

**Council Meeting: January 10, 2012****SUBJECT: 2012 City Council Appointments to Intergovernmental and Internal Assignments, Council Subcommittees, and Community Advisory Task Forces****BACKGROUND**

The City Council appoints members to a variety of intergovernmental agencies to represent the City's interests and influence policies and regulations of other agencies. All Council appointments with set expiration terms, as established by an organization's governing rules or by Council policy, are appointed by Council in January. At this time, Council may also ratify appointments made by outside agencies.

As noted in Council Policy 7.3.12, *City Council Appointments to Intergovernmental Agencies, City Council Subcommittees and Council- or Mayor-Created Advisory Task Forces* staff support will be provided to Councilmembers serving on IGR bodies as directed by the City Manager. Staff support varies as appropriate to the assignment, ranging from "no support" for committees with limited activities to, as resources permit, more extensive support for leadership positions. Typically, staff support consists of reviewing and advising on upcoming committee agendas for issues pertaining to Sunnyvale and, as needed, assisting Council in presenting those issues.

EXISTING POLICY

Council Policy 7.3.12 City Council Appointments to Intergovernmental Agencies, City Council Subcommittees, and Council- or Mayor-Created Advisory Task Forces.

DISCUSSION

When making IGR appointments, Council considers the City's overall intergovernmental priorities and the particular interests and backgrounds of individual councilmembers. For reference, the *2011 City Council Intergovernmental Appointments* list and the *Historical List of Council IGR Assignments*, noting IGR agencies and committee assignments from 2005 to 2010, are posted on the City's web site at *CouncilAdvocacy.inSunnyvale.com*. The historical list includes agency name, committee name, the agency or committee description, the appointing body, and the councilmembers who have served on the various committees.

2012 Appointments by Council

In addition to the 2011 Councilmember appointments that are proposed to continue into 2012, nine vacant positions were identified and discussed by Council at its November 15, 2011 study session. As a result of Council discussion, and previously expressed interest, Councilmembers and Council-Elect interested in these vacancies are noted below in italic parenthesis:

- Grand Boulevard Task Force, Alternate (*David Whittum*)
- LCC Peninsula Division, City Liaison (*Tony Spitaleri and Pat Meyering*)
- Moffett Field Restoration Advisory Board (RAB) (*Pat Meyering and Jim Davis*)
- NOVA Job Training Consortium Workforce Board, Nomination Committee (*Tara Martin-Milius*)
- Santa Clara County Emergency Preparedness Council, Alternate (*Tara Martin-Milius*)
- Santa Clara Valley Water District (SCVWD), Lower Peninsula Flood Control and Watershed Advisory Committee (*Tara Martin-Milius*)
- Valley Transportation Authority (VTA), Policy Advisory Committee (PAC) (*David Whittum*)
- Valley Transportation Authority (VTA), Policy Advisory Committee (PAC), Alternate (*Jim Davis*)
- Cities Association of Santa Clara County (CASCC), Legislative Action Committee (*Pat Meyering*)

Attachment A, *DRAFT 2012 Council Appointments to Intergovernmental Agencies*, identifies the proposed 2012 assignments for those positions in which, as a result of Council discussion at the study session, only one councilmember expressed interest [with the exception of NLC policy committee assignments, since more than one Councilmember may apply for the same position(s)]. For assignments in which more than one Councilmember has expressed interest (LCC Peninsula Division, City Liaison and Moffett Field Restoration Advisory Board) no proposed assignment is identified on Attachment A, pending Council action on January 10, 2012.

2012 Appointments by Outside Agencies to be Ratified by Council

Also noted in Attachment A are Councilmember appointments made by outside agencies currently scheduled to continue in 2012. Appointments by outside agencies are ratified by Council when first made and then ratified annually in January. In addition to the continuing appointments, four vacating positions were discussed by Council at their November 15, 2011 Study Session. As a result of Council discussion, and previously expressed interest, Councilmembers and Council-elect interested in these vacancies are noted in italic parenthesis:

- Cities Association of Santa Clara County (CASCC), Executive Board, At-Large Seat (*Jim Griffith*)

- Santa Clara Valley Water District (SCVWD), Water Commission (*Tara Martin-Milius*)
- Housing Trust of Santa Clara County, Board of Directors (*Tara Martin-Milius*)
- Valley Transportation Authority (VTA), Board of Directors, Alternate (*David Whittum*)

All of the above appointments are noted on Attachment A.

Mayoral Appointments

Per Council Policy 7.3.12, the Mayor appoints members to the following intergovernmental agencies, or may choose to appoint him or herself:

- Cities Association of Santa Clara County (CASCC) Board of Directors
- Cities Association of Santa Clara County (CASCC) City Selection Committee
- U.S. Conference of Mayors policy committees (Sunnyvale is not currently a member.)
- Advisory Council to the Council on Aging (as vacancy occurs; next vacancy scheduled in 2015 – see Attachment D, *Community Member Appointments*)

Additionally, per agency request, the Mayor is the appointee to the following appointments; though Mayor may choose to delegate these:

- Military Affairs Council
- Sunnyvale Chamber of Commerce, Board of Directors Liaison

With the exception of the Advisory Council to the Council on Aging and the U.S. Conference of Mayors policy committees, staff will note the Mayor as filling all the assignments in this section unless the Mayor designates differently.

Board and Commission Liaison Assignments

At its December 6, 2011 meeting Council modified Policy 7.2.19, *Boards and Commission Bylaws*, and created Council Liaisons to Boards and Commissions (except for the Planning Commission, the Personnel Board, and the Board of Building Code Appeals). The appointments for 2012 are noted in Attachment B.

Council Subcommittees

Two standing Council subcommittees continue into 2012 unless otherwise directed by Council: the Committee to Review Board and Commission Bylaws Amendments, and the Community Event Grant Distributions Committee. By Council policy standing committees exist, with the set membership, unless and until modified by the Council.

Committee to Review Board and Commission Bylaws Amendments – 2011 committee members were Councilmembers Otto Lee, David Whittum, and Vice Mayor Jim Griffith; Otto Lee's position will be vacant in 2012.

Community Event Grant Distributions Committee – 2011 committee members were Mayor Melinda Hamilton and Councilmember Tony Spitaleri. Mayor Melinda Hamilton's position will be vacant in 2012.

No replacements for the seats vacated by Councilmember Lee and Mayor Hamilton are identified in Attachment A, pending Council action on January 10, 2012.

Council- and Mayor-created Community Advisory Task Forces

There were two Council task forces that accomplished their missions and concluded in 2011: Council's Charter Review Advisory Committee and the General Plan Consolidation Advisory Committee. A third Council task force, the Horizon 2035 Advisory Committee, will continue its work into 2012. Attachment C notes a revised expiration date for this committee of June 30, 2012.

There were two ad hoc Mayor's Advisory Task Forces that had continued into 2011: the Mayor's Green Ribbon Task Force and the Mayor's Blue Ribbon Committee on Paramedic Services. Both will formally terminate with the end of the current Mayor's term.

FISCAL IMPACT

None.

PUBLIC CONTACT

A Council study session on the 2012 council intergovernmental assignments was held on November 15, 2011. In addition, public contact for this report was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

ALTERNATIVES

1. Approve appointments by Council to external assignments and ratify appointments by outside agencies as proposed in Attachment A.
2. Identify Council appointments to the following two external assignments:
 - a. LCC Peninsula Division, City Liaison
 - b. Moffett Field Restoration Advisory Board
3. Approve Council Liaison appointments as noted in Attachment B.
4. Identify Council appointments to fill one vacancy on each of the following internal Council committees:
 - a. Committee to Review Board and Commission Bylaws Amendments
 - b. Community Event Grant Distributions Committee
5. Extend the term of the Horizon 2035 Advisory Committee to June 30, 2012.
6. Other action as directed by Council.

RECOMMENDATION

Staff recommends Alternatives 1, 2, 3, 4, and 5:

1. Approve appointments by Council to external assignments and ratify appointments by outside agencies as proposed in Attachment A.
2. Identify Council appointments to the following two external assignments:
 - a. LCC Peninsula Division, City Liaison
 - b. Moffett Field Restoration Advisory Board
3. Approve Council Liaison appointments as noted in Attachment B.
4. Identify Council appointments to fill one vacancy on each of the following internal Council committees:
 - a. Committee to Review Board and Commission Bylaws Amendments
 - b. Community Event Grant Distributions Committee
5. Extend the term of the Horizon 2035 Advisory Committee to June 30, 2012.

Reviewed by:

Robert Walker, Assistant City Manager
Prepared by: Coryn Campbell, Assistant to the City Manager

Approved by:

Gary M. Luebbbers
City Manager

Attachments

- A. DRAFT 2012 Council Appointments to Intergovernmental Agencies
- B. DRAFT 2012 Boards and Commissions - Council Liaison Rotation
- C. DRAFT 2012 Council Subcommittees and Council- or Mayor-Created Task Forces
- D. Community Member Appointments

DRAFT 2012 Council Appointments to Intergovernmental Agencies

(Proposed assignments for those positions in which only one councilmember has expressed interest, except NLC policy committee assignments)

Committee Assignment		Term Expires
SEAT 7 TARA MARTIN-MILIUS	Santa Clara County Emergency Preparedness Council, Alternate	1/13
	Housing Trust of Santa Clara County	
	<i>>Board of Directors</i>	1/13
	Santa Clara Valley Water District (SCVWD)	
	<i>>Lower Peninsula Flood Control and Watershed Advisory Committee</i>	1/13
	<i>>Water Commission</i>	1/13
	NOVA Job Training Consortum Workforce Board	
	<i>>Nomination Committee</i>	1/13
SEAT 3 JIM GRIFFITH	Cities Association of Santa Clara County (CASCC)	
	<i>>Executive Committee, Board At-Large^{CASCC}</i>	1/13
	Silicon Valley Library System Advisory Board	1/13
	Bay Area Water Supply and Conservation Agency (BAWSCA)	
	<i>>Board of Directors</i>	6/15
	San Francisco Bay Area Regional Water System Financing Authority (RFA)	
	<i>>Board of Directors</i>	6/15
<i>Santa Clara County Recycling and Waste Reduction Commission, Vice Chair^{CASCC}</i>	5/12	
SEAT 5 PAT MEYER	Cities Association of Santa Clara County (CASCC)	
	<i>>Legislative Action Committee (LAC)</i>	1/13
SEAT 6 JIM DAVIS	National League of Cities (NLC)	
	<i>>Public Safety and Crime Prevention Policy and Advocacy Committee*</i>	11/12
	Valley Transportation Authority (VTA)	
	<i>>Policy Advisory Committee (PAC), Alternate</i>	1/13

* Pending Councilmember application and Agency appointment

Outside agency appt. (Italics)

^{CASCC} CASCC appt.

^M Mayoral appt.

Committee Assignment		Term Expires
SEAT 2 CHRIS MOYLAN	Valley Transportation Authority (VTA)	
	>El Camino Real Bus Rapid Transit Policy Advisory Board	1/13
	Grand Boulevard Task Force	1/13
	Comprehensive County Expressway Planning Study Policy Advisory Board	1/13
	Santa Clara County Emergency Preparedness Council	1/13
	National League of Cities (NLC)	
	> <i>Transportation, Infrastructure and Services Policy and Advocacy Committee*</i>	11/12
	Stevens Creek Trail Working Team	1/13
SEAT 1 ANTHONY SPITALERI	Association of Bay Area Governments (ABAG)	
	>General Assembly	1/13
	League of California Cities (LCC)	
	> <i>Employee Relations Policy Committee*</i>	9/12
	National League of Cities (NLC)	
	> <i>Public Safety and Crime Prevention Policy and Advocacy Committee*</i>	11/12
SEAT 4 DAVID WHITTUM	Grand Boulevard Task Force, Alternate	1/13
	Valley Transportation Authority (VTA)	
	> <i>Board of Directors, Alternate</i>	1/13
	>Policy Advisory Committee (PAC)	1/13
	Santa Clara Valley Water District (SCVWD)	
	>Guadalupe/West Valley Flood Control and Watershed Advisory Committee	1/13
	Water Emergency Transportation Authority Community Advisory Committee	1/13
	National League of Cities (NLC)	
	> <i>Finance, Administration & Intergovernmental Relations (FAIR) Policy and Advocacy Committee*</i>	3/13
	South Bay Salt Ponds Restoration Project Stakeholder	1/13

* Pending Councilmember application and Agency appointment

Outside agency appt. (Italics)

^{CASCC} CASCC appt.

^M Mayoral appt.

**DRAFT 2012 Boards and Commissions - Council Liaison Rotation
(as approved by Council 12/6/11)**

(Excluding: Board of Building Code Appeals, Personnel Board, and Planning Commission)

JAN - JUNE 2012	City Council Seat	Councilmember	Board/Commission
	1	Tony Spitaleri	Art Commission
	2	Chris Moylan	Bicycle and Pedestrian Advisory Commission
	3	Jim Griffith	Board of Library Trustees
	4	David Whittum	Heritage Preservation Commission
	5	Pat Meyering	Housing and Human Services Commission
	6	Jim Davis	Parks and Recreation Commission
	7	Tara Martin-Milius	Sustainability Commission

JULY - DEC 2012	City Council Seat	Councilmember	Board/Commission
	1	Tony Spitaleri	Bicycle and Pedestrian Advisory Commission
	2	Chris Moylan	Board of Library Trustees
	3	Jim Griffith	Heritage Preservation Commission
	4	David Whittum	Housing and Human Services Commission
	5	Pat Meyering	Parks and Recreation Commission
	6	Jim Davis	Sustainability Commission
	7	Tara Martin-Milius	Art Commission

DRAFT 2012 Council Subcommittees and Council or Mayor-Created Advisory Task Forces

City Council Subcommittees		Members (Council)		Date Formed	Date Formed
STANDING COMMITTEE(S)	> Review Board & Commission Bylaws Amendments	Councilmember Otto Lee Councilmember David Whittum Councilmember Jim Griffith		3/23/10	3/23/10
	> Community Event Grant Distributions	Mayor Melinda Hamilton Councilmember Tony Spitaleri (Chair)		9/14/10	9/14/10
Community Member Advisory Task Forces			Members (Community)		Expiration Date
COUNCIL CREATED TASK FORCE(S)	> Horizon 2035 Advisory Committee: Convergence of Climate, Land Use, and Transportation		Paolo Baltar, Roger Burney, Peter Cirigliano, Kelly Diekmann, Barbara Fukumoto, Stephen Gates, Gerald Glaser, Susan Harrison, Kerry Haywood, Kevin Jackson, Thom Mayer, Jennifer Paedon, Ralph Renne, Ursula Syrova	4/2010	6/30/12

Community Member Appointments

Committee Assignments	Community Member	Term Expires	Term Expires	Staff Support Title	Staff Support (All Staff Numbers Area 408)
Valley Transportation Authority (VTA)					
>Bicycle and Pedestrian Advisory Committee	David Simons	6/30/2012	1/12	Transportation/ Traffic Manager	Jack Witthaus 730-7330
Advisory Council to the Council on Aging ^M	Bradley Youngman	6/30/2014	1/12	Superintendent of Recreation	Nancy Steward 730-7342

** Ratification pending

Outside agency appt. (Italics)

^{CASCC} CASCC appt.

^M Mayoral appt.