SUBJECT: Award of Contract for Four Cab Chassis Trucks with Service Bodies (F1008-19)

BACKGROUND
Council approval is requested to award a contract to Serramonte Ford of Colma, in an amount not-to-exceed $148,844, for the purchase of four cab chassis trucks with services bodies.

DISCUSSION
The equipment will replace four existing City owned service trucks which have reached the end of their cost effective, useful life, making their replacement appropriate at this time. Three of the four units will be used by the Department of Public Works’ Sanitary Sewer and Water Divisions for maintenance and emergency repairs to over 280 miles of sanitary sewer lines, storm drain pipes, and 330 miles of water mains and 11,000 control valves. The fourth unit will replace a maintenance service truck assigned to the Facilities Maintenance Division, Office of the City Manager. All four units are included in the FY 2010/2011 Adopted Budget.

Bid specifications were prepared by the Fleet Services Division. Purchasing staff issued Invitation for Bids No. F1008-19, which was broadcast to potential suppliers through the City’s Onvia DemandStar public procurement network.

Sealed bids were received and publicly opened on September 29, 2010. Two responsive bids were received.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Serramonte Ford, Colma, CA</td>
<td>$148,844</td>
</tr>
<tr>
<td>SF Ford/Lincoln/Mercury, San Francisco, CA</td>
<td>$154,080</td>
</tr>
</tbody>
</table>

Staff has determined that the trucks offered by Serramonte Ford meet City specifications and recommends that the contract be awarded to that firm as the lowest responsive and responsible bidder.

FISCAL IMPACT
Total cost to the City will be $148,844, including sales tax and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.
PUBLIC CONTACT
Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City’s Web site.

RECOMMENDATION
It is recommended that Council award a contract for four cab chassis trucks with services bodies, in substantially the same form as the attached draft Purchase Order in the amount of $148,844, to Serramonte Ford.

Reviewed by:

Grace K. Leung, Acting Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Marvin Rose, Director of Public Works

Reviewed by:

Robert Walker
Assistant City Manager

Approved by:

Gary M. Luebbers
City Manager

Attachments
A. Draft Purchase Orders
B. Serramonte Ford Bid Detail
**ORDERED FROM**
18390 - 001
Serramonte Ford
999 Serramonte Blvd
Colma CA 94014

**ORDER DATE**
09/30/2010

**BILL TO:**
City of Sunnyvale
Finance Department
Accounts Payable
PO Box 3707
Sunnyvale, CA 94088-3707

**DELIVER TO**
General Services/Fleet Maintenance
221 Commercial St
Sunnyvale CA 94085
Phone: (408) 730-7570

**FOB POINT**
DEST

**PAYMENT TERMS**
N/30

**BILL NO/RFQ NO**

**REQUISITION: TVARGAS**

**CHARGE/OBJ CODE(S):**
020700 5135 $148,843.78

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT</th>
<th>UNIT COST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Provide cab chassis trucks with service bodies per Invitation For Bids F1008-19 specifications, terms and conditions and bidder response, which are incorporated herein by this reference.</td>
<td>136203.00</td>
<td>DLR</td>
<td>$1.0000</td>
<td>$136,203.00</td>
</tr>
<tr>
<td>2</td>
<td>Tire Fee.</td>
<td>42.00</td>
<td>DLR</td>
<td>$1.0000</td>
<td>$42.00</td>
</tr>
<tr>
<td>3</td>
<td>Sales Tax (9.25%)</td>
<td>12598.78</td>
<td>DLR</td>
<td>$1.0000</td>
<td>$12,598.78</td>
</tr>
</tbody>
</table>

Total Amount: $148,843.78

Amount does not reflect applicable taxes.

Continued on Next Page
Document Terms:
Invoices must be sent directly to Accounts Payable at the address above and must reference the purchase order number. Failure to comply will result in a delay in payment processing.

<table>
<thead>
<tr>
<th>BUYER:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard, Dreama</td>
</tr>
<tr>
<td>PHONE (408) 730-7396</td>
</tr>
</tbody>
</table>
**BID FORM**

**FOR**

**FOUR (4) CAB/CHASSIS TRUCKS AND ACCESSORIES**

The undersigned bidder hereby offers to sell and deliver, as required, four (4) current model year or later trucks to the City of Sunnyvale in strict compliance with the specifications, terms and conditions stated herein.

<table>
<thead>
<tr>
<th>Bid Item No.</th>
<th>Description</th>
<th>Qty</th>
<th>Total Delivered Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>One (1) Ton Regular cab, 2WD/SRW Cab Chassis</td>
<td>1 EA</td>
<td>$43,043.00</td>
</tr>
<tr>
<td></td>
<td>Make/Model/Year offered: 2011 FORD F350 REG CAB &amp; CHASSIS SRW</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Standard Warranty Offered: 3 YR OR 36,000 MILE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>One (1) Ton Extended Cab 2WD/DRW Cab Chassis</td>
<td>1 EA</td>
<td>$34,828.00</td>
</tr>
<tr>
<td></td>
<td>Make/Model/Year offered: 2011 FORD F350 EXT CAB &amp; CHASSIS DRW</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Standard Warranty Offered: 3 YR OR 36,000 MILE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Three Quarter (3/4) Ton Extended Cab 2WD/SRW Cab-Chassis</td>
<td>1 EA</td>
<td>$27,688.00</td>
</tr>
<tr>
<td></td>
<td>Make/Model/Year offered: 2011 FORD F250 EXT CAB SRW</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Standard Warranty Offered: 3 YR OR 36,000 MILE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>One (1) Ton Extended cab 2WD/DRW Cab Chassis</td>
<td>1 EA</td>
<td>$22,268.00</td>
</tr>
<tr>
<td></td>
<td>Make/Model/Year offered: 2011 FORD F350 EXT CAB &amp; CHASSIS DRW</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Standard Warranty Offered: 3 YR OR 36,000 MILE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Refurbish and install City provided service body onto one-ton extended cab chassis.</td>
<td>1 LOT</td>
<td>$6,575.00</td>
</tr>
<tr>
<td>6</td>
<td>Tire Fee (If Applicable)</td>
<td>37</td>
<td>$42.00</td>
</tr>
<tr>
<td></td>
<td>Sales Tax (9.25%)</td>
<td></td>
<td>$12,598.78</td>
</tr>
<tr>
<td></td>
<td>Total Cost</td>
<td></td>
<td>$148,843.78</td>
</tr>
</tbody>
</table>
Additional Information Required of Bidder

1. Delivery __100____ calendar days after receipt of order.

2. Method of delivery
   DRIVEN BY DEALER

3. The unit price bid shall be guaranteed for a period of __60____ Calendar days after the bid opening.

4. Prompt Payment Terms Offered
   NET 30

5. If bidder is awarded contract, bidder will extend pricing to other government agencies? X yes ___ no
   If yes, enter number of calendar days bid pricing will be extended to other agencies __60 DAYS__

6. Business Organization (Check One):
   □ Individual Proprietorship
   □ Partnership
   X Corporation
   □ Other

ADDENDA

Bidder acknowledges receipt of the following Addenda:

<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
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</tbody>
</table>

SIGNATURE

Company Name
SERRAMONTE FORD

Address
999 SERRAMONTE BLVD
COLMA, CA 94014

Signature
BILL LAZAR
FLEET DIRECTOR
Title
Name (printed or typed)
9/28/10
Date
Telephone Number
650 301 7069
Fax Number
650 301 7121
Tax ID Number
94 1749827
Sunnyvale Business License Number