

**Council Meeting: November 15, 2011****SUBJECT: Award of Contract for Five Crown Victoria Police Vehicles  
(F1109-17)****BACKGROUND**

Council approval is requested to award a contract to Downtown Ford Sales of Sacramento in the amount of \$121,825, for the purchase of five police interceptor vehicles scheduled for replacement in FY 2011/2012.

The police patrol vehicles are full-size sedans with V-8 engines and heavy-duty components appropriate for traffic and law enforcement use. The life expectancy of these units is approximately 100,000 miles. The five vehicles scheduled for replacement during Fiscal Year 2011/2012 have accrued between 97,000-122,000 miles, and have reached the end of their useful life.

**DISCUSSION**

The Ford Crown Victoria has been the City's standard police patrol vehicle for the past ten years. There are currently 29 units in the City's fleet. A variety of accessory equipment designed exclusively for the Crown Victoria is outfitted in the vehicles. Much of it is reinstalled into the new units during vehicle exchange.

Ford recently announced that 2011 would be the final production year of the Crown Victoria. In the future Fleet and Public Safety staff will evaluate alternatives that best meet the City's needs. In the meantime, it is in the City's best interests to purchase remaining vehicles while they are available in order to maximize reuse of the existing accessory equipment.

Bid specifications were prepared by the Fleet Services Division. Purchasing staff issued Invitation for Bids No. F1109-17, which was broadcast to potential suppliers through the City's Onvia DemandStar public procurement network.

Sealed bids were received and publicly opened on October 19, 2011. Four bids were received. Two bids were non-responsive because they did not meet the City's specifications for paint scheme, requiring re-painting at additional cost.

**Bidder****Total Bid**

Downtown Ford Sales of Sacramento , CA

\$121,825

Wondries Ford of Alhambra, CA

\$123,964

Staff has determined that the vehicles offered by Downtown Ford Sales meet City specifications and recommends that the contract be awarded to that firm as the lowest responsive and responsible bidder.

**FISCAL IMPACT**

Total cost to the City will be \$121,825, including sales tax and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

**RECOMMENDATION**

It is recommended that Council award a contract in the amount of \$121,825 for five Crown Victoria police interceptor vehicles, in substantially the same form as the attached draft Purchase Order, to Downtown Ford Sales.

Reviewed by:

Grace K. Leung, Director of Finance  
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Kent Steffens  
Director of Public Works

Approved by:

Gary M. Luebbers  
City Manager

**Attachments**

A. Draft Purchase Order and Pricing Detail



<b>ORDERED FROM</b> 01015 - 001  Downtown Ford Sales 525 N 16th St Sacramento CA 95811  (916) 422-6931	<b>ORDER DATE</b> 10/27/2011	<b>BILL TO:</b>  City of Sunnyvale Finance Department Accounts Payable PO Box 3707 Sunnyvale, CA 94088-3707
	<b>DELIVERY DATE</b> 11/25/2011	
	<b>PAYMENT TERMS</b> N/30	
	<b>BID NO/RFQ NO</b>  	
<b>DELIVER TO</b> DPW/Fleet Maintenance  221 Commercial St Sunnyvale CA 94085 Phone: (408) 730-7570	<b>FOB POINT</b> DEST	<b>FREIGHT CHARGES</b> Destination, freight included in price
	<b>REQ. NO</b> RQ008655	<b>REQUISITIONER:</b> PGONDA
	<b>CHARGE/OBJ CODE(S):</b> 020700 5135 <span style="float: right;">\$121,825.00</span>	

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
1	Provide five Crown Victoria Police Vehicles to the City of Sunnyvale per Invitation For Bid F1109-17, specifications, terms, conditions and bidders response, which is incorporated herein by this reference.	12543.75	DLR	\$1.0000	\$112,543.75
2	Sales Tax. Approved by City Council 11/15/2011, RTC _____.	9281.25	DLR	\$1.0000	\$9,281.25

<b>TOTAL</b>	<b>\$121,825.00</b>
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<b>BUYER:</b>	
Cornejo, Perry	
<b>PHONE</b> (408) 730-7572	<b>FAX</b> (408) 730-7710

**SECTION VI. BID FORM  
FOR  
FIVE (5) CROWN VICTORIA POLICE PATROL VEHICLES**

The undersigned bidder hereby offers to sell and deliver, as required, five (5) 2011 or newer model year Crown Victoria Police Patrol vehicles to the City of Sunnyvale in strict compliance with the specifications, terms and conditions stated herein.

Bid Item No.	Description	Qty	Delivered Unit Price	Total Delivered Price
1.	Crown Victoria Police Patrol Vehicles (2011 or newer Model Year)	5 EA	\$ <u>22,500</u>	\$ <u>112,500</u>
2.	Tire Fee (If Applicable)	<u>8.75</u> EA	\$ <u>8.75</u>	\$ <u>43.75</u>
	Sales Tax (8.25%)			\$ <u>9281.25</u>
	Total Cost			\$ <u>121,825</u>

**Additional Information Required of Bidder**

- Deliver 10 calendar days after receipt of order.
- Method of delivery drive
- The unit price bid shall be guaranteed for a period of 60 days or until stocks exhausted calendar days after the bid opening.
- Warranty Offered manufactured standard
- Prompt Payment Terms Offered 0
- If bidder is awarded contract, bidder will extend pricing to other government agencies?  yes  no  
If yes, enter number of calendar days bid pricing will be extended to other agencies 60 days or until stock is exhausted
- Business Organization (Check One):  
 Individual Proprietorship  
 Partnership  
 Corporation  
 Other
- Exceptions to specifications, if any 3.27 Traction Lock rear axle applied in lieu of 3.55

**ADDENDA**

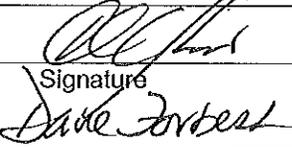
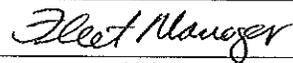
Bidder acknowledges receipt of the following Addenda:

Number \_\_\_\_\_ Date \_\_\_\_\_  
Number \_\_\_\_\_ Date \_\_\_\_\_  
Number \_\_\_\_\_ Date \_\_\_\_\_

**SIGNATURE**

Company Name Downtown Ford Sales

Address 525 N. 16th St.  
Sacramento, Ca 95811

   
Signature Title  
Dave Forbest 10-18-11  
Name (printed or typed) Date  
916-442-6931 916-491-3138  
Telephone Number Fax Number  
941586562  
Tax ID Number Sunnyvale Business License Number