

**Council Meeting: May 21, 2013****SUBJECT: Award of Contract for Floor Covering and Wall Carpet Removal and Replacement at the Department of Public Safety Building (F13-48)****BACKGROUND**

Approval is requested to award a contract to G & S Carpet Mills of Pomona, California in an amount not-to-exceed \$97,000 for floor covering and wall carpet removal and replacement at the Department of Public Safety building. Approval is also requested for a 20% contingency in the amount of \$19,400.

DISCUSSION

The floor covering and wall carpet in the Department of Public Safety building were installed when the building was constructed more than twenty-five years ago. Although the building is the newest of the permanent Civic Center campus buildings and is in overall good condition, the floor coverings and wall carpet have far exceeded their useful life. In many areas, seams have had to be taped together, creating a potential safety issue, and the carpet cannot be cleaned properly due to wear and age. The requested 20% contingency, though higher than the customary 10%-15%, would be used if necessary to correct any wall damage or floor cracks that have developed since the building was constructed and which cannot be leveled with leveling compound. It is likely that these types of situations will be encountered.

The floor coverings to be replaced consist of approximately 15,500 square feet of carpet in the office, locker room, and library areas, and approximately 3,435 square feet of vinyl composition tile in the first and second floor hallways, patrol briefing room, and the entries to the locker rooms and restrooms. The existing wall carpet in the first and second floor hallways will also be replaced.

Bid specifications were prepared by the Department of Public Works Facility Maintenance Division and Purchasing staff. Invitation for Bids (IFB) No. F13-48 was broadcast to potential suppliers through the City's Onvia DemandStar public procurement network.

Sealed bids were received and publicly opened on March 22, 2013. Four bids were received, as follows:

<u>Bidder</u>	<u>Total Bid</u>
G & S Carpet Mills, Pomona, CA	\$ 97,000
Interiors & Textiles, Mountain View, CA	\$106,000

Continental Flooring Co., Scottsdale, AZ	\$105,341
ProSpectra Contract Flooring, Union City, CA*	\$114,450

*This bidder did not attend the mandatory pre-bid walkthrough and was therefore deemed non-responsive.

Staff has determined that the products and removal and installation services offered by G & S Carpet Mills meet City specifications, and recommends that the contract be awarded to that firm as the lowest responsive and responsible bidder.

FISCAL IMPACT

Funds for removal and replacement of the floor covering and wall carpet are included in the Facility Maintenance Division's equipment replacement budget.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council:

1. Award a contract, in substantially the same form as the attached draft purchase order, in the amount of \$97,000 to G & S Carpet Mills and;
2. Approve a 20% contingency in the amount of \$19,400.

Reviewed by:

Grace K. Leung, Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Kent Steffens, Director of Public Works

Approved by:

Gary M. Luebbers
City Manager

Attachments

- A. Draft Purchase Order
- B. Bid Summary

Attachment B
Bid Summary

City of Sunnyvale, California
Invitation for Bids No. F13-48
Floor Covering and Wall Carpet at DPS
Bid Abstract

<i>Vendor</i>				G & S Carpet Mills Inc.	Interiors & Textiles	Continental Flooring Co.	ProSpectra Contract Flooring
<i>Address</i>				3205 Pomona Blvd.	1400 N. Shoreline Blvd., Ste. B-1	9319 N 94th Wy., Ste. 1000	4017 Whipple Rd.
<i>Phone</i>				Pomona, CA 91768	Mountain View, CA 94043	Scottsdale, AZ 85258	Union City, CA 94587
<i>Contact</i>				909-468-5600	650-493-1700	800-825-12221	510-477-7954
				Ali Gorginfar	Fredric Wee	Christopher Coleman	Ben Tower
Bid Item	Description	Qty	Unit				
1	Remove and replace floor covering	1	LOT	96,000.00	101,500.00	104,444.00	110,500.00
	and wall carpet						
2	Additive alternate - remove and replace	1	LOT	1,000.00	4,500.00	897.00	3,950.00
	carpet for rolling file platform						
	Carpet brand offered			Shaw Commercial Embark 5T040	Shaw Patcraft	As Specified	Shaw Contract Catalyst
							Did not attend pre-bid walkthrough.