

**Council Meeting: January 4, 2011****SUBJECT: 2011 Seating Arrangements for City Council****DISCUSSION**

Council Policy 7.3.11 (Attachment A) provides a process to determine the seating arrangements of Councilmembers at Council meetings. This procedure is conducted as the last item of business at the meeting during which the Vice Mayor is selected.

Section 3.B. of Council's Policy states, "When two or more Councilmembers have equivalent time of service, those Councilmembers are given priority in seat selection by the highest number of votes received in their most recent election." Therefore, after selection of the seat to be occupied by the Vice Mayor, the following order is to be used to select the remaining seats:

	Year First Elected	Councilmember	# Votes Last Election	Last Election Date
Most Senior	2003	Otto Lee	13,330	2007
	2003	Ron Swegles	9,577	2007
	2005	Christopher R. Moylan	9,792	2009
	2005	Anthony (Tony) Spitaleri	9,518	2009
	2007	David Whittum	8,271	2007
Least Senior	2009	James R. Griffith	9,968	2009

Councilmembers will assume their new seats commencing with the next regular Council meeting scheduled on January 11, 2011.

**EXISTING POLICY**

Council Policy 7.3.11. Seating Arrangements/City Council

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**RECOMMENDATION**

Determine the seating arrangements for 2011 in accordance with Council Policy 7.3.11.

Reviewed by:

Robert Walker, Assistant City Manager  
Prepared by: Kathleen Franco Simmons, City Clerk

Approved by:

Gary M. Luebbers  
City Manager

**Attachments**

Attachment A: Council Policy 7.3.11 Seating Arrangements/City Council

## COUNCIL POLICY MANUAL

**Policy 7.3.11 Seating Arrangements/City Council**

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**POLICY PURPOSE:**

Section 613 of the Charter provides that the City Council shall establish rules for the conduct of its proceedings. It is the purpose of this policy to establish a process to determine the seating arrangement of Councilmembers at Council meetings.

**POLICY STATEMENT:**

1. Seating of Mayor The Mayor shall be seated in the center seat. Should the Mayor be absent, the Vice Mayor will assume the Mayor's seat.
2. Seating of the Vice Mayor The Vice Mayor shall be seated to either side of the Mayor, with the vice Mayor receiving preference for obtaining the seat.
3. Councilmember Seating
  - A. When Determined: Seating arrangements will be determined as the last item of business at a meeting during which a mayor and/or vice mayor is selected.
  - B. How Determined: Councilmembers shall select where they wish to sit on the basis of length of continuous time of service on the City Council. The selection process shall be in the order of most senior to least senior. When two or more Councilmembers have equivalent time of service, those Councilmembers shall be given priority in seat selection by the highest number of votes in his/her most recent election.

(Adopted: RTC 81-602 (10/6/1981); Amended: 84-673 (11/6/1984), 85-554 (11/12/1985), 87-590 (11/10/1987), 88-701 (11/29/1988), 89-729 (11/14/1989), 91-522 (11/12/1991), 05-357 (11/29/05))

Lead Department: Office of the City Manager