



Council Meeting: January 15, 2013

SUBJECT: Approval of Budget Modification No. 28 to Appropriate \$16,670 of California Office of Traffic Safety Grant Funds for Avoid the 13 DUI Enforcement

GRANT SUMMARY

Since 2005, the Santa Clara County Sheriff's Office has received a grant from the California Office of Traffic Safety to fund the Avoid the 13 DUI enforcement campaigns. However, 2012 was an anomaly year for the Sheriff's Office because the grant was initially denied. In February 2012, the grant was reinstated and in May 2012, the Memorandum of Understanding (MOU) was finalized to provide \$7,070 in funding to Sunnyvale for FY 2011/2012. Shortly after this, the allocation for FY 2012/2013 totaling \$9,600 was announced. Because the FY 2011/2012 allocation was finalized so late in the fiscal year, the County confirmed the City could utilize its FY 2011/2012 allocation (\$7,070) and its FY 2012/2013 allocation (\$9,600) all during the current fiscal year. Thus, the total current allocation for the Sunnyvale Department of Public Safety (DPS) is \$16,670.

GRANTING AGENCY

The California Office of Traffic Safety (OTS) administers traffic safety grants to reduce deaths, injuries, and economic losses resulting from traffic-related collisions. The Traffic Safety Center at University of California, Berkeley, administers the grants. Santa Clara County Sheriff's Office coordinates the Avoid the 13 DUI Campaigns and allocates grant dollars to cities in the county.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager; therefore a budget modification is required. Grant funds from

OTS have external reporting requirements and fall under the federal single audit guidelines.

Sunnyvale General Plan

Goal SN-3 – Safe and Secure City: Ensure a safe and secure environment for people and property in the community by providing effective public safety response and prevention and education services.

DISCUSSION

This grant funds overtime expenses associated with DUI enforcement through saturation patrols on specified major holidays. Recipient agencies are required to report all DUI-related arrests to both the Santa Clara County Sheriff and the California Highway Patrol. Saturation patrols are required during the winter holidays (Dec/Jan) and during the late summer (Aug/Sep). Additional authorized saturation patrols can be conducted on other holidays or special event days (Superbowl Sunday, Cinco de Mayo, and Fourth of July). In FY 2012/2013 DPS has conducted 3 saturation patrols to date. These occurred for Fourth of July, Labor Day and the Winter Holiday periods.

FISCAL IMPACT

The Bureau of Police Services, Division of Traffic Safety will be responsible for enforcement and operations. The Bureau of Special Operations, Division of Strategic Services will be responsible for managing the grant.

Required Local Match

NONE

Increased Cost to City Upon Grant Termination

NONE

Budget Modification No. 28 has been prepared to appropriate Avoid the 13 DUI Enforcement Grant funds in the amount of \$16,670 to a new project, FY 2012/2013 Avoid the 13 DUI Enforcement.

**Budget Modification No. 28
FY 2012/2013**

| | Current | Increase/ (Decrease) | Revised |
|---|----------------|---------------------------------|----------------|
| General Fund | | | |
| <u>Revenues</u> | | | |
| 1017 — Office of Traffic Safety | \$0 | \$16,670 | \$16,670 |
| <u>Expenditures</u> | | | |
| New Project — FY 2012/13 Avoid the 13 DUI Enforcement | \$0 | \$16,670 | \$16,670 |

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center, and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's Web site.

ALTERNATIVES

1. Approve Budget Modification No. 28 to appropriate \$16,670 of Office of Traffic Safety Avoid the 13 DUI Enforcement Grant funds to a new project, FY 2012/13 Avoid the 13 DUI Enforcement.
2. Do not approve Budget Modification No. 28 to appropriate \$16,670 of Office of Traffic Safety Avoid the 13 DUI Enforcement Grant funds to a new project, FY 2012/13 Avoid the 13 DUI Enforcement.

RECOMMENDATION

Staff recommends Alternative #1: Approve Budget Modification No. 28 to appropriate \$16,670 of Office of Traffic Safety Avoid the 13 DUI Enforcement Grant funds to a new project, FY 2012/13 Avoid the 13 DUI Enforcement.

Reviewed by:

Frank J. Grgurina, Chief of Public Safety
Prepared by: Ann Durkes, Manager

Reviewed by:

Grace Leung, Director of Finance

Approved by:

Gary M. Luebbbers
City Manager