

2012 INFORMATION/ACTION ITEMS **COUNCIL DIRECTIONS TO STAFF**

No.	Date Assigned	Directive/Action Required	Dept	Due Date	Date Completed
1.	9/13/11	Work with CDD (ESD to take the lead) to create a work plan by October 1 for City Manager's review that proposes bringing "green building" ordinance to the Sustainability Commission for input soon after the start of the new calendar year, then back to Planning Commission and Council within six months to a year from that date. (Note - a joint Study Session will be scheduled in February 2012 with the Sustainability Commission, Planning Commission and Board of Building Code Appeals.)	ESD/ CDD	Study Session scheduled for 2/27 Planning Commission Meeting	
2.	1/31/12	Incorporate "broad outline of what we are doing relative to BRT" and Mary Ave Project update in transportation presentation for 2/10 Strategic Planning Workshop with Council	DPW		2/10/12
3.	2/7/12	Please have Facilities check/repair Councilmember Davis' dais seat – there is no mechanism to prevent leaning too far back	DPW		
4.	2/7/12	Revise 1/31 minutes to record Councilmember Meyering's reason for dissent	OCM	3/6/12	
5.	2/7/12	Add discussion regarding value of lobbyists to Friday, 2/10, Strategic Planning Workshop	OCM		
6.	2/7/12	Bring revised Legislative Action Position back via consent calendar	OCM	2/28/12	
7.	2/7/12	Revise Board and Commission policy in accordance with Council action	OCM		2/17/12

NEW STUDY/BUDGET ISSUES SPONSORED BY COUNCIL IN 2012

No.	Date Requested	Study Issue Title	Requested By	Dept	Issue Paper Approved by City Manager
1.	1/10/12	Create Study Issue Paper regarding BMR qualifications (criminal background checks, etc.)	Whittum/ Davis	CDD	1/20/12
2.	1/10/12	Create Study Issue Paper for community shuttle bus from Moffett Park to Saratoga/280. (This is already contained under the purview of a current issue paper, DPW 11-09 Community Bus Feasibility Study, therefore consistent with established City practice, a new study issue paper will not be developed.)	Meyering/ Whittum	DPW	N/A
3.	1/10/12	Create Study Issue Paper barring Council from voting on issues that would financially benefit individuals or organizations having contributed to their campaigns	Meyering/ Whittum	OCA	1/17/12
4.	1/10/12	Create Study Issue Paper for elections to be held in even-numbered years	Meyering/ Whittum	OCM	1/17/12
5.	1/10/12	Create Study Issue Paper to consider Sister City relationship to advance economic development	Meyering/ Moylan	OCM	1/17/12
6.	1/10/12	Create Study Issue Paper to consider ending elections based on numbered seats	Meyering/ Whittum	OCM	1/17/12