



Council Meeting: March 6, 2012

SUBJECT: Board/Commission Resignation (Information Only)

DISCUSSION

This report informs Council that James Kim, who was appointed to the Board of Building Code Appeals July 1, 2007 and serving a term to expire June 30, 2015, resigned from the board and commission effective February 24, 2012. A letter of resignation has been filed with the Office of the City Clerk.

With this resignation, the Board of Building Code Appeals will have three members. The Board will be able to form a quorum to meet if needed. The vacancies will be included in the recruitment process for summer appointments.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

Reviewed by:

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Approved by:

Gary M. Luebbers
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