



Council Meeting: October 26, 2010

SUBJECT: Reject All Bids Received for Rotary Mowers (F1008-20)

BACKGROUND

Approval is requested to reject formal bids received in response to Invitation for Bids F1008-20 for the purchase of three rotary mowers for the General Services/Fleet Maintenance Division.

DISCUSSION

Invitation for Bids Number F1008-20 was developed by Department of General Services Fleet Maintenance Division and was issued on September 10, 2010 by the Purchasing Division. Invitations were direct mailed to four known suppliers of this type of equipment and broadcast to other potential bidders through the Demandstar by Onvia public procurement network. Sealed bids were received and publicly opened on September 29, 2010. Four bids were received. The low bid was deemed non responsive due to not meeting specifications and the second low bidder requested withdrawal of their bid due to a pricing error. Additionally, staff determined that only two mowers of the type requested were needed and the third mower required is a fairway mower requiring different specifications.

Sunnyvale Municipal Code Section 2.08.140(b) identifies the City Council as the rejecting authority for formal competitive proposals. In this situation, the City has the discretion to re-advertise.

FISCAL IMPACT

Although budgeted funds are available, delay of this purchase will allow staff to clarify specifications and re-advertise for two rotary mowers and one fairway mower.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council reject all bids received in response to Invitations for Bids F1008-20.

Reviewed by:

Grace K. Leung, Acting Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Robert Walker
Assistant City Manager

Approved by:

Gary M. Luebbers
City Manager