



Council Meeting: December 7, 2010

SUBJECT: Approval of Budget Modification No. 20 to Appropriate \$4,111 of Office of Traffic Safety Grant Funds for Sobriety Checkpoints

GRANT SUMMARY

On November 11, 2010, the City Manager accepted grant funds in the amount of \$4,111 to the Department of Public Safety for funding overtime expenses associated with the operation of two Sobriety Checkpoints to be conducted in December 2010/January 2011 and August/September 2011.

GRANTING AGENCY

The mission of the Office of Traffic Safety (OTS) is to obtain and effectively administer traffic safety grant funds to reduce deaths, injuries, and economic losses resulting from traffic related collisions. Each year OTS, through its partnership with the Traffic Safety Center at University of California, Berkeley, offers grant funds to law enforcement agencies to cover overtime expenses associated with the operation of sobriety checkpoints during the Winter Holiday and Labor Day Mobilizations.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The city manager is authorized to accept and administratively appropriate the grant funds.

This grant requires external reporting to OTS; therefore, it may not be administratively appropriated by the City Manager, and a budget modification is required. Grant funds from OTS have external reporting requirements back to OTS and fall under the federal single audit guidelines.

4.1 Law Enforcement Sub-Element

Goal 4.1A: Provide a safe and secure environment for people and property in the community.

Policy 4.1A.5: Facilitate the safe movement of pedestrians, bicyclists and vehicles.

Action Statement 4.1A.5g: Participate in activities that enhance the successful detection, apprehension, rehabilitation and prevention of persons driving under the influence of alcohol/drugs.

Action Statement 4.1A5h: Participate in prevention and enforcement activities directed at minimizing personal injury in traffic collisions.

Policy 4.1D.2: Provide effective and efficient management of Public Safety resources in order to meet the needs of: The community, the internal organization, and those mandated by regional, State, and Federal agencies.

Action Statement 4.1D.2b: Develop proposals and apply for appropriate governmental grants.

DISCUSSION

The Traffic Unit and the Administration Division in the Department of Public Safety will be responsible for managing the grant. The Department of Finance has confirmed that the City has available resources to administer the grant.

FISCAL IMPACT

The OTS grant funds were awarded to cover overtime expenses associated with the operation of sobriety checkpoints during the winter holidays and Labor Day weekend. There is no required local match and there will be no increased costs to the City upon termination of the grant. The grant will have no net fiscal impact to the General Fund.

**Budget Modification No. 20
FY 2010/2011**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
1017 — Office of Traffic Safety	\$11,000	\$4,111	\$15,111
 <u>Expenditures</u>			
New Project — 2010/2011 OTS Sobriety Checkpoints	\$0	\$4,111	\$4,111

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

ALTERNATIVES

1. Approve Budget Modification No. 20 to appropriate Office of Traffic Safety Sobriety Checkpoint grant funds in the amount of \$4,111.
2. Do not approve Budget Modification No. 20 to appropriate Office of Traffic Safety Sobriety Checkpoint grant funds in the amount of \$4,111.

RECOMMENDATION

Staff recommends Alternative #1: Approve Budget Modification No. 20 to appropriate Office of Traffic Safety Sobriety Checkpoint grant funds in the amount of \$4,111.

Reviewed by:

Don Johnson, Chief of Public Safety
Prepared by: Ann Durkes, Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager