This item is on the July 19 agenda for the purpose of Council discussion and possible action on recommendations from the Community Event Grant Distribution Subcommittee.
I. CALL TO ORDER

Subcommittee Chair Anthony (Tony) Spitaleri called the meeting to order at 10 a.m. in the Council Conference Room.

II. ROLL CALL

PRESENT:  
Council Subcommittee Chair Anthony (Tony) Spitaleri  
Council Subcommittee Member Melinda Hamilton  
Council Subcommittee Member Otto Lee (Alternate) via Teleconference

ABSENT:  
Council Subcommittee Member Ron Swegles

STAFF PRESENT:  
Communications Officer John Pilger

III. PUBLIC COMMENTS

None.

IV. PUBLIC HEARINGS/GENERAL BUSINESS

1. Approval of Community Event Grant Distribution Subcommittee Meeting Minutes of March 7, 2011

MOTION: Subcommittee Member Hamilton moved and Subcommittee Chair Spitaleri seconded the motion to approve the minutes.

VOTE: 3 – 0 (Subcommittee Member Swegles absent)

2. Review of Applications and Make Recommendation to City Council for FY 2011/12 Community Event Grant Funding

MOTION: Subcommittee Member Hamilton moved and Subcommittee Chair Spitaleri seconded the motion to recommend the Community Event Grant request from Senator Elaine Alquist be fully funded for $3,675, and the Community Event Grant request from the Sunnyvale Historical Society be funded for $6,325.

VOTE: 3 – 0 (Subcommittee Member Swegles absent)

V. MEETING CONTINUED

MOTION: Subcommittee Member Lee moved and Subcommittee Member Hamilton seconded the motion to continue the meeting.
VOTE: 3 – 0 (Subcommittee Member Swegles absent)

Council Subcommittee Chair Spitaleri continued the meeting at 11:25 a.m. to reconvene at 1:30 p.m., Monday, June 27, in the City Council Conference Room.
DRAFT MINUTES
SUNNYVALE CITY COUNCIL COMMUNITY EVENT GRANT DISTRIBUTION SUBCOMMITTEE
MONDAY, JUNE 27, 2011

I. CALL TO ORDER

Subcommittee Chair Anthony (Tony) Spitaleri called the meeting to order at 1:35 p.m. in the Council Conference Room.

II. ROLL CALL

PRESENT:  Council Subcommittee Chair Anthony (Tony) Spitaleri
          Council Subcommittee Member Melinda Hamilton
          Council Subcommittee Member Otto Lee (Alternate) via Teleconference

ABSENT:  Council Subcommittee Member Ron Swegles

STAFF PRESENT:  Communications Officer John Pilger

III. PUBLIC COMMENTS

None.

IV. PUBLIC HEARINGS/GENERAL BUSINESS

1. Approval of Community Event Grant Distribution Subcommittee Meeting Minutes of March 7, 2011

   MOTION: Subcommittee Member Hamilton moved and Subcommittee Chair Spitaleri seconded the motion to approve the minutes.

   VOTE:  3 – 0  (Subcommittee Member Swegles absent)

2. Review of Applications and Make Recommendation to City Council for FY 2011/12 Neighborhood Grant Funding

   MOTION: Subcommittee Chair Spitaleri moved and Subcommittee Member Hamilton seconded to make the following awards for the specific purposes listed:

   • Charles Street 100 Neighborhood Association: $50.00 for the full amount requested;
   • Cherryhill Neighborhood Association: $220.00 for welcome baskets and National Night Out activities;
   • Lakewood Village Neighborhood Association: $400.00 for police security and picnic spot reservation;
   • Old Orchard Neighbors: $50.00 for printing flyers and other outreach efforts;
   • Ortega Park Neighborhood Association: $100 for printing flyers and other outreach efforts;
• Ponderosa Park Neighborhood Association: $390 for postage and printing and mailing postcards;
• Ray-Nor Park Neighborhood Association: $50.00 for flyers;
• San Miguel Neighborhood Association: $70.00 for flyers;
• SNAIL Neighborhood Association: $450.00 for stationery and two-months’ printing of black-and-white newsletters;
• Stevens Creek Neighborhood Association: $160.00 for flyers;
• SunnyArts Neighborhood Association: $50.00 for printing flyers, signs and directory;
• Willow Ranch Association: $100.00 for flyers; and

Recipients must provide receipts demonstrating funds were used for the specific purpose(s) awarded to receive the grants; and

An additional award of $900.00 is set aside to reimburse the cost to neighborhood associations for obtaining block party permits; the reimbursements will be provided on a first-come, first-served basis when permits are issued up to a total maximum award for all associations of $900.00; and

The total amount of recommended awards, including reimbursement of permit fees, is $2,990.00. The subcommittee recommends the $3,135.00 balance of unexpended funds be transferred and used for the City’s Centennial celebration.

VOTE: 3 – 0 (Subcommittee Member Swegles absent)

3. Discuss Subcommittee Timeline Schedule, Composition and Policy

MOTION: Subcommittee Chair Spitaleri moved and Subcommittee Member Hamilton seconded the Neighborhood Grant process should follow the same steps and a similar timeline next year as it has followed this year. Staff will modify the grant applications to require more detailed information for each projected expense.

VOTE: 3 – 0 (Subcommittee Member Swegles absent)

V. MEETING ADJOURNED

MOTION: Subcommittee Member Lee moved and Subcommittee Member Hamilton seconded the motion to adjourn the meeting.

VOTE: 3 – 0 (Subcommittee Member Swegles absent)

Council Subcommittee Chair Spitaleri adjourned the meeting at 3:05 p.m.