

**Council Meeting: June 28, 2011****SUBJECT: Budget Modification No. 39 to Appropriate \$21,578 of
Emergency Management Performance Grant Funds from Santa
Clara County Office of Emergency Services****GRANT SUMMARY**

The Federal Emergency Management Administration (FEMA) provides grant funding each year to states through the Emergency Management Performance Grant (EMPG). The purpose of EMPG is to assist with the enhancement, sustainment and improvement of state, local, and tribal emergency management programs. FEMA provides EMPG funding to support the key components of a comprehensive national emergency management system for disasters and emergencies that may result from natural disasters and accidental or man-caused events. Activities conducted using EMPG funding should relate directly to the four elements of emergency management: prevention, protection, response, and recovery.

GRANTING AGENCY

The State of California distributes funding to counties (Operational Areas) based on population and on potential threats. As a sub-grantee of Santa Clara County, the Department of Public Safety (DPS) is eligible to receive EMPG Grant funds to support prevention and preparedness goals.

EXISTING POLICY**Council Policy 7.1.5 Donations, Contributions and Sponsorships:**

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant requires external reporting to Santa Clara County Office of Emergency Services and is greater than \$5,000; therefore, it may not be administratively appropriated by the City Manager and a budget modification is required. Further, federal grant funds awarded to Sunnyvale DPS through Santa Clara County agencies fall under the federal single audit requirements.

City-specific policies related to the Emergency Management Preparedness Grant include:

4.1 Law Enforcement Sub-Element

Goal 4.1A: Provide a safe and secure environment for people and property in the community.

Action Statement 4.1A.1d: Maintain, train and equip special response teams for extraordinary or extremely hazardous emergency incidents.

Goal 4.1B: Provide community oriented services that are responsive to citizens' needs in traditionally non-criminal areas.

Policy 4.1D.2: Provide effective and efficient management of Public Safety resources in order to meet the needs of: the community, the internal organization, and those mandated by regional, State, and Federal agencies.

Action Statement 4.1D.2b: Develop proposals and apply for appropriate governmental grants.

DISCUSSION

Emergency Management Performance Grant (EMPG)

For FY 2010/2011, the Governor's Emergency Management Administration [CalEMA] awarded the County an Emergency Management Performance Grant in the amount of \$445,789 for the purpose of managing emergency planning. The City was allocated, on a per capita basis, a sum of \$21,578.

Of this allocation, DPS has identified expenditures to utilize the funds for the enhancement of Sunnyvale's preparedness efforts. DPS is currently working with EMPG funds to enhance our Regional Interoperability Efforts related to communication and disaster response. It is anticipated that this will be completed in FY 2011/2012.

FISCAL IMPACT

Required Local Match

None.

Increased Cost To City Upon Grant Termination
 None.

The Department of Public Safety will administer the EMPG grant. The Department's Office of Emergency Services (OES) will be responsible for accomplishing activities in the work plan that directly touch the community. DPS Administration will be responsible for overall management of the grant. The City's Finance Department will provide accounting support and financial oversight. The Department of Finance has confirmed that the City has available resources to administer the grant.

Budget Modification No. 39
FY 2011/2012

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
Santa Clara County – 2011 EMPG	\$0	\$21,578	\$21,578
<u>Expenditures</u>			
New Project – EMPG Augmentation, FY 2010/2011	\$0	\$21,578	\$21,578

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's web site.

ALTERNATIVES

1. Approve Budget Modification No. 39 to appropriate \$21,578 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.
2. Do not approve Budget Modification No. 39 to appropriate \$21,578 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.

RECOMMENDATION

Staff recommends Alternative 1: Appropriate \$21,578 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.

Reviewed by:

Dayton Pang, Acting Chief of Public Safety
Prepared by: Ann Durkes, Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager