SUBJECT: Board and Commission Resignation (Information Only)

DISCUSSION
This report informs Council that Parks and Recreation Commission member Richard Oliver, who was appointed to the commission in July 2009 and serving a term to expire June 30, 2014, resigned from the commission effective November 1, 2010. A copy of Mr. Oliver's letter of resignation has been filed with the Office of the City Clerk.

With this resignation, the Parks and Recreation Commission has four remaining members. The Office of the City Clerk conducts continuous recruitment efforts for all of the City’s boards and commissions; however, there are currently no applications on file for the Parks and Recreation Commission. Any qualified applicants will be invited to interview with Council.

EXISTING POLICY
Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT
Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

Robert Walker, Assistant City Manager
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbers
City Manager