



Council Meeting: July 31, 2012

SUBJECT: Appropriation of \$6,000 of Satterberg Foundation Grant Funds and Approval of Budget Modification No. 1

GRANT SUMMARY

The city manager accepted grant funds in the amount of \$6,000 for the Department of Library and Community Services to purchase eReaders with preloaded eBooks to circulate to the public.

GRANTING AGENCY

The Satterberg Foundation is a privately funded family organization that assists nonprofit organizations to achieve their goals, to adapt to change, to innovate and to improve their ability to provide programs. Invitational Grants from the Satterberg Foundation are initiated solely at the discretion and invitation of board members, in their own communities.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The city manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant.

Library Goal:

Goal 6.2.1c. Explore the addition of new formats as technologies change and customer interest indicates.

DISCUSSION

The Division of the Library in the Department of Library and Community Services will be responsible for the management of the grant. The Department of Finance has confirmed that the City has available resources to administer the grant.

FISCAL IMPACT

Satterberg Foundation grant funds were awarded in the amount of \$6,000 to purchase eReaders preloaded with eBooks to loan to the public. There is no required local match and there will be no increased cost to the City upon grant termination. There will be no net fiscal impact to the General Fund.

Budget Modification No. 1 has been prepared to appropriate \$6,000 in Satterberg Foundation grant funds to a new project as follows:

**Budget Modification No. 1
FY 2012/13**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenues</u>			
Satterberg Grant	\$0	\$6,000	\$6,000
<u>Expenditures</u>			
New Project: Satterberg eReaders	\$0	\$6,000	\$6,000

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Approve Budget Modification No. 1 to appropriate Satterberg Foundation Grant Funds in the amount of \$6,000.
2. Do not approve Budget Modification No. 1 to appropriate Satterberg Foundation Grant Funds in the amount of \$6,000.

RECOMMENDATION

Staff recommends Alternative #1: Approve Budget Modification No. 1 to appropriate Satterberg Foundation Grant Funds in the amount of \$6,000.

Reviewed by:

Lisa G. Rosenblum, Director, Library and Community Services
Prepared by: Susan W. Denniston, Administrative Librarian

Reviewed by:

Grace Leung, Director, Finance

Approved by:

Gary M. Luebbers
City Manager

Attachments

A. Award Letter, Satterberg Foundation

Attachment A

May 24, 2012

Satterbergfoundation

Ms. Susan Denniston
Administrative Librarian
City of Sunnyvale
665 West Olive Avenue
Sunnyvale, CA 94086

Dear Ms. Denniston:

Congratulations! The Board of the Satterberg Foundation, at the recommendation of Dave Lazarus, has approved funding for the Friends of the Sunnyvale Library's proposal in support of eReaders for Loan. Our check for \$6,000.00 is enclosed; please confirm receipt to us at your earliest convenience.

It is our goal to assist nonprofit organizations to achieve their goals, to adapt to change, to innovate and to improve their ability to provide programs. Invitational Grants from the Satterberg Foundation are initiated solely at the discretion and invitation of board members, in their own communities. We are very excited by the opportunities presented in this grant and thank you for the privilege of participating in your endeavors.

We look forward to receiving news of your progress using the enclosed Invitational Grant Report. Please submit your report nine months from now.

Warmest Regards,



Mary Pigott
Executive Director

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