

**Council Meeting: January 4, 2011****SUBJECT: 2011 City Council Intergovernmental Relations (IGR) Assignments and City Council Subcommittees****BACKGROUND**

The City Council appoints members to a variety of intergovernmental agencies in order to represent the City's interests and to influence policies and regulations of other agencies. All Council appointments with set expiration terms, as established by that organization's governing rules or by Council policy, are appointed by Council in January. At that time, Council may also ratify appointments made by outside agencies.

In 2010, Councilmembers held 41 intergovernmental relations committee positions. As noted in *Council Policy 7.3.12 – City Council Appointments to Intergovernmental Agencies, City Council Subcommittees and Council or Mayor-Created Advisory Task Forces*, "Staff support is provided to Councilmembers serving on IGR bodies as directed by the City Manager and in accordance with Council Policy 7.3.13." A staff person with appropriate expertise is assigned to each committee appointment. Depending on the committee assignment, staff support will range from "no support" for committees with limited activities, to more extensive support for leadership positions. Typically, however, staff support consists of reviewing and advising on upcoming committee agendas for issues pertaining to Sunnyvale and, as needed, assisting Council in presenting those issues.

**EXISTING POLICY**

Policy 7.3C.1 Represent adopted City policy in intergovernmental activities.

**DISCUSSION**

When making IGR appointments, Council considers the City's overall intergovernmental priorities and the particular interests and backgrounds of individual councilmembers. Attachment A, *DRAFT 2011 City Council Appointments to Intergovernmental Agencies, City Council Subcommittees and Council or Mayor-Created Advisory Task Forces*, identifies the status of Council's 2010 assignments and committee assignment vacancies (including those noted by Council at their November 16, 2010 Study Session).

For reference, the document *Historical List of Council IGR Assignments*, noting IGR agencies and committee assignments from 2005 to 2010, is available for review at *CouncilAdvocacy.inSunnyvale.com*. The list includes agency name, committee name,

the agency or committee description, and the appointing body. The chart also identifies the councilmembers who have served on these committees.

### **2011 Appointments to be Made by Council**

In addition to the council appointments that are proposed to continue into 2011, as noted in Attachment A, below are three vacant positions discussed by Council at the November 16, 2010 study session. Those Councilmembers that expressed interest in these vacancies at the Study Session are noted in parenthesis:

- Santa Clara Cities Association, Board of Directors (*Councilmember Griffith*)
- Santa Clara County Emergency Preparedness Council, Alternate (*Councilmember Whittum*)
- Santa Clara County Housing Bond Advisory Committee (*Councilmember Whittum*)

In December, the City received correspondence from the Valley Transportation Authority (VTA) requesting the appointment of a member of the City Council to serve on the VTA El Camino Real Rapid Transit Policy Advisory Board (Attachment B). The El Camino Real Policy Advisory Board (El Camino Real PAB) was established by the VTA Board of Directors on December 9, 2010 to provide policy guidance into the planning and implementation of this project. It is anticipated that the El Camino Real PAB will meet on a quarterly basis with the first meeting tentatively scheduled for 9 am on February 18, 2011 at the VTA in San Jose.

### **2011 Appointments by Outside Agencies to be Ratified by Council**

Appointments by outside agencies are ratified by Council when first made and then are ratified annually. Identified in Attachment A, *DRAFT 2011 City Council Appointments to Intergovernmental Agencies, City Council Subcommittees and Council or Mayor-Created Advisory Task Forces*, are the councilmember appointments made by outside agencies that are currently **scheduled to continue** in 2011.

### **Mayor's Appointments**

The Mayor is the recognized City representative for the following organizations and/or appointments, unless a designee is noted:

- Sunnyvale Chamber of Commerce, Board of Directors Liaison
- Santa Clara County Cities Association (SCCCA) City Selection Committee
- Military Affairs Council (designee: Councilmember Swegles)
- Advisory Council to the Council on Aging Silicon Valley (designee: Councilmember Swegles)
- Santa Clara County Cities Association (SCCCA), Legislative Action Committee (LAC) (designee: Councilmember Lee)

In addition, per Council action on January 6, 2009, the Mayor is authorized to designate Council voting delegates and alternates for annual League of California Cities and National League of Cities conferences.

**FISCAL IMPACT**

None.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**ALTERNATIVES**

1. Approve 2011 appointments by Council as proposed in Attachment A.
2. Ratify assignments appointed by outside agencies as identified in Attachment A.
3. Appoint a councilmember to the Valley Transportation Authority El Camino Real Rapid Transit Policy Advisory Board.
4. Take action on some, but not all, appointments.
5. Take no action at this time.
6. Other action as directed by Council.

**RECOMMENDATION**

Staff recommends Alternatives 1, 2 and 3:

1. Approve 2011 appointments by Council as proposed in Attachment A.
2. Ratify assignments appointed by outside agencies as identified in Attachment A.
3. Appoint a councilmember to the Valley Transportation Authority El Camino Real Rapid Transit Policy Advisory Board.

Reviewed by:

Robert Walker, Assistant City Manager

Prepared by: Yvette Blackford, Intergovernmental Relations Officer

Approved by:

Gary M. Luebbers

City Manager

**Attachments**

- A. DRAFT 2011 City Council Appointments to Intergovernmental Agencies, City Council Subcommittees and Council or Mayor-Created Advisory Task Forces
- B. Correspondence from the Valley Transportation Authority

Draft 2011 City Council Appointments to  
Intergovernmental Agencies, City Council Subcommittees and Council or  
Mayor-Created Advisory Task Forces  
Proposed for 1/4/11  
As of 11/17/10

ATTACHMENT A

<u>MEMBER/Committee Assignment</u>	Term Expires	Staff Support
<b><u>MAYOR MELINDA HAMILTON</u></b>		
North Valley (NOVA) Job Training Consortium Workforce Board >Nomination Committee**	1/12	Kris Stadelman
Santa Clara County Cities Association (SCCCA) >City Selection Committee <sup>M</sup>	1/12	Yvette Blackford
<del>—&gt;Board of Directors</del>	<del>4/11</del>	<del>Yvette Blackford</del>
<del>—&gt;Executive Board, Treasurer/Secretary</del>	<del>4/12</del>	<del>Yvette Blackford</del>
>Executive Board, President **	1/12	Yvette Blackford
<del>Comprehensive County Expressway Planning Study Policy Advisory Board (PAB), Alternate</del>	<del>4/11</del>	<del>Jack Witthaus</del>
<del>Santa Clara County Emergency Preparedness Council, Alternate</del>	<del>4/11</del>	<del>Lt. John Gienger</del>
<del>Santa Clara County Housing Bond Advisory Committee</del>	<del>4/11</del>	<del>Suzanne Ise</del>
Bay Area Council Economic Institute	No Exp.	Connie Verceles
League of California Cities (LCC) >Revenue and Taxation Policy Committee **	9/12	Grace Leung
<del>US Conference of Mayors<sup>M</sup></del>	<del>4/11</del>	<del>Yvette Blackford</del>
Sunnyvale Chamber of Commerce >Board of Directors Liaison <sup>M</sup>	1/12	Connie Verceles
<b><u>VICE MAYOR CHRISTOPHER MOYLAN</u></b>		
Valley Transportation Authority (VTA) >Board of Directors **	1/12	Jack Witthaus
>Congestion Management Program and Planning Committee	1/12	Jack Witthaus
Grand Boulevard Task Force**	1/12	Andrew Miner
Comprehensive County Expressway Planning Study Policy Advisory Board (PAB)**	1/12	Jack Witthaus
Santa Clara County Emergency Preparedness Council, Chair**	1/12	Lt. John Gienger
Santa Clara Valley Water District (SCVWD) >Lower Peninsula Flood Control and Watershed Advisory Committee**	1/12	Jim Craig (also serving as alternate)
National League of Cities (NLC) >Transportation, Infrastructure and Services Policy and Advocacy Committee **	3/12	Jack Witthaus
Stevens Creek Trail Working Team **	1/12	Jack Witthaus
High Speed Train Policy Working Group, Alternate	6/11	Jack Witthaus
<b><u>OTTO LEE</u></b>		
Housing Trust of Santa Clara County > Board of Directors**	1/12	Suzanne Ise
Moffett Field Restoration Advisory Board (RAB)	No Exp.	Stewart McGee
Santa Clara County Cities Association (SCCCA) >Legislative Action Committee (LAC) <sup>M</sup>	1/12	Yvette Blackford

Outside agency appt. (Italics)

\*\*Ratification pending

<sup>S</sup> SCCCA appt.

<sup>M</sup> Mayoral appt.

Draft 2011 City Council Appointments to  
Intergovernmental Agencies, City Council Subcommittees and Council or  
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<b>MEMBER/Committee Assignment</b>	<b>Term Expires</b>	<b>Staff Support</b>
<b><u>RON SWEGLER</u></b>		
League of California Cities (LCC)		
—> <del>League Water Task Force</del>	9/10	Jim Craig
> Peninsula Division, Past-President **	9/11	Yvette Blackford
> Peninsula Division, City Liaison**	1/12	Yvette Blackford
Military Affairs Council <sup>M</sup>	1/12	Yvette Blackford
<del>Housing Trust of Santa Clara County</del>		
—> <del>Board of Directors**</del>	4/12	Suzanne Ise
Bay Area Water Supply and Conservation Agency (BAWSCA)		
> Board of Directors	6/11	Jim Craig
> Board Policy Committee**	1/12	Jim Craig
San Francisco Bay Area Regional Water System Financing Authority (RFA)		
> Board of Directors	6/11	Jim Craig
Santa Clara Valley Water District (SCVWD)		
> Water Commission**	1/12	Jim Craig (also serving as alternate)
<i>Air Force Space Command's Commander's Group **</i>	No Exp.	Yvette Blackford
Advisory Council to the Council on Aging Silicon Valley <sup>M</sup>	6/11	Nancy Steward
<b><u>ANTHONY SPITALERI</u></b>		
Association of Bay Area Governments (ABAG)		
> General Assembly**	1/12	Yvette Blackford
League of California Cities (LCC)		
> <i>Employee Relations Policy Committee **</i>	9/11	Teri Silva
National League of Cities (NLC)		
> <i>Public Safety and Crime Prevention Policy and Advocacy Committee **</i>	3/12	James Bouziane
Santa Clara County Cities Association (SCCCA)		
> Board of Directors, Alternate**	1/12	Yvette Blackford
High Speed Train Policy Working Group	6/11	Jack Witthaus
<b><u>DAVID WHITTUM</u></b>		
Valley Transportation Authority (VTA)		
> Policy Advisory Committee, Alternate**	1/12	Jack Witthaus
<del>Santa Clara County Emergency Preparedness Council, Alternate**</del>	1/12	Lt. John Gienger
<del>Santa Clara County Housing Bond Advisory Committee**</del>	1/12	Suzanne Ise
Santa Clara Valley Water District (SCVWD)		
> <del>Guadalupe/West Valley Flood Control and Watershed Advisory Committee**</del>	1/12	Jim Craig (also serving as alternate)
Water Emergency Transportation Authority Community Advisory Committee**	1/12	Jack Witthaus
National League of Cities (NLC)		
> <i>Community and Economic Development Policy and Advocacy Committee **</i>	3/12	Hanson Hom
South Bay Salt Ponds Restoration Project Stakeholder**	1/12	Lorrie Gervin
<b><u>JIM GRIFFITH</u></b>		
Grand Boulevard Task Force, Alternate**	1/12	Andrew Miner
Valley Transportation Authority (VTA)		
> Policy Advisory Committee**	1/12	Jack Witthaus
Silicon Valley Library System Advisory Board	1/12	Lisa Rosenblum
<del>Santa Clara County Cities Association (SCCCA)</del>		
> <del>Board of Directors**</del>	1/12	Yvette Blackford
<del>Santa Clara County Recycling and Waste Reduction Commission<sup>S</sup></del>	5/12	Mark Bowers
<del>National League of Cities (NLC)</del>		
—> <del>Energy, Environment, and Natural Resources (EENR) Policy and Advocacy Committee</del>	3/11	Mark Rogge
—> <del>Information Technology and Communications (ITC) Policy and Advocacy Committee</del>	3/11	Cuong Nguyen

*Outside agency appt. (Italics)*

\*\*Ratification pending

<sup>S</sup> SCCCA appt.

<sup>M</sup> Mayoral appt.

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<u>Community Member</u>	<u>Term Expires</u>	<u>Staff Liaison</u>
Community Member IGR Assignments		

*David Simons*

Valley Transportation Authority (VTA)

>Bicycle and Pedestrian Advisory Committee

6/30/12

Jack Witthaus

*Outside agency appt. (Italics)*

\*\*Ratification pending

<sup>S</sup> SCCCA appt.

<sup>M</sup> Mayoral appt.

**Draft 2011 City Council Appointments to  
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ATTACHMENT A

**Committee Assignment/MEMBER**

**City Council Subcommittees**

<b><u>Standing Committee(s)</u></b>	<b><u>Members</u></b>	<b><u>Date Formed</u></b>	<b><u>Staff Liaison</u></b>
> Review Board & Commission Bylaws Amendments	Councilmember Otto Lee Councilmember David Whittum Councilmember Jim Griffith	3/23/10	Kathleen Franco-Simmons
> Community Event Grant Distributions	Mayor Melinda Hamilton Councilmember Tony Spitaleri Councilmember Ron Swegles	9/14/10	John Pilger

<b><u>Ad Hoc Advisory Committee(s)</u></b>	<b><u>Appointing Mayor(s)</u></b>	<b><u>Expiration Date</u></b>	<b><u>Staff Liaison</u></b>
None			

**Community Member Advisory Task Forces**

<b><u>Mayor Created Task Force(s)</u></b>	<b><u>Appointing Mayor(s)</u></b>	<b><u>Expiration Date</u></b>	<b><u>Staff Liaison</u></b>
Per Council Policy 7.3.12, an advisory task force exists until its work is concluded or it is terminated by the Mayor; in all cases the term is limited to the term of the appointing Mayor.			
> Green Ribbon Task Force	2010 - Mayor Melinda Hamilton 2008 - Mayor Anthony Spitaleri 2007 - Mayor Otto Lee	1/2012	None
> Blue Ribbon Committee on Paramedic Services	2010 - Mayor Melinda Hamilton 2008 - Mayor Anthony Spitaleri	1/2012	None

<b><u>Council Created Task Force(s)</u></b>	<b><u>Members</u></b>	<b><u>Date Formed</u></b>	<b><u>Staff Liaison</u></b>
> General Plan Consolidation Advisory Committee	Vice Mayor Christopher Moylar Councilmember Jim Griffith Councilmember David Whittum ( <i>Alternate</i> ) and Community Members	1/26/10	Trudi Ryan
> Horizon 2035 Advisory Committee: Convergence of Climate, Land Use, and Transportation	Mayor Melinda Hamilton Councilmember Otto Lee Councilmember Anthony Spitaleri and Community Members	2/23/10	Hanson Hom
> Charter Review Committee	<i>Community Members only, selection pending</i>	11/09/10	David Kahn

*Outside agency appt. (Italics)*

\*\*Ratification pending

<sup>S</sup> SCCCA appt.

<sup>M</sup> Mayoral appt.



December 10, 2010

Melinda Hamilton, Mayor  
City of Sunnyvale  
456 West Olive Avenue  
Sunnyvale, CA 94086

Dear Mayor Hamilton:

We respectfully request that the City of Sunnyvale appoint a member of the city council to serve on the VTA El Camino Real Rapid Transit Policy Advisory Board (El Camino Real PAB). The El Camino Real PAB was established by the VTA Board of Directors on December 9, 2010, to provide policy guidance into the planning and implementation of this project.

The study area for the project extends from the HP Pavilion in downtown San José to the Palo Alto Transit Center. It stretches through six cities: Palo Alto, Mountain View, Los Altos, Sunnyvale, Santa Clara and San José. The composition of the El Camino Real PAB will include one representative from each of the six cities, two County representatives and one VTA Board Member.

It is anticipated that the El Camino Real PAB will meet on a quarterly basis with the first meeting tentatively scheduled for 9:00 a.m. on February 18, 2011, in VTA Conference Room B-104, 3331 North First Street, San José.

Thank you and please contact us if you have any questions regarding the appointment.

Sincerely,

A handwritten signature in black ink that reads 'Sandra Weymouth'. The signature is written in a cursive, flowing style.

Sandra Weymouth, Board Secretary  
Santa Clara Valley Transportation Authority

cc: Gary Luebbers, City Manager  
Katherine Chappellear, City Clerk