



Council Meeting: July 31, 2012

SUBJECT: Personnel Board Appointment**DISCUSSION**

There is currently one vacancy on the Personnel Board in the employee-nominated category. City Charter Section 1007 states *two of the members of the Personnel Board shall be appointed to the City Council from a list of five persons to be nominated by election of the employees in the Classified Service.* The six-month period for receiving nominations from employees has expired, and no nominations were received. The Charter states that if the employees in the Classified Service do not nominate one or more persons to fill a vacancy within six months of written notification, the City Council may appoint directly to fill the vacancy. The employee-nominated seat may be appointed at this time.

The names of candidates are listed below:

Personnel Board (1 vacancy - Employee Nominated)	Term
Michael Knaebel Derek Purdy Wendy Springer	1 term to 6/30/2016

The term will be effective August 1, 2012.

EXISTING POLICY

Council Policy 7.2.19 *Boards and Commissions*, Section 2.D. Appointments: The choice of methods for appointment is at the discretion of the Mayor on a commission-by-commission basis:

Individual Candidate Votes:

The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain. The process is repeated for each board or commission.

Ranked-Choice Paper Votes:

The Mayor will announce each board or commission in an order predetermined by the City Clerk to facilitate a speedy process and to accommodate applicants

who specify multiple preferences. The City Clerk will distribute individual voting sheets to be completed by each Councilmember. A ranked vote shall count as an affirmative vote. The candidate receiving the highest ranking and at least four affirmative votes will be appointed. Should no candidate receive at least four affirmative votes, the vacancy will remain.

Resolving ties:

Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the city attorney to draw the name of the person to be appointed.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Confirm appointment from the candidates listed in this report.
2. Do not make an appointment at this time and direct staff to include the current vacancy in the City's continuous recruitment process.

RECOMMENDATION

Staff recommends Alternative 1: Confirm appointment from the candidates listed in this report.

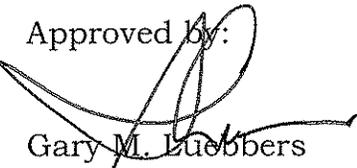
Reviewed by:



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Gary M. Luebbers

City Manager