



Council Meeting: July 26, 2011

**SUBJECT: Boards and Commissions Semi-Annual Attendance Report,
Reporting Period: July 2010 – June 2011 (Information Only)**

DISCUSSION

Approximately 96 hours of regular and special meetings were held by nine boards and commissions from July 2010 – June 2011. The attached semi-annual report of all City boards and commissions shows the attendance of each member at both regular and special meetings during the past 12 months.

The next attendance report will be provided to Council in January 2012, for the period of July – December 2011.

EXISTING POLICY

Council Policy 7.2.19, 2.H.(II):

Council shall take into consideration board and commission member attendance records, including tardiness, when evaluating the overall performance of board and commission members.

Unexcused absences from three consecutive regularly scheduled meetings, or from more than 25% of all regularly scheduled meetings over any twelve consecutive month period, shall result in that member's seat being declared vacant by the City Clerk.

City Charter Section 1005:

If a member of a board or commission has three consecutive absences from regularly scheduled meetings, unless by permission of the board or commission expressed in its minutes, the Council will declare the member's seat vacant.

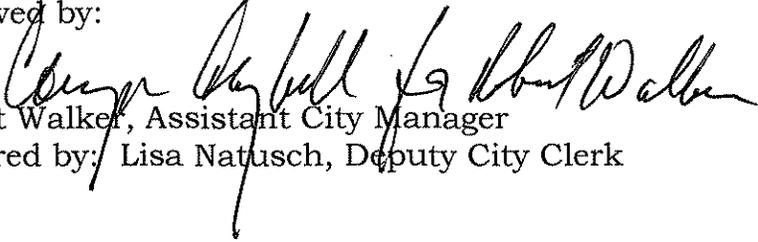
FISCAL IMPACT

There is no fiscal impact as a result of this report.

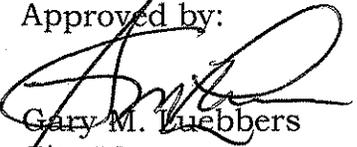
PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:


Robert Walker, Assistant City Manager
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:


Gary M. Ruebbers
City Manager

Attachment

A. Board and Commission Semi-Annual Attendance Report (July 2010 – July 2011)

Board and Commission Meeting Attendance (Regular and Special Meetings)
Reporting Period: July 2010 - June 2011

Attachment A

Arts Commission	Term Ends	July - December 2010					January - June 2011					Total: July 2010 - June 2011									
		July - December 2010 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 3		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences				
		Pres.	EA	UA			Pres.	EA	UA			Pres.	Absent								
Hughes, Noelle	2013	3	0	0	0	3					1	1	0	1	2	2	1	5	80%	0	0%
Karun, Vinita*	2014	NA	NA	NA	NA	0					2	0	0	0	2	1	2	2	100%	0	0%
Martin-Milius, Tara	2011	2	0	1	1	3					2	0	0	0	2	3		5	80%	1	20%
Obrey, Robert	2012	3	0	0	0	3					1	1	0	1	2	3		5	80%	0	0%
Seto, Tracy	2013	2	1	0	1	3					2	0	0	0	2	3		5	80%	0	0%
<i>*Appointed December 7, 2010</i>																					
Bicycle and Pedestrian Advisory Commission	Term Ends	July - December 2010					January - June 2011					Total: July 2010 - June 2011									
		July - December 2010 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences				
		Pres.	EA	UA			Pres.	EA	UA			Pres.	Absent								
Durham, Ralph	2012	5	0	0	0	5					4	0	0	0	4	2		9	100%	0	0%
Gandrud, David	2014	5	0	0	0	5					3	1	0	1	4	2		9	89%	0	0%
Manitakos, James	2010	4	1	0	1	5					4	0	0	0	4	2		9	89%	0	0%
Rausch, Angela	2014	4	1	0	1	5					4	0	0	0	4	2		9	89%	0	0%
Stawicke, Andrea	2012	4	1	0	1	5					3	1	0	1	4	2		9	78%	0	0%
Switzer, Cathy	2014	2	3	0	3	5					4	0	0	0	4	2		9	67%	0	0%
Walz, Patrick	2012	5	0	0	0	5					4	0	0	0	4	2		9	100%	0	0%
Board of Building Code Appeals	Terms Ends	July - December 2010					January - June 2011					Total: July 2010 - June 2011									
		July - December 2010 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences				
		Pres.	EA	UA			Pres.	EA	UA												
Baltar, Pedro	2012					0									0			0	N/A	N/A	N/A
Ludlow, Roger	2012					0									0			0	N/A	N/A	N/A
Kim, James	2011					0									0			0	N/A	N/A	N/A
Musgrave, David	2013					0									0			0	N/A	N/A	N/A
Walz, Patrick	2011					0									0			0	N/A	N/A	N/A
Board of Library Trustees	Term Ends	July - December 2010					January - June 2011					Total: July 2010 - June 2011									
		July - December 2010 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences				
		Pres.	EA	UA			Pres.	EA	UA			Pres.	Absent								
Flaherty, Tom	2013	3	1	0	1	4					2	1	0	1	3	2		7	71%	0	0%
Miller, Judi	2012	3	1	0	1	4					1	1	1	2	3	2		7	57%	1	14%
Pathak, Narendra	2014	4	0	0	0	4					3	0	0	0	3	2		7	100%	0	0%
Shanmugasundaram, Jill	2012	4	0	0	0	4					3	0	0	0	3	2		7	100%	0	0%
Su, "Ray" Zhan	2011	3	1	0	1	4					3	0	0	0	3	2		7	86%	0	0%
Heritage Preservation Commission	Term Ends	July - December 2010					January - June 2011					Total: July 2010 - June 2011									
		July - December 2010 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Regular Meetings: 1			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences				
		Pres.	EA	UA			Pres.	EA	Absent			Pres.	Absent								
Marsolais, Frenchie	2012	2	1	0	1	3					1	0	0	0	1	1	1	4	75%	0	0%
Ringet, Ted*	2014	3	0	0	0	3					1	0	0	0	1	1	1	4	100%	0	0%
Squellati, David	2012	2	1	0	1	3					1	0	0	0	1	2		4	75%	0	0%
Stanek, Jeanine	2011	3	0	0	0	3					1	0	0	0	1	2		4	100%	0	0%
Vaidyanathan, Nirmala	2014	3	0	0	0	3					1	0	0	0	1	2		4	100%	0	0%
Verma, Armit	2013	1	2	0	2	3		1			1	0	0	0	1	2		4	50%	0	0%
<i>*Resigned June 16, 2011</i>																					

Pres.=Present
EA=Excused Absence
UA=Unexcused Absence

Board and Commission Meeting Attendance (Regular and Special Meetings)
Reporting Period: July 2010 - June 2011

Attachment A

Housing and Human Services Commission	Term Ends	July - December 2010						January - June 2011						Total: July 2010 - June 2011						
		July - December 2010 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2010 Special Meetings: 1		January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences	
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent					
Anderson, Eric	2013	2	1	0	1	3	1		3	1	0	1	4	1		7	71%	0	0%	
Dietrich, Hannalore	2013	2	1	0	1	3	1		4	0	0	0	4	1		7	86%	0	0%	
Fowler, Fred	2013	3	0	0	0	3	1		4	0	0	0	4	1		7	100%	0	0%	
Hailu, Dorit*	2013	2	1	0	1	3		1	1		2	2	3	1		6	50%	2	33%	
Ko, Anna	2012	3	0	0	0	3	1		4	0	0	0	4	1		7	100%	0	0%	
Jeong, Younil	2012	3	0	0	0	3	1		4	0	0	0	4		1	7	100%	0	0%	
Pham, Mathieu	2012	3	0	0	0	3	1		4	0	0	0	4	1		7	100%	0	0%	
<i>*Resigned June 16, 2011</i>																				
Parks and Recreation Commission	Term Ends	July - December 2010 Regular Meetings: 2				Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2010 Special Meetings: 2		January - June 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA	Pres.			Absent	Pres.	EA	UA	Pres.			Absent					
		Chuck, Howard	2012	2	0	0	0	2	2		2	0	0	0	2	1		4	100%	0
Colvin, Jim	2011	2	0	0	0	2	2		0	2	0	2	2		1	4	50%	0	0%	
Harms, Robert	2010	2	0	0	0	2	2		2	0	0	0	2	1		4	100%	0	0%	
Kinder, Bob*	2013	NA	NA	NA	NA	0	NA	NA	2	0	0	0	2		1	2	100%	0	0%	
Pochowski, Robert	2013	2	0	0	0	2	1	1	2	0	0	0	2	1		4	100%	0	0%	
<i>*Appointed March 1, 2011</i>																				
Personnel Board	Term Ends	July - December 2010 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2010 Special Meetings: 0		January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 4		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences	
		Pres.	EA	UA			Pres.	EA	UA	Pres.	Absent									
		Ketzel, Marc*	2012	1	0	0	0	1			1	3	0	3	4	3	1	5	40%	0
Nickey, Judith	2011	2	0	0	0	2			3	1	0	1	4	4		6	83%	0	0%	
Oberman, Traci	2014	0	1	0	1	1			2	2	0	2	4	4		5	40%	1	0%	
Saprai, Stephanie	2012	1	1	0	1	2			4	0	0	0	4	4		6	83%	0	0%	
Sellers, Gary	2013	2	0	0	0	2			4	0	0	0	4	4		6	100%	0	0%	
<i>*Appointed December 7, 2010</i>																				
Planning Commission	Term Ends	July - December 2010 Regular Meetings: 8			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2010 Special Meetings: 2		January - June 2011 Regular Meetings: 12			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 4		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences	
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent					
		Chang, Bo	2011	7	1	0	1	8	2	0	11	1	0	1	12			20	90%	0
Dohadwala, Maria	2014	7	1	0	1	8	2	0	12	0	0	0	12			20	95%	0	0%	
Hendricks, Glenn	2012	8	0	0	0	8	2	0	12	0	0	0	12			20	100%	0	0%	
Hungerford, Charles	2011	7	1	0	1	8	2	0	11	1	0	1	12			20	90%	0	0%	
Larsson, Gustav	2014	8	0	0	0	8	2	0	11	1	0	1	12			20	95%	0	0%	
Sulser, Brandon	2013	8	0	0	0	8	2	0	11	1	0	1	12			20	95%	0	0%	
Travis, Nick	2012	8	0	0	0	8	2	0	9	2	1	3	12			20	85%	1	5%	

Pres.=Present
 EA=Excused Absence
 UA=Unexcused Absence