

**Council Meeting: October 19, 2010****SUBJECT: Award of Contract for Four Cab Chassis Trucks with Service Bodies (F1008-19)****BACKGROUND**

Council approval is requested to award a contract to Serramonte Ford of Colma, in an amount not-to-exceed \$148,844, for the purchase of four cab chassis trucks with services bodies.

DISCUSSION

The equipment will replace four existing City owned service trucks which have reached the end of their cost effective, useful life, making their replacement appropriate at this time. Three of the four units will be used by the Department of Public Works' Sanitary Sewer and Water Divisions for maintenance and emergency repairs to over 280 miles of sanitary sewer lines, storm drain pipes, and 330 miles of water mains and 11,000 control valves. The fourth unit will replace a maintenance service truck assigned to the Facilities Maintenance Division, Office of the City Manager. All four units are included in the FY 2010/2011 Adopted Budget.

Bid specifications were prepared by the Fleet Services Division. Purchasing staff issued Invitation for Bids No. F1008-19, which was broadcast to potential suppliers through the City's Onvia DemandStar public procurement network.

Sealed bids were received and publicly opened on September 29, 2010. Two responsive bids were received.

Bidder**Total Bid**

Serramonte Ford, Colma, CA

\$148,844

SF Ford/Lincoln/Mercury, San Francisco, CA

\$154,080

Staff has determined that the trucks offered by Serramonte Ford meet City specifications and recommends that the contract be awarded to that firm as the lowest responsive and responsible bidder.

FISCAL IMPACT

Total cost to the City will be \$148,844, including sales tax and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council award a contract for four cab chassis trucks with services bodies, in substantially the same form as the attached draft Purchase Order in the amount of \$148,844, to Serramonte Ford.

Reviewed by:

Grace K. Leung, Acting Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Marvin Rose, Director of Public Works

Reviewed by:

Robert Walker
Assistant City Manager

Approved by:

Gary M. Luebbbers
City Manager

Attachments

- A. Draft Purchase Orders
- B. Serramonte Ford Bid Detail



Document Terms:

Invoices must be sent directly to Accounts Payable at the address above and must reference the purchase order number. Failure to comply will result in a delay in payment processing.

BUYER:

Howard, Dreema

PHONE (408) 730-7396

FAX (408) 730-7710

ATTACHMENT B

Invitation for Bids #F1008-19
Page 7 of 17

BID FORM
FOR
FOUR (4) CAB/CHASSIS TRUCKS AND ACCESSORIES

The undersigned bidder hereby offers to sell and deliver, as required, four (4) current model year or later trucks to the City of Sunnyvale in strict compliance with the specifications, terms and conditions stated herein.

<u>Bid</u>			<u>Total</u>
<u>Item No.</u>	<u>Description</u>	<u>Qty</u>	<u>Delivered Price</u>
1.	One (1) Ton Regular cab, 2WD/SRW Cab Chassis Make/Model/Year offered: 2011 FORD F350 REG CAB & CHASSIS SRW Standard Warranty Offered: 3 YR OR 36,000 MILE	1 EA	\$ <u>43,043.00</u>
2.	One (1) Ton Extended Cab 2WD/DRW Cab Chassis Make/Model/Year offered: 2011 FORD F350 EXT CAB & CHASSIS DRW Standard Warranty Offered: 3 YR OR 36,000 MILE	1 EA	\$ <u>34,628.00</u>
3.	Three Quarter (3/4) Ton Extended Cab 2WD/SRW Cab-Chassis Make/Model/Year offered: 2011 FORD F250 EXT CAB SRW Standard Warranty Offered: 3 YR OR 36,000 MILE	1 EA	\$ <u>27,689.00</u>
4.	One (1) Ton Extended cab 2WD/DRW Cab Chassis Make/Model/Year offered: 2011 FORD F350 EXT CAB & CHASSIS DRW Standard Warranty Offered: 3 YR OR 36,000 MILE	1 EA	\$ <u>22,268.00</u>
5.	Refurbish and install City provided service body onto one-ton extended cab chassis.	1 LOT	\$ <u>8,575.00</u>
6.	Tire Fee (If Applicable)	37	\$ <u>42.00</u>
	Sales Tax (9.25%)		\$ <u>12,598.78</u>
	Total Cost		\$ <u>148,843.78</u>

Additional Information Required of Bidder

1. Delivery 100 calendar days after receipt of order.
2. Method of delivery
DRIVEN BY DEALER
3. The unit price bid shall be guaranteed for a period of 60 Calendar days after the bid opening.
4. Prompt Payment Terms Offered
NET 30
5. If bidder is awarded contract, bidder will extend pricing to other government agencies? yes no
If yes, enter number of calendar days bid pricing will be extended to other agencies 60 DAYS
6. Business Organization (Check One):
 Individual Proprietorship
 Partnership
 Corporation
 Other

ADDENDA

Bidder acknowledges receipt of the following Addenda:

Number _____ Date _____
Number _____ Date _____
Number _____ Date _____

SIGNATURE

Company Name

SERRAMONTE FORD

Address

999 SERRAMONTE BLVD

COLMA, CA 94014


Signature

FLEET DIRECTOR

Title

BILL LAZAR

Name (printed or typed)

9/28/10

Date

650 301 7069

Telephone Number

650 301 7121

Fax Number

94 1749827

Tax ID Number

Sunnyvale Business License Number