



Council Meeting: October 19, 2010

SUBJECT: Appropriation of \$750 of Easy Aid Pacific Library Partnership (PLP) Grant Funds for Supplies for Homework Help Center and Approval of Budget Modification No. 10

GRANT SUMMARY

In August 2010, the City Manager accepted grant funds in the amount of \$750 for the Department of Libraries for supplies for the Library's new homework help center.

GRANTING AGENCY

Pacific Library Partnership (PLP)

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant.

The Library has started a new homework center and the PLP grant will provide necessary reference books and supplies per Library Goal 6.2C: Provide Library programs and publications to educate, enrich and enlighten Library users.

DISCUSSION

The Children's/Teen Division in the Department of Libraries will be responsible for the management of the grant. The Department of Finance has confirmed that the City has available resources to administer the grant. Sunnyvale Public Library has established a homework center to provide homework assistance for children with the help of volunteers and guidance of staff. The Pacific Library Partnership grant will provide calculators, dictionaries, mathematics books and other resources and equipment needed for the homework center operation.

FISCAL IMPACT

The PLP grant funds were awarded in the amount of \$750 in order to purchase equipment for the homework center operation. If approved, the grant award will be added to the operating budget for Children and Teens Services. There is no required local match and there will be no increased costs to the City upon termination of the grant. The PLP grant will have no net fiscal impact to the General Fund.

Budget Modification No. 10			
FY 2010/2011			
	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>	\$0	\$750	\$750
1216 - Miscellaneous Private Grants/ Donations			
 <u>Expenditures</u>			
Program 620: Library	\$7,394,377	\$750	\$7,395,127

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Information about the grant will be presented at the October 4, 2010 Board of Library Trustees' meeting

ALTERNATIVES

1. Approve Budget Modification No. 10 to appropriate Pacific Library Partnership (PLP) Grant Funds in the amount of \$750.
2. Do not approve Budget Modification No. 10 to appropriate Pacific Library Partnership (PLP) Grant Funds in the amount of \$750.

RECOMMENDATION

Staff recommends Alternative #1: Approve Budget Modification No. 10 to appropriate Pacific Library Partnership (PLP) Grant Funds in the amount of \$750.

Reviewed by:

Lisa G. Rosenblum, Director, Department of Libraries
Prepared by: Susan W. Denniston, Administrative Librarian

Reviewed by:

Grace Leung, Acting Director of Finance

Approved by:

Gary M. Luebbers
City Manager

Attachments

A. Award letter, Pacific Library Partnership

Attachment A

July 12, 2010

Lisa Rosenblum, Director of Libraries
Sunnyvale Public Library
665 West Olive Avenue
Sunnyvale, CA 94086

Dear Lisa,

Congratulations! Your PLP Easy-Aid grant application for Homework Help Center materials and supplies has been funded in the amount of \$750. Please accept the enclosed check and this letter as your official notification of the award.

This was a competitive process among our member libraries. We ask that all recipients share outcomes and success achieved as a result of the grant award. Any information can be forwarded to Terry Jackson at jackson@plsinfo.org and will be included in our PLP PubLines newsletter and/or on the PLP website. We hope that there will be a meaningful exchange of Easy-Aid Grant content and ideas that will benefit all of our member libraries.

Sincerely,

Linda Crowe
PLP Executive Director