



Council Meeting: February 26, 2013

SUBJECT: Discussion and Possible Action Regarding Adoption of Council-ranked Study Issue Presentation Dates for 2013

BACKGROUND

Council reviewed and took action on proposed 2013 study issues at its annual Study/Budget Issues Workshop on February 1, 2013. Since then, staff has assessed its ability to undertake the priority issues; this report presents, for Council consideration, the proposed start date and Council presentation date for items to be completed in 2013.

Council-approved presentation dates for study issues will be incorporated into the next posted version of the 2013 Tentative Council Meeting Agenda Calendar (Calendar).

EXISTING POLICY

Council Policy 7.3A.1 (Legislative Management – Goals and Policies)

Utilize the General Plan as the City's principal long-range planning tool; utilize the Resource Allocation Plan and Program Outcome Statements as the City's principal mid-range planning tool; and utilize the Council Study Calendar as the City's principal short-range planning tool.

DISCUSSION

Since the February 1 workshop, staff has assessed its ability to undertake the priority issues, taking into consideration departmental workloads and available resources. The *Study Issues Priorities List by Department* (Attachment A) shows the Council ranking for each new issue and indicates the department's intended start date and Council presentation date for Council-ranked study issues. This year, all ranked issues are "above the line" and scheduled for study.

Every effort will be made to keep study issues on track to meet the approved Calendar; however, scheduled dates are tentative. To assist Councilmembers in responding to inquiries or concerns from constituents, staff will continue to advise Council of revisions to the Calendar. The Calendar is maintained and updated weekly on the City's website.

Studies Revised at the Workshop

The following study issues were reviewed by Council at the Study/Budget Issues Workshop and, after Council discussion, resulted in staff action to amend, clarify or expand the scope of the studies. Changes are noted below:

CDD 13-08 Review General Plan Amendment Initiation Process – the scope of this study will be amended to include additional details (e.g., how many requests are received, granted and what fraction of the time the projects are approved).

Issued by the City Manager

ESD 13-01 Power Purchase Agreements for Alternative Energy Allocation – the scope of this study will be amended to include components of *DPW 10-09 Reliable Electrical Power Options*, which was dropped by Council.

DPW 13-11 Community Solar Array System – the scope of this study will be amended to include components of *DPW 10-09 Reliable Electrical Power Options*, which was dropped by Council.

DPS 13-01 Develop Plan to Address Traffic Flow and Parking Impacts from Future 49ers Stadium – the scope of this study will be amended to include additional points of interest.

Study Issues without Designated Council Presentation Dates

The completion dates for three study issues noted in the *Study Issues Priorities List by Department* (Attachment A) are noted as To Be Determined (TBD) due to external factors or the need for additional City funding as noted below.

DPW 13-10 Pilot Bicycle Boulevard Project on East-West and North-South Routes and *DPW 13-15 Protecting Burrowing Owl Habitat on City Facilities* rely entirely, or in part, on grant funding. As such, a date for presentation to Council cannot be determined at this time. Staff is seeking the necessary grant funding and will update Council as appropriate regarding the status of relevant grant application processes.

OCM 10-04C Civic Center Buildings: Renovate, Replace, or Relocate?

Staff's efforts are currently focused on the branch library project, including community outreach, development of a draft agreement with the Sunnyvale School District, and pursuit of the sale of Raynor Activity Center.

FISCAL IMPACT

The eight study issues noted below require additional funding and, consistent with last year's practice, will be considered within the context of the City's overall fiscal situation as a budget supplement included in the City Manager's FY 2013/14 Recommended Budget.

- ESD 13-01 Power Purchase Agreements for Alternative Energy Allocation
(cost of study: \$50,000)
- ESD 13-05 Ecodistrict Feasibility and Incentives
(cost of study: \$50,000)
- DPW 13-10 Pilot Bicycle Boulevard Project on East-West and North-South Routes
(cost of study: \$60,000)
- DPW 13-11 Community Solar Array System
(cost of study: \$15,000)
- DPW 13-13 Feasibility of Establishing a Community Animal Farm for Children at the Sunnyvale Landfill
(cost of study: \$10,000)
- DPW 13-15 Protecting Burrowing Owl Habitat on City Facilities
(cost of study: \$25,000)
- ESD 12-01C Community and Operational Greenhouse Gas Inventory
(cost of study: \$30,000)
- ESD 12-04C Community Solar Program
(cost of study: \$20,000)

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

ALTERNATIVES

- 1) Council approves the Study Issues Priorities List by Department as submitted (Attachment A).
- 2) Council approves the Study Issues Priorities List by Department with modifications.
- 3) Other direction as approved by Council.

RECOMMENDATION

Staff recommends Alternative No. 1) Council approves the Study Issues Priorities List by Department as submitted (Attachment A).

Reviewed by:

Robert Walker, Assistant City Manager

Prepared by: Yvette Blackford, Senior Management Analyst

Approved by:

Gary M. Luebbbers

City Manager

Attachments

- A. Study Issues Priorities List by Department

Study Issues Priorities List by Department

ATTACHMENT A

All Departments

New - Above the line

Start Date	Council Meeting Date	Council Rank	Number	Title	Study Session Date	Lead Manager
3/14/2013	8/27/2013	1	CDD 13-12	Payday Lending Establishments		Trudi Ryan 730-7435
4/15/2013	9/24/2013	2	CDD 13-07	Large Family Day Care Locational Requirements		Trudi Ryan 730-7435
5/13/2013	10/22/2013	3	CDD 13-08	Review General Plan Amendment Initiation Process		Trudi Ryan 730-7435
6/13/2013	11/26/2013	4	CDD 13-13	Standards for Bird-safe Buildings		Trudi Ryan 730-7435
7/8/2013	12/10/2013	5	CDD 13-04	R-3 Height Requirements (non- townhomes)		Trudi Ryan 730-7435
7/1/2013	5/2014*	1	ESD 13-01	Power Purchase Agreements for Alternative Energy Allocation		Melody Tovar 730-7808
7/1/2013	12/2014*	2	ESD 13-05	Ecodistrict Feasibility and Incentives		Melody Tovar 730-7808
2/26/2013	11/19/2013	1	DPS 13-01	Develop Plan to Address Traffic Flow and Parking Impacts from Future 49ers Stadium		Dayton Pang 730-7139
TBD*	TBD*	1	DPW 13-15	Protecting Burrowing Owl Habitat on City Facilities	TBD*	Scott Morton 730-7596
7/1/2013	9/24/2013*	2	DPW 13-11	Community Solar Array System		Manuel Pineda 730-7426
2/4/2013	7/23/2013	3	DPW 13-14	Feasibility of Establishing Additional Dog Parks and Alternatives in Sunnyvale's Park System		Scott Morton 730-7596
TBD*	TBD*	4	DPW 13-10	Pilot Bicycle Boulevard Project on East-West and North-South Routes		Jack Whitthaus 730-7330
7/1/2013	11/19/2013*	5	DPW 13-13	Feasibility of Establishing a Community Animal Farm for Children at the Sunnyvale Landfill		Manuel Pineda 730-7426

*Pending Budgetary Approval

Study Issues Priorities List by Department

ATTACHMENT A

New - Below the line
(none)

Continuing

Planned Completion Date	Number	Title	Lead Manager
5/21/2013	CDD 11-07C	Comprehensive Sign Code Revisions	Trudi Ryan 730-7435
4/2014	CDD 10-06C	Toolkit for Commercial/Residential Mixed Use Development	Trudi Ryan 730-7435
9/2014	CDD 08-11C	Preparation of Peery Park Specific Plan	Trudi Ryan 730-7435
12/10/2013*	ESD 12-04C	Community Solar Program	Melody Tovar 730-7808
12/2014*	ESD 12-01C	Community and Operational Greenhouse Gas Inventory	Melody Tovar 730-7808
5/21/2013	ESD 09-14C	Joint Powers Authority (JPA) Approach to Countywide Recycling & Waste Reduction Programs and Services	Mark Bowers 730-7421
TBD	OCM 10-04C	Civic Center Buildings: Renovate, Replace, or Relocate?	Robert Walker 730-7458

*Pending Budgetary Approval