

**Council Meeting: May 7, 2013****SUBJECT: Award of Contract for Six Pickup Trucks (F13-50)****BACKGROUND**

Approval is requested to award a contract to Towne Ford Sales of Redwood City in the amount of \$118,775 for six pickup trucks for use by the Departments of Public Works and Environmental Services for maintenance and repair services.

DISCUSSION

The service trucks will replace vehicles, ten to twelve years old, which are scheduled for replacement during FY 2012/2013. Economical operation of the City's fleet requires that vehicles and equipment be replaced before operating costs become excessive. The existing vehicles are considered safe, but their age, mileage, and breakdown records make replacement appropriate at this time.

Bid specifications for six pickup trucks were prepared by Department of Public Works Fleet Services and Purchasing staff. Invitation for Bids (IFB) No. F13-50 was distributed by e-mail to three potential suppliers and was broadcast to other potential suppliers through the Onvia DemandStar public procurement network. Sealed bids were received and publicly opened on April 17, 2013. Three responsive bids were received, as shown in Attachment A, Bid Tabulation. The lowest responsive and responsible bidder is Towne Ford Sales.

FISCAL IMPACT

Cost to the City will be \$118,775 for six pickup trucks, including tire fees, sales tax, and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council award a contract in the amount of \$118,775, in substantially the same form as the attached draft purchase order, to Towne Ford Sales for six pickup trucks.

Reviewed by:

Grace K. Leung, Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Kent Steffens, Director of Public Works

Approved by:

Gary M. Luebbbers
City Manager

Attachments

- A. Bid Tabulation
- B. Draft Purchase Order

ATTACHMENT A

**City of Sunnyvale, California
 Invitation for Bids No. F13-50
 Six (6) Pickup Trucks
 Bid Abstract**

<i>Vendor</i>				Towne Ford Sales		Downtown Ford Sales		Frontier Ford	
<i>Address</i>				1601 El Camino Real		525 N 16th St.		3701 Stevens Creek Blvd.	
<i>Phone</i>				Redwood City, CA 94063		Sacramento, CA 95811		Santa Clara, CA 95051	
<i>Contact</i>				650-562-2267		916-442-6931		408-241-1800	
				Frank Ginotti		Dave Forbes		Virginia Harper	
Bid Item	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	New pickup truck, extended cab	6	EA	18,195.00	109,170.00	18,226.00	109,356.00	18,800.00	112,800.00
	Year/Make/Model			2013 Ford F150 Supercab		2013 Ford F150 Supercab		2013 Ford F150 Supercab	
	Color			White		White		Oxford White	
	Sales Tax @ 8.75%	6	EA	1,592.06	9,552.36	1,594.78	9,568.65	1,645.00	9,870.00
2	Tire Fee	30	EA	1.75	52.50	1.75	52.50	1.75	52.50
	Subtotal				\$118,774.86		\$118,977.15		\$122,722.50
	Discount/Payment Terms			Net 15 days		Net		\$500.00/vehicle 30 days	
	ADJUSTED TOTAL				\$118,774.86		\$118,977.15	-\$3,000.00	\$119,772.50
	Delivery			90 days		90 days		70-100 days	
	Warranty			3 years/36,000 miles bumper to bumper,		3 years/36,000 miles bumper to bumper,		3 years/36,000 miles bumper to bumper,	
				5 years/60,000 miles power train		5 years/60,000 miles power train		5 years/60,000 miles power train	



BUYER:

Dietz, Noel

PHONE (408) 730-7399

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