SUBJECT: Carryover of Council Technology Funds from FY 2010/11 to FY 2011/12 and Approval of Budget Modification No. 3

BACKGROUND
Council action in approving the FY 2010/11 budget provided each Councilmember with a technology allowance of $1,300 per four-year term. This amount is intended to satisfy any technology requirements that a Councilmember may encounter over the course of a four-year term. Any amount not expended during a Councilmember’s first year is automatically carried over to the next fiscal year. This practice continues until either the $1,300 allowance is exhausted, or until the end of the Councilmember’s term.

EXISTING POLICY
Policy 7.3.13 Support for Councilmembers; Staff-Council Communications

DISCUSSION
In order to ensure that the technology funds authorized by City policy for each Councilmember are available during FY 2011/12, technology funds not spent by Councilmembers during FY 2010/11 need to be carried over to FY 2011/12.

FISCAL IMPACT
There is no net fiscal impact to the General Fund for taking this action, as the FY 2011/12 Budget considered the re-appropriation of unspent technology funds. Budget Modification No. 3 has been prepared to carryover unspent funds from FY 2010/11 in Activity 723500 (Conduct Council Business). The carryover of $8,345 represents the unspent technology allowance funds for existing Councilmembers, as well as a new appropriation of $1,300 for the four new Councilmember terms beginning in January 2012.
BUDGET MODIFICATION NO. 3  
FISCAL YEAR 2011/2012

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Increase (Decrease)</th>
<th>Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>723500 – Conduct Council</td>
<td>$328,613</td>
<td>$8,345</td>
<td>$336,958</td>
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<tr>
<td>Reserves:</td>
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<tr>
<td>Budget Stabilization Fund</td>
<td>$30,373,635</td>
<td>$(8,345)</td>
<td>$30,365,290</td>
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</table>

**PUBLIC CONTACT**
Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City’s Web site.

**ALTERNATIVES**
1. Approve Budget Modification No. 3 to carryover $8,345 in technology funds in accordance with Council Policy 7.3.13.
2. Do not approve the carryover of $8,345 in technology funds.

**RECOMMENDATION**
Staff recommends Alternative 1: Approve Budget Modification No. 3 to carryover $8,345 in technology funds in accordance with Council Policy 7.3.13.

This ministerial action is required to fulfill City Policy 7.3.13, and to implement the Fiscal Year 2011/12 budget as approved by Council.
Reviewed by:

Robert Walker, Assistant City Manager
Prepared by Coryn Campbell, Assistant to the City Manager

Reviewed by:

Grace Leung, Finance Director

Approved by:

Gary M. Luebbers
City Manager