

2011 INFORMATION/ACTION ITEMS
COUNCIL DIRECTIONS TO STAFF

No.	Date Assigned	Directive/Action Required	Dept	Due Date	Date Completed
1.	7/19/11	Provide Council and City Manager with the two-year review of the Kaiser left-turn lane. (Staff informed Council in the 7/28/11 CM Biweekly Report that the review period runs from 10/09 to 10/11; the report will be provided by the end of the year.)	DPW	12/13/11	
2.	9/13/11	Work with CDD (ESD to take the lead) to create a work plan by October 1 for City Manager's review that proposes bringing "green building" ordinance to the Sustainability Commission for input soon after the start of the new calendar year (or sooner if possible), then back to Planning Commission and Council within six months to a year from that date	ESD/ CDD	Update by 10/31/11	
3.	10/18/11	Explore relationship with San Mateo County Sheriff's Department regarding enforcement of parking at Caltrain lot	DPS		

NEW STUDY/BUDGET ISSUES
SPONSORED BY COUNCIL IN 2011

No.	Date Requested	Study Issue Title	Requested By	Dept	Issue Paper Approved by City Manager
1.	10/18/11	DPS take the lead (Economic Development to assist) on creation of a Study Issue Paper regarding a) the relationship between regulated taxi cab franchises and unregulated limousine services; b) study of charter provision requiring Council action to approve taxi cab franchises; and c) fee structure as it relates to taxi cab franchises	Spitaleri/ Moylan/ Griffith/ Lee	DPS/ OCM	