in July 2007 and serving a term to expire June 30, 2011, announced her resignation at the commission meeting of August 4, 2010.

The Heritage Preservation Commission consists of seven members. With this resignation, the commission has six remaining members. The Office of the City Clerk conducts continuous recruitment efforts for all of the City's boards and commissions; however, there are currently no applications on file for the Heritage Preservation Commission. Qualified applicants will be invited to interview with Council. Interviews are tentatively scheduled for November 9, 2010.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

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Issued by the City Manager