



Council Meeting: February 7, 2012

SUBJECT: Appropriation of \$5,845 of California Reads (CA Reads) Grant Funds and Approval of Budget Modification No. 22

GRANT SUMMARY

The city manager accepted grant funds in the amount of \$5,845 to the Department of Library and Community Services to develop programs and host speakers that will stimulate community members from many diverse backgrounds to discuss democracy, and understand what can happen when human rights are denied to ethnic or racial groups in a community. Participants will have the opportunity to discuss *Farewell to Manzanar* by Jeanne Wakatsuki Houston and other books that they have read in common, and make observations that are a result of their particular racial, ethnic, and daily life experiences.

GRANTING AGENCY

California Reads (CA Reads) is sponsored by the California Council for the Humanities (CCH) in partnership with the California Center for the Book (CFB).

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The city manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant.

Library Goal:

Goal 6.2C Provide Library programs and publications to educate, enrich and enlighten Library users

DISCUSSION

The Division of the Library in the Department of Library and Community Services will be responsible for the management of the grant. The Department of Finance has confirmed that the City has available resources to administer the grant.

FISCAL IMPACT

The California Council for the Humanities grant funds were awarded in the amount of \$5,845 to fund programming that supports local discussions on the value of democracy and human rights. There is no required local match and there will be no increased cost to the City upon grant termination. There will be no net fiscal impact to the General Fund.

Budget Modification No. 22 has been prepared to appropriate \$5,845 in CA Reads grant funds to a new project as follows:

**Budget Modification No. 22
 FY 2011/2012**

General Fund	<u>Current</u>	<u>Increase/ (Decrease)</u>	<u>Revised</u>
<u>Revenues</u>			
1216 – Misc Grants and Donations	\$0	\$5,845	\$5,845
<u>Expenditures</u>			
New Project: CA Reads	\$0	\$5,845	\$5,845

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Approve Budget Modification No. 22 to appropriate CA Reads Grant Funds in the amount of \$5,845
2. Do not approve Budget Modification No. 22 to appropriate CA Reads Grant Funds in the amount of \$5,845

RECOMMENDATION

Staff recommends Alternative #1: Approve Budget Modification No. 22 to appropriate CA Reads Grant Funds in the amount of \$5,845

Reviewed by:

Lisa G. Rosenblum, Director, Library and Community Services
Prepared by: Susan W. Denniston, Administrative Librarian

Reviewed by:

Grace Leung, Director, Finance

Approved by:

Gary M. Luebbers
City Manager

Attachment

A. Award Letter, California Council for the Humanities

Attachment A



December 6, 2011

Ms. Lisa Rosenblum
Director of Library and Community Services
Sunnyvale Public Library
665 West Olive Avenue
Sunnyvale, CA 94086-7655

Grant Number: CAR11-50

Dear Ms. Rosenblum:

Congratulations! We are pleased to inform you that the California Council for the Humanities has approved the Sunnyvale Public Library's request for support from the **California Reads** public library grant program. We are excited to support you in your efforts to bring Californians together to explore important topics through books that invite thoughtful community conversation.

The Council agrees to award the amount of **\$5,845.00** to be matched by an equivalent contribution of non-federal funds and/or in-kind services and materials or any combination thereof. The grant period for the project is from **December 1, 2011 to August 31, 2012**. Grant funds are only applicable during this period.

This award packet contains the following documents:

- Award letter
- Grant agreement
- Acknowledgement language
- Legislative thank you letter template

To receive your grant funds, complete, sign and return the grant agreement. Make copies of the completed agreement for your own records. If you have any questions about the award documents, contact Lucy Nguyen, Grants and Contracts Manager, at 415.391-1474 ext. 315 or at lnguyen@calhum.org. All correspondence with our office should include the grant number noted at the upper right of this letter.

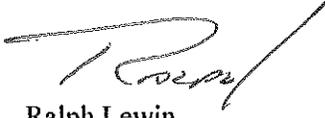
Program-related documents and resources such as discussion guides, curricular support materials, templates for program marketing and publicity, and program evaluation and record-keeping tools will be available online in the CCH grantee toolbox at http://www.calhum.org/guidelines/grantee_toolbox.htm in January 2012.

As you know, the Council depends upon the support of the National Endowment for the Humanities and others to make these grants. We encourage you to write your local, state and federal representatives a letter telling them about the importance of your work and what this grant means to your community. We have provided a template for your use and would appreciate a copy of any letters you send. Your efforts today can help make a difference in the availability of future grants.

Please also notify us of any public events related to your project as we may be able to announce them through our e-news or have a Council representative attend.

On behalf of the Council, congratulations on your award. We wish you every success with your project!

Sincerely,

A handwritten signature in black ink, appearing to read "Ralph Lewin". The signature is fluid and cursive, with a long horizontal stroke at the beginning and a sharp diagonal stroke at the end.

Ralph Lewin
President and CEO

RL:ln

cc: Ms. Susan Denniston, Project Director