

**Council Meeting: April 3, 2012****SUBJECT: Budget Modification No. 30 to Appropriate \$27,018 of Emergency Management Performance Grant Funds from Santa Clara County Office of Emergency Services****GRANT SUMMARY**

On March 16, 2012, the City Manager accepted grant funds in the amount of \$27,018 to the Department of Public Safety (DPS) to enhance emergency management preparedness in Sunnyvale.

The Federal Emergency Management Administration (FEMA) provides grant funding each year to states through the Emergency Management Performance Grant (EMPG). The purpose of EMPG is to assist with the enhancement, sustainment, and improvement of state, local, and tribal emergency management programs. FEMA provides EMPG funding to support the key components of a comprehensive national emergency management system for disasters and emergencies that may result from natural disasters and accidental or man-caused events. Activities conducted using EMPG funding should relate directly to the four elements of emergency management: prevention, protection, response, and recovery.

GRANTING AGENCY

The State of California distributes funding to counties (Operational Areas) based on population and on potential threats. As a sub-grantee of Santa Clara County, DPS is eligible to receive EMPG funds to support prevention and preparedness goals.

EXISTING POLICY**Council Policy 7.1.5 Donations, Contributions and Sponsorships:**

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget

modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required. Grant funds from FEMA have external reporting requirements and fall under the federal single audit guidelines.

City-specific policies related to the Emergency Management Performance Grant include:

4.1 Law Enforcement Sub-Element

Goal 4.1A: Provide a safe and secure environment for people and property in the community.

Action Statement 4.1A.1d: Maintain, train and equip special response teams for extraordinary or extremely hazardous emergency incidents.

Goal 4.1B: Provide community oriented services that are responsive to citizens' needs in traditionally non-criminal areas.

Policy 4.1D.2: Provide effective and efficient management of Public Safety resources in order to meet the needs of: the community, the internal organization, and those mandated by regional, State, and Federal agencies.

Action Statement 4.1D.2b: Develop proposals and apply for appropriate governmental grants.

DISCUSSION

For FY 2010/2011, the California Emergency Management Administration [CalEMA] awarded Santa Clara County an Emergency Management Performance Grant in the amount of \$458,807 for the purpose of managing emergency planning. The City was allocated, on a per capita basis, a sum of \$27,018. Of this allocation, DPS has identified expenditures which will enhance Sunnyvale's emergency preparedness efforts. DPS is currently working with EMPG funds to enhance our regional interoperability efforts related to communication and disaster response. Items include communications equipment and other equipment needed for Sunnyvale's Emergency Management Command Center.

These funds are also used to maintain the 12 emergency arks deployed throughout the City. Emergency arks contain emergency supplies and other essential items needed to open an emergency public shelter. Each ark can support up to 300 people. Arks are portable containers measuring 40 feet long,

8 feet wide, and 8 1/2 feet high. In the event of a disaster and Sunnyvale's citizens need to be temporarily relocated, the arks and the supplies within, may be used to activate an American Red Cross Mass Care Shelter.

FISCAL IMPACT

DPS' Office of Emergency Services (OES) will be responsible for accomplishing activities in the work plan that directly touch the community. The Strategic Services Division in DPS will be responsible for managing the grant. As with all grants, the Department of Finance provides oversight and accounting support. Finance has confirmed the City has available resources to administer the grant.

Required Local Match

None.

Increased Cost To City Upon Grant Termination

None.

**Budget Modification No. 30
FY 2011/2012**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
1002 – 01 Office of Emergency Services (OES) – Emergency Management Performance Grant	\$0	\$27,018	\$27,018
<u>Expenditures</u>			
New Project – EMPG Augmentation, FY 2011/2012	\$0	\$27,018	\$27,018

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's web site.

ALTERNATIVES

1. Approve Budget Modification No. 30 to appropriate \$27,018 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.
2. Do not approve Budget Modification No. 30 to appropriate \$27,018 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.

RECOMMENDATION

Staff recommends Alternative #1: Approved Budget Modification No. 30 to appropriate \$27,018 of Emergency Management Performance Grant funds from Santa Clara County Office of Emergency Services.

Reviewed by:

Frank J. Grgurina, Chief of Public Safety

Reviewed by: Steve Drewniany, Deputy Chief, Special Operations

Prepared by: Ann Durkes, Manager, Strategic Services

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbers
City Manager