



Council Meeting: January 25, 2011

SUBJECT: Approval of Revised Council Policy 7.2.19, *Boards and Commissions*

DISCUSSION

On December 7, 2010 Council took action to increase the number of Sustainability Commission members from five to seven. This action triggers a revision to Council Policy 7.2.19, *Boards and Commissions*. The pertinent excerpt of the revised policy is included as Attachment A and also includes an administrative correction.

EXISTING POLICY

Council Policy 7.2.19, *Boards and Commissions*

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Approve the policy revisions as presented.
2. Other direction as provided by Council.

RECOMMENDATION

Staff recommends Alternative 1: Approve the policy revisions as presented.

This is a ministerial action in accordance with Council's action on December 7, 2010.

Reviewed by:

Robert Walker, Assistant City Manager
Prepared by: Kathleen Franco Simmons, City Clerk

Approved by:

Gary M. Luebbers
City Manager

Attachments

Attachment A: Excerpt of revised Council Policy 7.2.19, *Boards and Commissions*

COUNCIL POLICY MANUAL

issues. Meetings are held on the first Monday of each month at 7 p.m. in the Library Program Room. If the first Monday is a City observed holiday, the meeting will be held on the second Monday of the month in the Library Program Room.

- (V) Heritage Preservation Commission: formed by City Charter Section 1015. This seven-member commission acts in an advisory capacity to the City Council and has certain decision-making authority on the restoration, maintenance and operation of heritage resources throughout the City. Meetings are held on the first Wednesday of every other month beginning in January (and on the first Wednesday of alternate months when needed) at 7 p.m. in the West Conference Room at City Hall.
- (VI) Housing and Human Services Commission: This seven-member commission acts in an advisory capacity to the City Council on programs, policies, and other issues regarding housing and human services. Meetings are held on the fourth Wednesday of each month at 7 p.m. in the West Conference Room at City Hall.
- (VII) Parks and Recreation Commission: formed by City Charter Section 1011. This five-member commission acts in an advisory capacity to the City Council in matters and services pertaining to parks, open space, playgrounds, entertainment, other cultural and recreational activities. Meetings are held on the second Wednesday of each month at 7 p.m. in the Council Chambers at City Hall.
- (VIII) Personnel Board: formed by City Charter Section 1007. This five-member board acts in an advisory capacity to the City Council and city manager in matters pertaining to personnel administration. Meetings are held only as necessary, on the third Monday of each month at 5 p.m. in the Council Chambers at City Hall.
- (IX) Planning Commission: formed by City Charter Section 1009. This seven-member commission acts in an advisory capacity to the City Council and has some decision-making authority on land use and development of the City. Meetings are held on the second and fourth Monday of each month at 8 p.m. in the Council Chambers at City Hall.
- (X) Sustainability Commission: This ~~five~~seven-member commission acts in an advisory capacity to the City Council to provide expertise on major policy areas related to the environmental sustainability goals of the Climate Action Plan (CAP) and General Plan. Meetings are held bi-monthly beginning in January on the third Monday of each month at 7 p.m. in the West Conference Room at City Hall. If the third Monday is a City observed holiday, the meeting will be held on the third Tuesday of the month at 7 p.m. in the West Conference Room.

B. Eligibility and Membership

No board or commission members shall hold any paid office or employment in the City Government. All persons appointed shall be registered voters of the City and shall maintain their principal place of residence within the City at the time of their appointment (exceptions: Bicycle and Pedestrian Advisory Commission, Category Two, per Section 2. ~~DB. 1(IV)~~ (b) (ii)), Sustainability Commission, Category Two, per Section 2.B. (IV) (d) (ii)). If at any time during their term any member of a board or commission shall cease to