

**Council Meeting: January 8, 2013****SUBJECT: Adoption of the 2013 Tentative Council Meeting Agenda Calendar****DISCUSSION**

The proposed 2013 Tentative Council Meeting Agenda Calendar (TCMAC) is provided in Attachment A for Council approval of the 2013 Council meeting schedule. The TCMAC notes routine and mandatory items, state and national conferences, holidays, and special events or meetings. Dates when Council meetings are not scheduled are also noted.

The 2013 study issues will be added to the TCMAC following Council's February 1 Study/Budget Issues Workshop.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

1. Adopt the 2013 Tentative Council Meeting Agenda Calendar as submitted (Attachment A).
2. Adopt the 2013 Tentative Council Meeting Agenda Calendar with changes.

RECOMMENDATION

Staff recommends Alternative 1: Adopt the 2013 Tentative Council Meeting Agenda Calendar as submitted (Attachment A).

Reviewed by:

Robert Walker, Assistant City Manager
Prepared by: Lisa Natusch, Deputy City Clerk

Approved by:

Gary M. Luebbbers
City Manager

Attachments

- A. Draft 2013 Tentative Council Meeting Agenda Calendar

DRAFT TENTATIVE COUNCIL MEETING AGENDA CALENDAR – 2013

Revised 12/20/12

FEBRUARY 2013

Date	Time		Department
February 1 Friday	8:30 AM	SPECIAL COUNCIL MEETING Study Issues/Budget Issues Workshop Staff Contact: Robert Walker, (408) 730-7458	All Depts.
February 5 Tuesday		NO COUNCIL MEETING SCHEDULED	
February 12 Tuesday	6 p.m.	SPECIAL COUNCIL MEETING – Study Session Comprehensive Sign Code Revisions (Study Issue) Staff Contact: Trudi Ryan, (408) 730-7435	CDD
		Board and Commission Interviews (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595	OCM
	7 p.m.	COUNCIL MEETING	
February 18 Monday		HOLIDAY – PRESIDENTS’ DAY OBSERVANCE CITY OFFICES CLOSED	
February 19 Tuesday		NO COUNCIL MEETING SCHEDULED (Follows Presidents’ Day holiday)	
February 26 Tuesday	7 p.m.	COUNCIL MEETING Discussion and Possible Action Regarding Study/Budget Issues Staff Contact: Yvette Blackford, (408) 730-7475 Board and Commission Appointments (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595 Retooling the Zoning Code Staff Contact: Trudi Ryan, (408) 730-7435 Lawrence Station Area Plan Phase II Staff Contact: Andrew Miner, (408) 730-7707	OCM OCM CDD CDD

*January and February 2013 adopted in 2012; March-December 2013 proposed

DRAFT TENTATIVE COUNCIL MEETING AGENDA CALENDAR – 2013

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MARCH 2013

Date	Time		Department
March 5	7 p.m.	COUNCIL MEETING	
		SPECIAL ORDER OF THE DAY – Boards and Commissions Oath of Office (as necessary)	OCM
March 9 - 13		NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITIES CONFERENCE - Washington, D.C.	
March 12 Tuesday		NO COUNCIL MEETING SCHEDULED (National League of Cities Congressional Cities Conference March 9 - 13, 2013)	
March 19 Tuesday	7 p.m.	COUNCIL MEETING	
March 26 Tuesday		NO COUNCIL MEETING SCHEDULED	

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DRAFT TENTATIVE COUNCIL MEETING AGENDA CALENDAR – 2013

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APRIL 2013

Date	Time	Department
April 2 Tuesday	NO COUNCIL MEETING SCHEDULED	
April 9 Tuesday	7 p.m.	COUNCIL MEETING
April 16 Tuesday	NO COUNCIL MEETING SCHEDULED	(Spring Recess April 15-19, 2013)
April 23 Tuesday	7 p.m.	COUNCIL MEETING Joint Powers Authority (JPA) Approach to Countywide Recycling & Waste Reduction Programs and Services (Study Issue) Staff Contact: Mark Bowers, (408) 730-7421
April 24 - 25	LEAGUE OF CALIFORNIA CITIES' LEGISLATIVE ACTION DAY April 24 - 25, 2013 - Sacramento	
April 30	6 p.m.	SPECIAL COUNCIL MEETING (as necessary) Board and Commission Interviews – Summer Recruitment Staff Contact: Lisa Natusch, (408) 730-7595
	7 p.m.	COUNCIL MEETING

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MAY 2013

Date	Time		Department
May 7 Tuesday	5:30 p.m.	SPECIAL COUNCIL MEETING (as necessary) Board and Commission Interviews – Summer Recruitment Staff Contact: Lisa Natusch, (408) 730-7595	OCM
	7 p.m.	COUNCIL MEETING Adoption of Positions on State and Local Ballot Measures for the June 2013 Election (as necessary) Staff Contact: Yvette Blackford, (408) 730-7475	OCM
May 13 Monday	6 - 9 p.m.	SPECIAL COUNCIL MEETING Board and Commission Interviews – Summer Recruitment Staff Contact: Lisa Natusch, (408) 730-7595	OCM
May 14 Tuesday	6 - 9 p.m.	SPECIAL COUNCIL MEETING Board and Commission Interviews – Summer Recruitment Staff Contact: Lisa Natusch, (408) 730-7595	OCM
May 21 Tuesday	5 p.m.	SPECIAL COUNCIL MEETING – Closed Session Public Employee Performance Evaluation – City Attorney, Pursuant to Government Code 54957 Staff Contact: Teri Silva, (408) 730-7495	HRD
	6 p.m.	SPECIAL COUNCIL MEETING – Closed Session Public Employee Performance Evaluation – City Manager, Pursuant to Government Code 54957 Staff Contact: Teri Silva, (408) 730-7495	HRD
	7 p.m.	COUNCIL MEETING Board and Commission Appointments Staff Contact: Lisa Natusch, (408) 730-7595	OCM
		Comprehensive Sign Code Revisions (Study Issue) Staff Contact: Trudi Ryan, (408) 730-7435	CDD

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May 23 Thursday	8:30 a.m.	SPECIAL COUNCIL MEETING – BUDGET WORKSHOP	
		Review of the Recommended FY 2013/2014 Budget and Twenty-Year Financial Plan Staff Contact: Drew Corbett, (408) 730-7603	FIN
	Following Council Meeting	FINANCING AUTHORITY MEETING (as needed) Staff Contact: Tim Kirby, (408) 730-2712	FIN

May 27
Monday

MEMORIAL DAY OBSERVANCE – CITY OFFICES CLOSED

May 28 Tuesday		NO COUNCIL MEETING SCHEDULED (Follows Memorial Day holiday)	
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DRAFT TENTATIVE COUNCIL MEETING AGENDA CALENDAR – 2013

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JUNE 2013

Date	Time		Department
June 4 Tuesday		NO COUNCIL MEETING SCHEDULED (State Primary Election date)	
June 11 Tuesday	7 p.m.	COUNCIL MEETING SPECIAL ORDER OF THE DAY – Boards and Commissions Oath of Office Public Hearing on FY 2013/2014 Budget and Resource Allocation Plan and Establishment of Appropriations Limit Staff Contact: Grace Leung, (408) 730-7398 Public Hearing – Annual Review of Fees and Charges for FY 2013/2014 Staff Contact: Grace Leung, (408) 730-7398 Adoption of Proposed FY 2013/2014 Rates for Water, Wastewater, and Solid Waste Utilities Staff Contact: Tim Kirby, (408) 730-2712 Consider Creation of Campaign Ethics Committee Staff Contact: Robert Walker, (408) 730-7458 Consider Creation of Campaign Ethics Committee	OCM FIN FIN FIN OCM Council
June 18 Tuesday		NO COUNCIL MEETING SCHEDULED	
June 25 Tuesday	7 p.m.	COUNCIL MEETING Adoption of the FY 2013/2014 Budget, Fee Schedule, and Appropriations Limit Staff Contact: Drew Corbett, (408) 730-7603	FIN

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JULY 2013

Date	Time		Department
July 2 Tuesday		NO COUNCIL MEETING SCHEDULED	
July 4 Thursday		HOLIDAY - 4th of JULY OBSERVANCE CITY OFFICES CLOSED	
July 9 Tuesday	7 p.m.	COUNCIL MEETING Toolkit for Commercial/Residential Mixed Use Development (Study Issue) Staff Contact: Trudi Ryan, (408) 730-7435	CDD
July 16 Tuesday		NO COUNCIL MEETING SCHEDULED	
July 23 Tuesday	7 p.m.	COUNCIL MEETING	
July 29 – August 9		SUMMER RECESS - July 29 - August 9, 2013	
July 30 Tuesday		NO COUNCIL MEETING SCHEDULED (Summer Recess July 29 - August 9, 2013)	

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DRAFT TENTATIVE COUNCIL MEETING AGENDA CALENDAR – 2013

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AUGUST 2013

Date	Time	Department
August 6 Tuesday	NO COUNCIL MEETING SCHEDULED National Night Out (Summer Recess July 29 - August 9, 2013)	
August 13 Tuesday	6 p.m. SPECIAL COUNCIL MEETING (as necessary) Board and Commission Interviews (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595 7 p.m. COUNCIL MEETING	OCM
August 20 Tuesday	NO COUNCIL MEETING SCHEDULED	
August 27 Tuesday	7 p.m. COUNCIL MEETING Board and Commission Appointments (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595 League of California Cities Peninsula Division Election of Officers Staff Contact: Yvette Blackford, (408) 730-7536	OCM OCM

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SEPTEMBER 2013

September 2
Monday

LABOR DAY OBSERVANCE – CITY OFFICES CLOSED

Date	Time	Department
September 3 Tuesday	NO COUNCIL MEETING SCHEDULED (Follows Labor Day Holiday)	
September 10 Tuesday	7 p.m.	COUNCIL MEETING SPECIAL ORDER OF THE DAY – Boards and Commissions OCM Oath of Office (as necessary) 2013 League of California Cities Resolutions (as necessary) OCM Staff Contact: Yvette Blackford, (408)730-7536
September 18-20	LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE & EXPOSITION – Sacramento	
September 17 Tuesday	NO COUNCIL MEETING SCHEDULED (League Annual Conference Sept. 18-20)	
September 24 Tuesday	7 p.m.	COUNCIL MEETING

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OCTOBER 2013

Date	Time	NO COUNCIL MEETING SCHEDULED	Department
October 1 Tuesday		NO COUNCIL MEETING SCHEDULED	
October 8 Tuesday	7 p.m.	COUNCIL MEETING City Positions on November 5, 2013 Ballot Measures (as necessary) Staff Contact: Yvette Blackford, (408) 730-7536	OCM
October 15 Tuesday		NO COUNCIL MEETING SCHEDULED	
October 22 Tuesday	7 p.m.	COUNCIL MEETING 2013 National League of Cities Resolutions (as necessary) Staff Contact: Yvette Blackford, (408) 730-7475	OCM
October 29 Tuesday		NO COUNCIL MEETING SCHEDULED	

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NOVEMBER 2013

Date	Time	NO COUNCIL MEETING SCHEDULED (General Election date)	Department
November 5 Tuesday			
Nov. 12-16		NATIONAL LEAGUE OF CITIES CONGRESS OF CITIES AND EXPOSITION – November 13 – 16, 2013	
November 12 Tuesday		NO COUNCIL MEETING SCHEDULED (National League of Cities Congress of Cities – Nov. 12-16)	
November 19 Tuesday	6 p.m.	SPECIAL COUNCIL MEETING (as necessary) Board and Commission Interviews (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595	OCM
	7 p.m.	COUNCIL MEETING	
November 26 Tuesday	6 p.m.	SPECIAL COUNCIL MEETING – Study Session Discussion of Council 2014 Intergovernmental Relations Assignments Staff Contact: Yvette Blackford, (408) 730-7475	OCM
	7 p.m.	COUNCIL MEETING Board and Commission Appointments (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595	OCM
Nov. 28-29 Thurs. & Fri.		THANKSGIVING OBSERVANCE CITY OFFICES CLOSED	

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DECEMBER 2013

Date	Time		Department
December 3 Tuesday		NO COUNCIL MEETING SCHEDULED	
December 10 Tuesday	5:30 p.m.	SPECIAL COUNCIL MEETING – Closed Session Public Employee Performance Evaluation – City Attorney Pursuant to Government Code 54957 Staff Contact: Teri Silva, (408) 730-7495	HRD
	7 p.m.	COUNCIL MEETING SPECIAL ORDER OF THE DAY – Boards and Commissions Oath of Office (as necessary)	OCM
		Preparation of Peery Park Specific Plan (Study Issue) Staff Contact: Trudi Ryan, (408) 730-7435 (Pending Budgetary Approval)	CDD
December 17 Tuesday	5:30 p.m.	SPECIAL COUNCIL MEETING – Closed Session Public Employee Performance Evaluation – City Manager Pursuant to Government Code 54957 Staff Contact: Teri Silva, (408) 730-7495	HRD
	6 :30 pm	SPECIAL COUNCIL MEETING – Study Session Discussion of Upcoming Selection of 2014 - 2015 Mayor and 2014 Vice Mayor Staff Contact: Kathleen Franco Simmons, (408) 730-7474	Council
	7 p.m.	COUNCIL MEETING FY 2012/2013 Budgetary Year-End Financial Report and Comprehensive Annual Financial Report (CAFR) Staff Contact: Drew Corbett, (408) 730-7603	FIN
December 24 Tuesday		NO COUNCIL MEETING SCHEDULED (City Holiday December 24 – 25)	
Dec. 24-25 Tues.-Weds.		CHRISTMAS HOLIDAY OBSERVANCE CITY OFFICES CLOSED DECEMBER 24-25, 2013	
December 31 Tuesday		NO COUNCIL MEETING SCHEDULED (City Holiday December 31 – January 1)	

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January 21, 2014 Tuesday	NO COUNCIL MEETING SCHEDULED (Follows Martin Luther King, Jr. holiday)
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January 28, 2014 Tuesday	7 p.m.	COUNCIL MEETING	Department
		Discussion and Possible Action Regarding 2014 Priority Issues and Legislative Advocacy Positions Staff Contact: Yvette Blackford, (408) 730-7536	OCM

January 31, 2014 Friday	8:30 a.m.	SPECIAL COUNCIL MEETING Study Issues/Budget Issues Workshop Staff Contact: Robert Walker, (408) 730-7458	All Depts.
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FEBRUARY 2014

Date	Time		Department
February 4 NO COUNCIL MEETING SCHEDULED			
February 11	6 p.m.	SPECIAL COUNCIL MEETING (as necessary) Board and Commission Interviews (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595	OCM
	7 PM	COUNCIL MEETING	
February 17 Monday		HOLIDAY – PRESIDENTS’ DAY OBSERVANCE CITY OFFICES CLOSED	
February 18 NO COUNCIL MEETING SCHEDULED (Follows Presidents’ Day holiday)			
February 25	6 p.m.	SPECIAL COUNCIL MEETING – Study Session (as necessary)	
	7 PM	COUNCIL MEETING Discussion and Possible Action Regarding Study/Budget Issues Staff Contact: Yvette Blackford, (408) 730-7475	OCM
		Board and Commission Appointments (as necessary) Staff Contact: Lisa Natusch, (408) 730-7595	OCM

TO BE SCHEDULED IN 2013

Date		Dept.
TBD	Mary Avenue Street Space Allocation Study Staff Contact: Jack Witthaus (408) 730-7330	DPW
TBD	Community Solar Program (Study Issue) Staff Contact: Melody Tovar, (408) 730-7808 (Pending Budgetary Approval)	ESD
TBD	Community and Operational Greenhouse Gas Inventory (Study Issue) Staff Contact: Melody Tovar, (408) 730-7808 (Pending Budgetary Approval)	ESD

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PLEASE NOTE:

This Tentative Council Meeting Agenda Calendar lists Public Hearings/General Business Items - Consent Calendar Items are NOT included.

Notation for an item that is rescheduled will remain on the calendar for thirty days before it is removed from the calendar.