



**Council Meeting: January 31, 2012**

**SUBJECT: Boards and Commissions Semi-Annual Attendance Report,  
Reporting Period: July 2011 – December 2011 (Information  
Only)**

**DISCUSSION**

The attached semi-annual report of all City boards and commissions shows the attendance of each member at both regular and special meetings during the past 12 months.

The next attendance report will be provided to Council in July 2012, for the period of January – June 2012.

**EXISTING POLICY**

Council Policy 7.2.19, 2.H.(II):

Council shall take into consideration board and commission member attendance records, including tardiness, when evaluating the overall performance of board and commission members.

Unexcused absences from three consecutive regularly scheduled meetings, or from more than 25% of all regularly scheduled meetings over any twelve consecutive month period, shall result in that member's seat being declared vacant by the City Clerk.

City Charter Section 1005:

If a member of a board or commission has three consecutive absences from regularly scheduled meetings, unless by permission of the board or commission expressed in its minutes, the Council will declare the member's seat vacant.

**FISCAL IMPACT**

There is no fiscal impact as a result of this report.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

Robert Walker, Assistant City Manager  
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbers  
City Manager

**Attachment**

A. Board and Commission Semi-Annual Attendance Report (January 2011 –  
December 2011)

**Board and Commission Meeting Attendance (Regular and Special Meetings)**  
**Reporting Period: July - December 2011**

Attachment A

Arts Commission	Term Ends	January - June 2011						July - December 2011						Total: January - December 2011					
		January - June 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 3		July - December 2011 Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Hughes, Noelle	2013	1	1	0	1	2	2	1	4	1	0	1	5			7	71%	0	0%
Karun, Vinita	2014	2	0	0	0	2	1	2	4	****	****	0	5			7	86%	****	****
Park, Misuk*	2012	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	0	0	0	1			1	N/A	0	0%
Santos, Shawnte**	2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2	0	0	0	2			2	N/A	0	0%
Obrey, Robert***	2012	1	1	0	1	2	3	0	1	1	0	1	2			4	50%	0	0%
Seto, Tracy	2013	2	0	0	0	2	3	0	5	0	0	0	5			7	100%	0	0%
<i>*Appointed November 15, 2011. Member not in office at least six months, therefore percentage of attendance not shown. (Per Council Policy 7.2.19)</i>																			
<i>**Appointed September 13, 2011. Member not in office at least six months, therefore percentage of attendance not shown. (Per Council Policy 7.2.19)</i>																			
<i>***Resigned September 20, 2011</i>																			
<i>****Type of absence undetermined at this time</i>																			
Bicycle and Pedestrian Advisory Commission	Term Ends	January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		July - December 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Durham, Ralph	2012	4	0	0	0	4	2	0	4	0	0	0	4	1	0	8	100%
Gandrud, David	2014	3	1	0	1	4	2	0	3	1	0	1	4	1	0	8	75%	0	0%
Manitakos, James	2014	4	0	0	0	4	2	0	4	0	0	0	4	0	1	8	100%	0	0%
Rausch, Angela	2014	4	0	0	0	4	2	0	4	0	0	0	4	1	0	8	100%	0	0%
Stawicke, Andrea	2012	3	1	0	1	4	2	0	4	0	0	0	4	1	0	8	88%	0	0%
Switzer, Cathy	2014	4	0	0	0	4	2	0	3	1	0	1	4	1	0	8	88%	0	0%
Walz, Patrick	2012	4	0	0	0	4	2	0	2	2	0	2	4	1	0	8	75%	0	0%
Board of Building Code Appeals	Terms Ends	January - June 2011 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 0		July - December 2011 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Baltar, Pedro	2012					0						0				0	N/A
Kim, James	2015					0						0				0	N/A	N/A	N/A
Ludlow, Roger	2012					0						0				0	N/A	N/A	N/A
Musgrave, David	2013					0						0				0	N/A	N/A	N/A
Walz, Patrick	2015					0						0				0	N/A	N/A	N/A
Board of Library Trustees	Term Ends	January - June 2011 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		July - December 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Flaherty, Tom	2013	2	1	0	1	3	2	0	4	0	0	0	4			7	86%
Miller, Judi	2012	1	1	1	2	3	2	0	4	0	0	0	4			7	71%	1	14%
Pathak, Narendra	2014	3	0	0	0	3	2	0	4	0	0	0	4			7	100%	0	0%
Shanmugasundaram, Jill	2012	3	0	0	0	3	2	0	4	0	0	0	4			7	100%	0	0%
Su, "Ray" Zhan	2015	3	0	0	0	3	2	0	4	0	0	0	4			7	100%	0	0%
Heritage Preservation Commission	Term Ends	January - June 2011 Regular Meetings: 1			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		July - December 2011 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Marsolais, Frenchie*	2012	1	0	0	0	1	1	1	1	0	2	2	3			4	50%
Mouritsen, Dale**	2014	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	0			0	N/A	N/A	N/A
Squellati, David	2012	1	0	0	0	1	2	0	3	0	0	0	3			4	100%	0	0%
Stanek, Jeanine	2015	1	0	0	0	1	2	0	3	0	0	0	3			4	100%	0	0%
Vaidyanathan, Nirmala	2014	1	0	0	0	1	2	0	2	1	0	1	3			4	75%	0	0%
Verma, Armit	2013	1	0	0	0	1	2	0	1	2	0	2	3			4	50%	0	0%
Johnson, Mark***	2015	N/A	N/A	N/A	N/A	0	N/A	N/A	3	0	0	0	3			3	100%	0	0%
<i>*Resigned January 23, 2012.</i>																			
<i>**Appointed November 15, 2011. Member not in office at least six months, therefore percentage of attendance not shown. (Per Council Policy 7.2.19)</i>																			
<i>***Appointed July 1, 2011</i>																			

Pres.=Present  
EA=Excused Absence  
UA=Unexcused Absence

**Board and Commission Meeting Attendance (Regular and Special Meetings)**  
**Reporting Period: July - December 2011**

Attachment A

Housing and Human Services Commission	Term Ends	January - June 2011						July - December 2011						Total: January - December 2011					
		January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 1		July - December 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Anderson, Eric	2013	3	1	0	1	4	1	0	2	0	0	0	2	1	0	6	83%	0	0%
Dietrich, Hannalore	2013	4	0	0	0	4	1	0	2	0	0	0	2	1	0	6	100%	0	0%
Evans, Patti*	2013	N/A	N/A	N/A	N/A	0	N/A	N/A	1	0	0	0	1	0	1	1	N/A	0	0%
Fowler, Fred	2013	4	0	0	0	4	1	0	2	0	0	0	2	0	1	6	100%	0	0%
Jeong, Younil	2012	4	0	0	0	4	0	1	2	0	0	0	2	1	0	6	100%	0	0%
Ko, Anna	2012	4	0	0	0	4	1	0	2	0	0	0	2	1	0	6	100%	0	0%
Pham, Mathieu	2012	4	0	0	0	4	1	0	1	1	0	1	2	1	0	6	83%	0	0%
<i>*Appointed September 13, 2011. Member not in office at least six months, therefore percentage of attendance not shown. (Per Council Policy 7.2.19)</i>																			
Parks and Recreation Commission	Term Ends	January - June 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 1		July - December 2011 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Chuck, Howard	2012	2	0	0	0	2	1	0	3	0	0	0	3			5	100%
Harms, Robert	2014	2	0	0	0	2	1	0	3	0	0	0	3			5	100%	0	0%
Kinder, Bob	2013	2	0	0	0	2	0	1	3	0	0	0	3			5	100%	0	0%
Pasqua, Craig*	2015	N/A	N/A	N/A	N/A	0	N/A	N/A	3	0	0	0	3			3	100%	0	0%
Pochowski, Robert	2013	2	0	0	0	2	1	0	1	2	0	2	3			5	60%	0	0%
<i>*Appointed July 1, 2011</i>																			
Personnel Board	Term Ends	January - June 2011 Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 4		July - December 2011 Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 5		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Ketzel, Marc	2012	1	3	0	3	4	3	1					0	5	0	4	25%
Nickey, Judith	2015	3	1	0	1	4	4	0					0	5	0	4	75%	0	0%
Oberman, Traci	2014	2	2	0	2	4	4	0					0	4	1	4	50%	0	0%
Saprai, Stephanie	2012	4	0	0	0	4	4	0					0	1	4	4	100%	0	0%
Sellers, Garry	2013	4	0	0	0	4	4	0					0	4	1	4	100%	0	0%
Planning Commission	Term Ends	January - June 2011 Regular Meetings: 12			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 0		July - December 2011 Regular Meetings: 11			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Chang, Bo	2015	11	1	0	1	12			10	1	0	1	11	2	0	23	91%
Dohadwala, Maria	2014	12	0	0	0	12			6	5	0	5	11	2	0	23	78%	0	0%
Hendricks, Glenn	2012	12	0	0	0	12			10	1	0	1	11	2	0	23	96%	0	0%
Kolchak, Arcadi*	2015	N/A	N/A	N/A	N/A	0			10	1	0	1	11	2	0	11	91%	0	0%
Larsson, Gustav	2014	11	1	0	1	12			10	1	0	1	11	1	1	23	91%	0	0%
Sulser, Brandon	2013	11	1	0	1	12			11	0	0	0	11	2	0	23	96%	0	0%
Travis, Nick	2012	9	2	1	3	12			7	4	0	4	11	0	2	23	70%	1	4%
<i>*Appointed July 1, 2011</i>																			
Sustainability Commission	Term Ends	January - June 2011 Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	January - June 2011 Special Meetings: 2		July - December 2011 Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	July - December 2011 Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
		Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
		Fukamoto, Barbara	2012	2	0	0	0	2	2	1	3	0	0	0	3	1	0	5	100%
Glaser, Gerald	2012	2	0	0	0	2	2	0	3	0	0	0	3	1	0	5	100%	0	0%
Green-Heffern, Joe	2014	2	0	0	0	2	2	0	3	0	0	0	3	1	0	5	100%	0	0%
Hafeman, Dan	2015	2	0	0	0	2	2	1	3	0	0	0	3	1	0	5	100%	0	0%
Harrison, Sue	2013	2	0	0	0	2	2	0	3	0	0	0	3	1	0	5	100%	0	0%
Srivastava, Amit	2014	1	1	0	1	2	2	1	2	0	1	1	3	1	0	5	60%	1	20%
Wheeler, Regina	2013	2	0	0	0	2	2	0	2	1	0	1	3	0	1	5	80%	0	0%
<i>*The Sustainability Commission was formed in December 2010 and met for the first time in January 2011.</i>																			

Pres.=Present  
EA=Excused Absence  
UA=Unexcused Absence