

2011 INFORMATION/ACTION ITEMS
COUNCIL DIRECTIONS TO STAFF

No.	Date Assigned	Directive/Action Required	Dept	Due Date	Date Completed
1.	6/7/11	Develop and review with City Manager a workplan for improvements to CDBG/General Fund process supporting human service agencies	CDD	7/30/11	
2.	6/7/11	Arrange for study sessions between City Council and School Districts operating in Sunnyvale	OCM		6/15/11 (Letter sent to SESD – process will be ongoing)
3.	6/14/11	Create Admin Policy for City Manager’s consideration governing use of “open source” software	IT		

**NEW STUDY/BUDGET ISSUES
SPONSORED BY COUNCIL IN 2011**

No.	Date Requested	Study Issue Title	Requested By	Dept	Issue Paper Approved by City Manager
1.	1/4/11	Amend Sign Code to Address Business Identification (Comprehensive Sign Code Revisions)	Moylan/ Whittum/ Spitaleri/ Griffith	CDD	1/12/11