

2012 INFORMATION/ACTION ITEMS
COUNCIL DIRECTIONS TO STAFF

No.	Date Assigned	Directive/Action Required	Dept	Due Date	Date Completed
1.	9/13/11	Work with CDD (ESD to take the lead) to create a work plan by October 1(completed) for City Manager's review that proposes bringing "green building" ordinance to the Sustainability Commission for input soon after the start of the new calendar year, then back to Planning Commission and Council within six months to a year from that date. (Note - a joint Study Session was held with the Sustainability Commission, Planning Commission and Board of Building Code Appeals on 2/27/12.)	ESD/ CDD	Scheduled for 4/24/12 Council Meeting	
2.	3/20/12	Provide Council the number of applications the City received for last dispatcher vacancy	HR		3/21/12
3.	3/20/12	Executive Assistant to Council to order card key for Councilmember Meyering for entry to City Hall	OCM		3/21/12

NEW STUDY/BUDGET ISSUES SPONSORED BY COUNCIL IN 2012

No.	Date Requested	Study Issue Title	Requested By	Dept	Issue Paper Approved by City Manager
1.	1/10/12	Create Study Issue Paper regarding BMR qualifications (criminal background checks, etc.)	Whittum/ Davis	CDD	1/20/12
2.	1/10/12	Create Study Issue Paper for community shuttle bus from Moffett Park to Saratoga/280. (This is already contained under the purview of a current issue paper, DPW 11-09 Community Bus Feasibility Study, therefore consistent with established City practice, a new study issue paper will not be developed.)	Meyering/ Whittum	DPW	N/A
3.	1/10/12	Create Study Issue Paper barring Council from voting on issues that would financially benefit individuals or organizations having contributed to their campaigns	Meyering/ Whittum	OCA	1/17/12
4.	1/10/12	Create Study Issue Paper for elections to be held in even-numbered years	Meyering/ Whittum	OCM	1/17/12
5.	1/10/12	Create Study Issue Paper to consider Sister City relationship to advance economic development	Meyering/ Moylan	OCM	1/17/12
6.	1/10/12	Create Study Issue Paper to consider ending elections based on numbered seats	Meyering/ Whittum	OCM	1/17/12