



Council Meeting: January 31, 2012

SUBJECT: Board/Commission Resignation (Information Only)

DISCUSSION

This report informs Council that Heritage Preservation Commission member Frenchie Marsolais, who was appointed to the commission in July 2008 and serving a term to expire June 30, 2012 resigned from the commission effective January 23, 2012. A letter of resignation has been filed with the Office of the City Clerk.

With this resignation, the commission will have six remaining members and there will be no impact on the ability to reach a quorum. The Office of the City Clerk conducts continuous recruitment efforts for all of the City's boards and commissions; however, there are currently no applications on file for the Heritage Preservation Commission. This vacancy will be included in the recruitment process for summer appointments.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

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Approved by:

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